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Unified Planning Work Program

Fiscal Years 2010/11—2011/12

CFDA No. 20.205—Highway Planning and Construction—FHWA

CFDA No. 20.505—Federal Transit Technical Studies

[Metropolitan Planning]—FTA

Federal Project ID# 0050 [48]



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Acronyms

ADA	Americans with Disabilities Act of 1990
BPPG	Bicycle/Pedestrian Planning Group
CAC	Citizens Advisory Committee
CMP	Congestions Management Process
CPAC	Citizens Planning Advisory Committee
CMAQ	Congestion Management Air Quality Funds
DEP	Department of Environmental Protection, <i>Florida</i>
EPA	Environmental Protection Agency, <i>U.S.</i>
FDOT	Florida Department of Transportation
NFTPO	North Florida Transportation Planning Organization
ETDM	Efficient Transportation Decision-Making Process
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
HOV	High Occupancy Vehicle
ITS	Intelligent Transportation System
JAA	Jacksonville Aviation Authority
JPA	Jacksonville Port Authority
JTA	Jacksonville Transportation Authority
JTB	J. Turner Butler Boulevard
MOA	Memorandum of Agreement
MPO	Metropolitan Planning Organization
TPO	Transportation Planning Organization
O&D	Origin and Destination Survey
PL	Federal Planning Dollars
PUD	Planned Unit Development
SOV	Single Occupant Vehicle
SPR	State Planning and Research
TCC	Technical Coordinating Committee
TDCB	Transportation Disadvantaged Coordinating Board
TDP	Transit Development Plan
SATETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
TIP	Transportation Improvement Program
UPWP	Unified Planning Work Program

FISCAL YEAR 2010/2011-2011/2012

UNIFIED PLANNING WORK PROGRAM

June 9, 2011



CFDA No. 20.205-Highway Planning and Construction – FHWA
CFDA No. 20.505 – Federal Transit Technical Studies (Metropolitan Planning)-FTA

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*Unified Planning
Work Program*

*FY 2010/11—
2011/12*

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Table of Contents

<i>Acronyms</i>	<i>Inside front cover</i>
<i>Table of Contents</i>	<i>v</i>
INTRODUCTION	1
<i>Status of Transportation Planning Activities (FY 2009/10)</i>	<i>2</i>
<i>Planning Priorities</i>	<i>5</i>
<i>Business Plan</i>	<i>5</i>
<i>Air Quality Planning</i>	<i>5</i>
<i>Public Involvement Process</i>	<i>6</i>
ORGANIZATION AND MANAGEMENT	7
<i>Committees</i>	<i>7</i>
<i>Unified Planning Work Program Participants</i>	<i>8</i>
<i>Planning and Funding Agreements</i>	<i>9</i>
<i>Unified Planning Work Program Development</i>	<i>10</i>
CERTIFICATE REGARDING LOBBYING.....	11
DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION.....	13
TITLE VI/NONDISCRIMINATION POLICY STATEMENT	14
<i>Federal Planning Factors</i>	<i>15</i>
SECTION 1.0—ADMINISTRATION	19
SECTION 1.0—ADMINISTRATION	19
<i>Task 1.1—Program Management (North Florida TPO)</i>	<i>21</i>
<i>Task 1.1.1—State Support of Program Management and Technical Assistance PL, SPR (FDOT)</i>	<i>22</i>
<i>Task 1.1.2—State Support of Program Management and Technical Assistance (FDOT)</i>	<i>23</i>
<i>Task 1.1.3—Program Management, Administration and Development (JTA)</i>	<i>24</i>
<i>Task 1.1.4—Certification (North Florida TPO)</i>	<i>25</i>
<i>Task 1.1.5—TPO Education/Workshops/Summits (North Florida TPO)</i>	<i>26</i>
<i>Task 1.2—Program Administration (North Florida TPO)</i>	<i>27</i>
<i>Task 1.2.1—Grants/Contracts Administration (North Florida TPO)</i>	<i>28</i>
<i>Task 1.2.2—Personnel Administration (North Florida TPO)</i>	<i>29</i>
<i>Task 1.2.3—Office Operations (North Florida TPO)</i>	<i>30</i>
<i>Task 1.2.4—Training/Travel (North Florida TPO)</i>	<i>31</i>
<i>Task 1.2.5—Legal/Legislative Services (North Florida TPO)</i>	<i>32</i>
<i>Task 1.2.6—Audit (North Florida TPO)</i>	<i>33</i>
<i>Task 1.2.7—Hosting Services (North Florida TPO)</i>	<i>34</i>
<i>Task 1.3.1—Unified Planning Work Program (North Florida TPO)</i>	<i>35</i>
<i>Task 1.3.2—General Consultant Services (North Florida TPO)</i>	<i>36</i>
SECTION 2.0—DATA COLLECTION	37
<i>Task 2.1—Traffic Count Data (North Florida TPO)</i>	<i>39</i>
<i>Task 2.2—Data Collection for the St. Augustine UA (North Florida TPO)</i>	<i>40</i>
<i>Task 2.3—Origin/Destination and Household Travel Surveys (North Florida TPO)</i>	<i>41</i>

SECTION 3.0—TRANSPORTATION	43
<i>Task 3.1—Transportation Improvement Program (North Florida TPO).....</i>	<i>45</i>
<i>Task 3.2—North Florida TPO Congestion Management Process—Urban Mobility Report (North Florida TPO) 46</i>	
SECTION 4.0—LONG-RANGE TRANSPORTATION PLAN (LRTP).....	47
<i>Task 4.1—GIS/Model Update/Maintenance (North Florida TPO).....</i>	<i>49</i>
<i>Task 4.2—North Florida TPO Long-Range Transportation Plan 2035—Amendments (North Florida TPO).....</i>	<i>50</i>
<i>Task 4.3—North Florida TPO Long-Range Transportation Plan 2040 Update (North Florida TPO).....</i>	<i>51</i>
<i>Task 4.4—Efficient Transportation Decision-Making Process (ETDM) (North Florida TPO)</i>	<i>52</i>
SECTION 5.0—SPECIAL PROJECT PLANNING.....	53
<i>Task 5.1—Interstate 95 North Master Plan (FDOT).....</i>	<i>55</i>
<i>Task 5.2—Northeast Florida Regional Transportation Authority Transportation Plan (JTA).....</i>	<i>56</i>
<i>Task 5.3—Interstate 295/State Road 9A/Master Plan (FDOT)</i>	<i>57</i>
<i>Task 5.4—Dynamic Detour System “Trailblazer” Feasibility Study (North Florida TPO).....</i>	<i>58</i>
<i>Task 5.5—Northeast Florida Regional Vision (North Florida TPO/JTA).....</i>	<i>59</i>
<i>Task 5.6—Regional Transportation Authority Study Commission (North Florida TPO).....</i>	<i>60</i>
<i>Task 5.7—SR 21 (Blanding Boulevard) Corridor Study—Clay County (North Florida TPO)</i>	<i>61</i>
<i>Task 5.8—Argyle Area Transportation Circulation Study (North Florida TPO)</i>	<i>62</i>
<i>Task 5.9—Study of Design Principles for Mobility (North Florida TPO)</i>	<i>63</i>
<i>Task 5.10—North Florida Freight, Logistics and Intermodal Development Plan (North Florida TPO)</i>	<i>64</i>
<i>Task 5.11—Sustainable Communities Initiative (North Florida TPO).....</i>	<i>65</i>
<i>Task 5.12—Web-Based TIP Development (North Florida TPO).....</i>	<i>66</i>
<i>Task 5.13—Reconnecting the Castillo and the Bayfront (St. Augustine)</i>	<i>67</i>
<i>Task 5.14—Clay County Transit Study (NFTPO)</i>	<i>68</i>
<i>Task 5.15—North Florida Strategic Safety Plan (North Florida TPO)</i>	<i>69</i>
<i>Task 5.16—US 1 (Philips Highway) ITS Benefits Analysis (North Florida TPO)</i>	<i>70</i>
SECTION 6.0—PUBLIC INVOLVEMENT	71
<i>Task 6.0—Public Involvement Program (North Florida TPO).....</i>	<i>73</i>
<i>Task 6.11—Community Outreach (North Florida TPO).....</i>	<i>74</i>
<i>Task 6.11Continued.....</i>	<i>75</i>
<i>Task 6.1.2—Board and Committee Coordination (North Florida TPO).....</i>	<i>76</i>
<i>Task 6.1.3—Annual Report (North Florida TPO)</i>	<i>77</i>
<i>Task 6.1.4—Integrated Marketing Communications (North Florida TPO).....</i>	<i>78</i>
<i>Task 6.1.5—Marketing Communications Consultant (North Florida TPO)</i>	<i>79</i>
SECTION 7.0—SYSTEMS PLANNING.....	81
<i>Task 7.0—Clean Cities Coalition (North Florida TPO).....</i>	<i>83</i>
<i>Task 7.1—Bicycle/Pedestrian Facilities Planning (North Florida TPO).....</i>	<i>84</i>
<i>Task 7.2—First Coast Commuter Services (North Florida TPO).....</i>	<i>85</i>
<i>Task 7.3—Safety/Security of the Transportation System (North Florida TPO)</i>	<i>86</i>
<i>Task 7.4—North Florida ITS Coalition (North Florida TPO).....</i>	<i>87</i>
<i>Task 7.5—Transportation Disadvantaged Planning Related (North Florida TPO)</i>	<i>88</i>

New Task

New Task

New Task

<i>Task 7.6—Transit Service Planning (JTA)</i>	89
<i>Task 7.7—Transit Development Plan (JTA)</i>	90
<i>Task 7.8—ADA Sensitivity Training and Operator Refresher Training (JTA)</i>	91
<i>Task 7.9—Develop the Rapid Transit Educational Campaign (JTA)</i>	92
<i>Task 7.10—Transit Service Redesign (JTA)</i>	93
<i>Task 7.11—Commuter/Visitor Parking Information System (JTA)</i>	94
<i>Task 7.12—Northeast Florida Coordinated Mobility Plan (JTA)</i>	95
<i>Task 7.13—GIS MAP-Based Service Performance Reporting System (JTA)</i>	96
<i>Task 7.14—Origin-Destination Survey (JTA)</i>	97
<i>Task 7.15—Station Area Master Planning (JTA)</i>	98
<i>Task 7.16—Transit Communication for Customer Service (JTA)</i>	98
<i>Task 7.16—Transit Communication for Customer Service (JTA)</i>	99
<i>Task 7.17—Transit Oriented Design Strategic Plan (JTA)</i>	100
<i>Task 7.18—Disadvantaged Business Enterprise (DBE) Program Disparity Study (JTA)</i>	101
<i>Task 7.19—Organization Improvement and Customer Focused Initiative (JTA)</i>	102
<i>Task 7.20—Regional Commuter Rail—Phase 2 Alternative Analysis (JTA)</i>	103
<i>Task 7.21—Facilities Infrastructure Initiatives (JTA)</i>	104
<i>Task 7.22—Regional Park-and-Ride Program (JTA)</i>	105
<i>Task 7.23—Mass Transit Hub-Facilities Plan (JTA)</i>	106

New Task

New Task

New Task

BUDGET TABLES..... **107**

Table 1—FY 2010/11 UPWP by Task and Responsible Agency (1st Year)

Table 2—FY 2010/11 UPWP by Task and Funding Category (1st Year)

Table 3—FY 2010/11 UPWP by Task and Funding Source (1st Year)

Table 4—FY 2011/12 UPWP by Task and Responsible Agency (2nd Year)

Table 5—FY 2011/12 UPWP by Task and Funding Category (2nd Year)

Table 6—FY 2011/12 UPWP by Task and Funding Source (2nd Year)

List of Appendices

- A. Resolution Adopting Fiscal Year 2010/11—2011/12 Unified Planning Work Program
- B. Joint Certification Statement
- C. FDOT District Two Planning Activities
- D. Title VI / Non-discrimination Policy Clauses

Introduction

Bi-annually, the staff of the North Florida Transportation Planning Organization (North Florida TPO) updates the Unified Planning Work Program (UPWP) as required by state and federal regulation. The UPWP is a task based budget outlining all major transportation planning activities to be undertaken by the TPO for the two-year planning period beginning July 1, 2010 and ending June 30, 2012.

These activities have been grouped into seven sections as follows:

- 1.0 Administration:** This section includes tasks required to manage the transportation planning process on a continuing basis. Work tasks include program management, administration and development.
- 2.0 Data Collection:** This section includes tasks designed to monitor area travel characteristics and factors affecting travel.
- 3.0 Transportation Improvement Program:** Included in this section are those tasks required to develop and manage the Transportation Improvement Program (TIP).
- 4.0 Long-Range Transportation Plan:** Tasks in this section are related to the long-range transportation plan.
- 5.0 Special Project Planning:** This section provides more detailed planning tasks needed for bicycle, airport, seaport, corridor, transit and other special planning studies.
- 6.0 Public Involvement:** **This section describes the tasks necessary to implement the TPO's public involvement program.**
- 7.0 Systems Planning:** Included in this section are recurring planning studies/projects such as transit, bicycle/pedestrian, TDM and transportation disadvantaged planning.

For each work task, the primary objective, previous work accomplishments, project description and methodology, responsible agency and funding source(s) are identified. The Budget Tables section follows the work task sheets. Table 1-6 illustrates how the planning funds for Fiscal Year 2010/11 and Fiscal Year 2011/2012 have been allocated by task, responsible agency and funding source.

A list of UPWP Acronyms is included on the inside cover and the North Florida TPO resolution adopting this UPWP is included as APPENDIX A.

Federal and State *planning factors* and *emphasis areas* are addressed in the Organization Management Section of this document.

Status of Transportation Planning Activities (FY 2009/10)

Task 2.1 Traffic Count Data (North Florida TPO)

The Average Daily Traffic Count Book for 2010 is posted on the North Florida TPO webpage. Printed copies are available upon request.

Task 2.2 Data Collection for the St. Augustine Urbanized Area (UA) (North Florida TPO)

The North Florida TPO provided funding to the St. Johns County Commission/Council on Aging for update of the Transit Development Plan, Transit Quality of Service Survey and training and travel for staff.

Task 3.1 Transportation Improvement Program (North Florida TPO)

The Transportation Improvement Program (TIP) for Fiscal Years 2010/11 through 2014/15 was adopted in June 2010. In the months preceding adoption staff presented the draft to the TPO Policy Board and Committees, County and City Commissions, Planning Commissions, and civic and business organizations to solicit public comment. Copies of the draft and final document were available on the TPO website. The FY 2015/16 List of Priority Projects was approved and transmitted to FDOT in August 2010. A searchable version of the TIP is available on the TPO website www.northfloridatpo.com.

Task 3.2 North Florida TPO Congestion Management Process—Urban Mobility Report (North Florida TPO)

This task provided for the development of a regional congestion performance measuring, monitoring and reporting process for the North Florida TPO. The resulting process assisted the TPO with other congestion related tasks, such as (1) assess congestion performance (2) communicate congestion performance to the general public, transportation professionals and elected officials; and (3) formulate decisions aimed at relieving congestion.

Task 4.1 GIS/Model Update/Maintenance (North Florida TPO)

This is an ongoing model maintenance activity that in this fiscal year included participation in the National Academy of Science SHRP 2 C-10 a Study to develop two state of the art models for the TPO planning area.

Task 4.2 Long-Range Transportation Plan 2035 Update—Amendments (North Florida TPO)

This task is provided for staff to process amendments to the 2035 Long-Range Transportation Plan adopted in November 2009.

Task 4.3 Long-Range Transportation Plan 2040 Update (North Florida TPO)

This task allows for the update of the Long-Range Transportation Plan in 2014.

Status of Transportation Planning Activities (FY 2009/10)

Task 4.4 Efficient Transportation Decision-Making (North Florida TPO)

On-going staff participation in the FDOT ETDM process. Staff evaluates and provides comments on potential socio-cultural effects of candidate transportation projects based on information available during the planning phase of the ETDM process.

Task 4.5 Transportation Data Development and Tracking (North Florida TPO)

This task provided for the development of a process for on-going updates and maintenance of socio-economic data for the Northeast Florida Regional Planning Model (NERPM). The task was aborted mid-way through when it was determined that the process was minimally beneficial as an annual process.

Task 4.6 Long-Range Transportation Plan 2035 Update-Independent Review of Data and Networks (North Florida TPO)

This task provided for an independent review of all socio-economic review of all socio-economic data sets for the 2035 LRTP. This review was performed by the North Florida TPO General Consultant during the development of the 2035 LRTP.

Task 5.1 Interstate 10 East Master Plan (FDOT)

This task provided for the development and evaluation of conceptual mobility enhancement alternatives with recommendations for implementation for I-1- east from Lane Avenue to Stockton Street. The project was completed FY 08/09.

Task 5.12 Web-based TIP Development (North Florida TPO)

This task provided for update of the TPO's web-based Transportation Improvement Program.

Task 5.13 North Florida Regional Airport Trip Generation Study (North Florida TPO)

This study estimated future trip generation for the North Florida Regional Airport (formerly known as the St. Augustine-St. Johns County Airport) and immediate surrounding area. This information allows the airport, county and surrounding property owners to better accommodate future development in the area by anticipating aviation, rail and surface transportation impacts.

Task 5.2 Interstate 95 Master Plan (FDOT)

This task provided for the development and evaluation of conceptual mobility enhancement alternatives with recommendations for implementation for I-95 north from St. Johns/Flagler County line to I-10 Interchange. The project was completed FY 08/09.

Status of Transportation Planning Activities (FY 2009/10)

Task 6.1.1 Community Outreach (North Florida TPO)

Community outreach is an on-going process, information was distributed to citizens through mailings, telephone, personal contact, press releases and advisories, radio and television public affairs programs, presentations to business/civic groups in the four-county service area, participation in select public events and the website.

Task 6.1.2 Board and Committee Coordination (North Florida TPO)

This is a continuing task provides for staff support of the TPO's various committee. Efforts include agenda book production and distribution, recording of minutes and actions taken at each meeting throughout the year, and support staff attendance at the meetings.

Task 6.1.3 Annual Report (North Florida TPO)

The 2010 North Florida TPO Annual Report was produced.

Task 6.1.4 Integrated Marketing Communications (North Florida TPO)

Through the Public Information Manager, a media list in the four-county service area was established and is updated accordingly; press releases and media advisories were distributed re: projects and other initiatives; proactive media outreach was established with reporters to create organizational interest and attention; and staff participated in several public events; timely content and graphic changes were made to the website to keep it current.

Planning Priorities

The North Florida TPO held a Board Retreat in January 2009 at which the following short-term priorities were established.

1. To better inform TPO Board Members, Committee Members, other elected officials and the public about various topics. **(Task 1.1.5)** Based on the Board's discussion and direction the TPO will continue to sponsor one or more of the following in FY 2010/2011-2011/12:
 - Annual Board Retreat (Board Members and Staff) to direct the Board and Staff's activities for the upcoming fiscal year.
 - New Member Training Workshop (For TPO and Committee Members)
 - Additional workshops as determined.
2. Increase data collection efforts
 - **Task 2.2** Assist the St. Johns County Commission/Council on Aging providing transit service in the St. Augustine Urbanized Area through data collection.
 - **Task 3.2** Collect travel time and other related data for the purpose of developing an annual First Coast Urban Mobility Report as a means of documenting congestion trends in the First Coast Region.
3. Integrate the State's Efficient Transportation Decision Making (ETDM) Process into the TPO's transportation planning process **(Task 7.4)**
4. Continue to champion ITS in Northeast Florida through the management and support of the ITS Coalition (Task 7.4).
5. Secure state funding for additional TPO activities (Tasks to be determined).
6. Improve and promote the Commuter Services Program (Task 7.2)

Business Plan

Anticipated reserves, rollovers and de-obligations are identified below:

Task 1.2.3–Office Operations

The North Florida TPO will budget approximately \$100,000 in FY 2010/11 and FY 2011/12 to replace computer, copiers and miscellaneous equipment and potential relocation of offices in 2012.

Task 4.3–Long-range Transportation Plan 2040 Update

The North Florida TPO will budget approximately \$225,000 in FY 2010/11 and FY 2011/12 for the multi-year major update of the long-range transportation plan due in December 2014.

Air Quality Planning

The North Florida TPO was informed by the U.S. Environmental Planning Organization (USEPA) that whereas Duval County is attaining the new 8-hour ozone standard, effective June 15, 2005, with the revocation of the 1-hour ozone standard, the demonstration of conformity of the transportation improvement program and long-range transportation plan with the provisions of the Clean Air Act Amendments of 1990 and the State Implementation Plan are no longer required.

The USEPA is currently considering a revision of the ozone standard that may affect the North Florida Region.

Public Involvement Process

The UPWP was presented to the Technical Coordinating Committee (TCC), Citizens Advisory Committee (CAC) and the Policy Board of the North Florida TPO in March and April for review and comment. Requests for planning tasks were solicited during these meetings. The TCC, CAC and Policy Board approved the UPWP on May 5 and 13, 2010 respectively. All meetings were noticed and opportunity was provided for public comment.

In 2011 the revised UPWP was presented to the TCC, CAC and Policy Boards on June 1 and 9, respectively. All meetings were noticed and opportunity was provided for public comment.

Care was taken to insure that in accordance with the public involvement provisions of Title VI:

“No person in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Organization and Management

The North Florida TPO is an independent regional body composed of elected and appointed representatives from the Cities of Jacksonville and St. Augustine, the Jacksonville Beaches, Clay, Nassau and St. Johns Counties and the following independent transportation authority's:

- Jacksonville Aviation Authority
- Jacksonville Port Authority
- Jacksonville Transportation Authority
- Nassau County Ocean Highway and Port Authority
- St. Augustine—St. Johns County Airport Authority

The Florida Department of Transportation, District 2 Secretary is and ex officio member, and the Commanding Officer of NAS Jacksonville, representing the U.S. Navy, and one representative each from Baker, Putnam and Flagler Counties are non-voting members.

The North Florida TPO is the primary agency responsible for transportation planning in Clay, Duval, Nassau and St. Johns Counties.

The offices of the North Florida TPO are located at 1022 Prudential Drive, Jacksonville. All TPO meetings, except workshops and public meetings for the Long-range Transportation Plans and special studies are held at this location.

The North Florida TPO has an independent staff and if funded with grants from the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Florida Department of Transportation (FDOT), and the Florida Commission for the Transportation Disadvantaged. To provide additional operating funds the required local match for some grants a local assessment is charged to each of the participating counties and authorities. As per an interlocal agreement this assessment cannot exceed \$1 per capita. The assessment is reviewed annually and can be lowered or increased with Board approval.

It is the TPO's intent to request additional funding from the Florida Department of Transportation (District 2) to fund one or more corridor studies annually with state funds.

Committees

Several committees advise the North Florida TPO. The **Technical Coordinating Committee (TCC)** is composed of technical staff of the local governments within the North Florida TPO area, primarily planners and engineers. The **Citizens Advisory Committee (CAC)** includes local citizens representing a broad cross section of geographical, social and economic interest. The **Bicycle/Pedestrian Planning Group (BPPG)** is composed of technical staff from each of the local governments in the area. **The Duval County Transportation Disadvantaged Coordinating Board (TDCB)** oversees paratransit services in Duval County for Florida Commission for the Transportation Disadvantaged and advises the North Florida TPO on the same. Each committee carries out its prescribed responsibilities at regularly scheduled meetings.

Unified Planning Work Program Participants

The following agencies participate in the planning process of the North Florida TPO and with the exception of the Federal agencies, are represented on one or more of the following committees: North Florida TPO Policy Board, TCC, BPPG, TDCB and CAC.

The local agencies are:

- City of Jacksonville Planning and Development Department
- City of Jacksonville the Office of Traffic Engineer, Department of Public Works
- City of Jacksonville Environmental Quality Division
- City of Atlantic Beach
- City of Jacksonville Beach
- City of Neptune Beach
- Town of Baldwin
- JEA (electric-water-sewer utility for Jacksonville)
- Jacksonville Aviation Authority
- Jacksonville Port Authority
- Jacksonville Transportation Authority
- Northeast Florida Regional Council
- Clay County Planning Department
- Clay County Engineering Department
- Clay County Public Works Department
- Town of Orange Park
- City of Green Cove Springs
- Nassau County Growth Management Department
- Nassau County Engineering Services Department
- Nassau County Ocean Highway and Port Authority
- City of Fernandina Beach
- Town of Callahan
- St. Johns County Growth Management Services Department
- St. Johns County Public Works Department
- City of St. Augustine
- City of St. Augustine Beach
- St. Augustine – St. Johns County Airport Authority

The State agencies are:

- Florida Commission for the Florida Disadvantaged
- Florida Department of Environmental Protection
- Florida Department of Transportation

The Federal agencies are:

- Federal Highway Administration
- Federal Transit Administration
- U.S. Environmental Protection Agency

The North Florida TPO adopted a policy manual containing rules and bylaws for the North Florida TPO, TCC and CAC. The manual, entitled Rules of Procedure and By-laws was adopted on April 12, 2001 and revised November 2003, February 2005, April 2008 and August 2009. Copies are available at the TPO office at 1022 Prudential Drive, Jacksonville and on the TPO website www.northFloridatpo.com.

Revisions of 23 CFR 450, Statewide and Metropolitan Planning Rules and Regulations require metropolitan planning organizations to adopt a proactive public participation and intergovernmental consultation policy and procedure that allows adequate opportunity for public official and citizen involvement in developing the transportation plan and transportation improvement program before their approval by the North Florida TPO. On March 8, 2001, the Public Involvement Plan (PIP) was adopted by the North Florida TPO (formerly known as the First Coast MPO). The PIP was updated in 2007. Copies of the plan are available at the TPO offices at 1022 Prudential Drive, Jacksonville and on the TPO website www.northFloridatpo.com.

Planning and Funding Agreements

In Fall 2004 the Governor Jeb Bush approved the North Florida TPO Boundary and Apportionment Plan expanding the TPO planning area boundary to include Nassau County.¹ Subsequently, FDOT and the North Florida TPO executed new agreements, as appropriate.

1. **Standard Interlocal Agreement** – This agreement assure eligibility to receive federal capital and operating assistance pursuant to 23 U.S.C. 134 and Section 3(a)(s), f(a). 5(g)(1) and 5(1) of the Urban Mass Transportation Act of 1964, as amended [49 U.S.C. 1602(a)(2), and 1604(g)(1) and (1)], and to implement and endure a continuing, cooperative and comprehensive transportation planning process that results in coordinated plans and programs consistent with the comprehensively planned development of the affected urbanized area in cooperation with the Florida Department of Transportation. The agreement was approved December 9, 2004.
2. **Standard Joint Participation Agreement for Planning (PL) Funds** – This Agreement is to assist in undertaking the PL funded portion of the North Florida TPO Unified Planning Work Program prepared by the North Florida TPO in conformance with 23 CFR Part 1 and 23 CFR 450, Subpart A, to provide financial assistance to the North Florida TPO for transportation planning related activities, as required under 23 U.S.C. 134, to state the terms and conditions upon which such assistance will be provided, and to recite the understanding as to the manner in which the Project will be undertaken and completed. The agreement was approved July 2004. This contract is in the process of being updated and will be effective July 1, 2010 for the next two years.
3. **Standard Joint Participation Agreement for FTA 5303 Funds** – This agreement provides FDOT assistance to the North Florida TPO to undertake FTA funded work element as defined in the UPWP, and to state the terms and conditions upon which such assistance will be provide. The agreement is approved annually.
4. **Interlocal Agreement for Administrative Services and Facilities** – This agreement sets forth the administrative services and facilities provided by the Jacksonville Transportation Authority to the North Florida TPO. The agreement was approved on December 14, 2009.

¹ On October 14, 2010, the Board approved a new Boundary and Apportionment plan expanding the planning area boundary to include all of Clay, Nassau and St. Johns Counties. This expansion did not change the apportionment of membership on the TPO Policy Board. Approval of the plan by the Governor is pending.

5. **Intergovernmental Coordination and Review and Public Transportation Coordinated Joint Participation Agreement** – This agreement is to provide coordination among the FDOT, the North Florida TPO, and providers of public transportation, including airport and seaport authorities; and to provide a process through the Regional Planning Council for intergovernmental coordination and review, and identify and resolve inconsistencies between proposed North Florida TPO transportation plans and the local government comprehensive plans of member governments. The agreement was approved December 2004.

6. **Transportation Regional Incentive Program (TRIP) Interlocal Agreement** – The purpose of this agreement is to establish the necessary framework for the creation of a regional transportation plan and designating the North Florida TPO as the lead agency for coordinating the prioritization and submittal of TRIP eligible projects within the First Coast area. The TRIP agency includes Baker, Clay, Duval, Nassau, Putnam, and St. Johns Counties. The agreement was approved in 2006.

Unified Planning Work Program Development

The UPWP is subject to review by the Citizens Advisory Committee and the Technical Coordinating Committee prior to approval by the Policy Board of the North Florida TPO.

Federal Highway Administration (FHWA) PL funded projects are generally 81.93 percent Federal, 9.035 percent State and 9.035 percent local funded. For FY 2010/11 and FY 2011/12, the Florida Department of Transportation (FDOT) will soft match the Planning (PL) funds using toll revenue expenditures as a credit toward the non-federal matching share.

FTA match requirements are 80 percent Federal, ten percent State and 10 percent local. The 10 percent State match in FY 2010/11 and FY 2011/12 represents a cash match from the FDOT.

CERTIFICATE REGARDING LOBBYING

Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress in connection with awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract grant, loan, or cooperative agreement.
2. In any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, local, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000.00 and not more than \$100,000.00 for each failure.

Chairman, North Florida TPO

Date

DEBARMENT OF SUSPENSION CERTIFICATION

As required by U.S. Regulations on Government wide Debarment and Suspension (Non-procurement) at 49 CFR 29.510

- The North Florida Transportation Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principles:
 - (A) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily executed from covered transactions by any federal department or agency;
 - (B) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - (C) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any offenses listed in paragraph (b) of this certification; and,
 - (D) Have not within a three-year period preceding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.
- The North Florida Transportation Planning Organization also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (A) through (D) above, it will promptly provide that information to the U.S. DOT.

Chairman, North Florida TPO

Date

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the North Florida TPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of TPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, and ensure narrow tailoring of the program.

The North Florida TPO and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the North Florida TPO in a non-discriminatory environment.

The North Florida TPO shall require its consultants to not discriminate on the basis of race, color, national origin, sex, age, disability, religion or familial status in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.

Chairman, North Florida TPO

Date

TITLE VI/NONDISCRIMINATION POLICY STATEMENT

The North Florida TPO assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The North Florida TPO further agrees to the following responsibilities with respect to programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Executive Director.
2. Issue a policy statement signed by the Executive Director, which expresses a commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendix D* in every contract subject to the Acts and the Regulations.
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients.
5. Complaints against Recipients shall immediately be forwarded to the FDOT District Title VI Coordinator.
6. Participate in training offered on Title VI and other nondiscrimination requirements.
7. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
8. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

This ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Chairman, North Florida TPO

Date

Federal Planning Factors

The North Florida TPO must consider the SAFETEA-LU planning factors in developing transportation plans and programs. These factors are:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

Figure 1 identifies how each planning factor has been integrated into the UPWP.

Figure 1									
North Florida Transportation Planning Organization									
FEDERAL PLANNING FACTORS—UPWP TASK MATRIX									
Task No.	UPWP Tasks	Federal Planning Factors							
		1	2	3	4	5	6	7	8
1.1	Program Management (NFTPO)								
1.1.1	State Support of Program Management and Technical Assistance PL, SPR (FDOT)								
1.1.2	State Support of Program Mgmt and Technical Asst. FTA (FDOT0								
1.1.3	Program Management, Administration and Development ((JTA)								
1.1.4	Certification (NFTPO)								
1.1.5	TPO Education/Workshops/Summits (NFTPO)								
1.2.1	Grants/Contracts Administration (NFTPO)								
1.2.2	Personnel Administration (NFTPO)								
1.2.3	Office Operations (NFTPO)								
1.2.4	Training/Travel								
1.2.5	Legal Services (NFTPO)								
1.2.6	Audit (NFTPO)								
1.2.7	Hosting Services (NFTPO)								
1.3.1	Unified Planning Work Program (NFTPO)								

Figure 1
North Florida Transportation Planning Organization
FEDERAL PLANNING FACTORS—UPWP TASK MATRIX

Task No.	UPWP Tasks	Federal Planning Factors							
		1	2	3	4	5	6	7	8
1.3.2	General Consultant Services (NFTPO)								
2.1	Traffic Count Data (NFTPO)								
2.2	Data Collection for the St. Augustine UA (NFTPO)								
2.3	Origin/Destination & Household Travel Surveys (NFTPO)								
3.1	Transportation Improvement Program (NFTPO)								
3.2	NFTPO Congestion Management Process – Urban Mobility Report (NFTPO)								
4.1	GIS/Model Update/Maintenance (NFTPO)								
4.2	Long-range Transportation Plan 2035 Update-Amendments (NFTPO)								
4.3	Long-range Transportation Plan 2040 Update (NFTPO)								
5.1	Interstate 95 North Master Plan (FDOT)								
5.2	Northeast Florida RTA Transportation Plan (JTA)								
5.3	Interstate 295/State Road 9A Master Plan (FDOT)								
5.4	Dynamic Detour Study (NFTPO)								
5.5	Northeast Florida Regional Vision (NFTPO)								
5.6	RTA Study Commission (NFTPO)								
5.7	SR 21 (Blanding Blvd) Corridor Study (NFTPO)								
5.8	Argyle Area Transportation Study (NFTPO)								
5.9	Study of Mobility Design Principles (NFTPO)								
5.10	Northeast Florida Freight & Logistics Plan (NFTPO)								
5.11	Sustainable Communities Initiative (NFTPO)								
5.12	Web-based TIP Development (NFTPO)								
5.13	Reconnection the Castillo and the Bayfront (ST AUG)								
5.14	Clay County Transit Study (NFTPO)								
5.15	North Florida Strategic Safety Plan (NFTPO)								
5.16	US 1 ITS Demonstration Project (NFTPO)								
6.1.1	Community Outreach (NFTPO)								
6.1.2	Board and Committee Coordination								
6.1.3	Annual Report (NFTPO)								
6.1.4	Integrated Marketing Communications (NFTPO)								
6.1.5	Marketing Communications Consultant (NFTPO)								
7.0	Clean Cities Coalition (NFTPO)								
7.1	Bicycle/Pedestrian Facilities Planning (NFTPO)								
7.2	First Coast Commuter Services (NFTPO)								
7.3	Safety/Security of the Transportation System for Motorized and Non-Motorized Users (NFTPO)								
7.4	North Florida ITS Coalition (NFTPO)								
7.5	Transportation Disadvantaged Planning Related (NFTPO))								
7.6	Transit Service Planning (JTA)								
7.7	Transit Development Plan Update (JTA)								

Figure 1
North Florida Transportation Planning Organization
FEDERAL PLANNING FACTORS—UPWP TASK MATRIX

Task No.	UPWP Tasks	Federal Planning Factors							
		1	2	3	4	5	6	7	8
7.8	ADA Sensitivity Training and Operator Refresher Training (JTA)								
7.9	Develop the Rapid Transit Educational Campaign (JTA)								
7.10	Transit Service Redesign (JTA)								
7.11	Commuter Service Parking Information System (JTA)								
7.12	Northeast Florida Coordinated Mobility Plan (JTA)								
7.13	GIS Map-based Service Performance Monitoring Reporting System (JTA)								
7.14	Origin Destination Survey (JTA)								
7.15	Business Development Plan (JTA)								
7.16	Transit Communication for Customer Service (JTA)								
7.17	TOD Strategic Plan (JTA)								
7.18	DBE Program Disparity Study (JTA)								
7.19	Organization Improvement & Customer Focused Initiative (JTA)								
7.20	Regional Commuter Rail - Phase 2 (JTA)								
7.21	Facilities Infrastructure Initiatives (JTA)								
7.22	Regional Park-and-Ride Programs (JTA)								
7.23	Mass Transit Hub-Facilities Plan (JTA)								

Section 1.0—Administration



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Task 1.1—Program Management (North Florida TPO)

Objective: Manage the North Florida TPO’s continuous, comprehensive and cooperative urban transportation planning program.

Previous Work: Work during the past fiscal year consisted of management of the FY 2010-11—FY 11/12 UPWP, grants administration and budget reviews and amendments, as well as management of the North Florida TPO’s staff and offices.

Methodology: This task is to manage the North Florida TPO staff and the work program. It includes program scheduling, budget reviews, personnel recruitment, administration and overall management of the UPWP to endure that work products meet the highest professional work standards and are accomplished on schedule and budget. This task also includes executive administration of the TPO Policy Board and subsidiary committees, communication of North Florida TPO policies to local, state and federal officials and the media and on going public involvement/community outreach.

End Product: The measurable product is:

1. Good management and record keeping.
2. Timely completion of UPWP projects within budget, and
3. Professionally produced products.

Completion Date: On-going

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$150,000	\$150,000	\$300,000
FTA 5303 (Carryover)	\$2,392		\$2,392
FTA 5303	\$50,000	\$50,000	\$100,000
State Match	\$6,549	\$6,250	\$12,799
Local Match	\$6,549	\$6,250	\$12,799
Local Assessment	\$50,000	\$50,000	\$100,000
Total	\$265,490	\$262,500	\$527,990

Task 1.1.1—State Support of Program Management and Technical Assistance PL, SPR (FDOT)

Objective: Provide guidance and technical assistance to the North Florida TPO staff and various committees as requested and/or required by Florida Department of Transportation policy.

Previous Work: This task was divided among various work tasks as required to match Federal PL funds. Previous work also includes surveillance activities, system development and evaluation efforts (including the Long-Range Transportation Plan), transportation system management strategies and the Transportation Improvement Program.

Methodology: Management efforts include guidance and supervising administration tasks (program management, development review and reporting) necessary to carry out the transportation planning process within the boundaries of the North Florida TPO area. Technical assistance includes both computer services and staff analysis of various systems and project planning efforts (routine review and plan re-evaluation) as spelled out in current study designs. The Florida Department of Transportation will also provide a substantial effort toward the system management element and the transportation improvement program. FDOT will also match the Planning (PL) funds using toll revenue expenditures as a credit toward the non-federal matching share.

End Product: Proper and timely response to management and technical problems or requests.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5303			
State Match	\$360,175	\$264,396	\$624,571
Local Match			
Local Assessment			
Total	\$360,175	\$264,396	\$624,571
	<i>(Soft Match)</i>	<i>(Soft Match)</i>	

Task 1.1.2—State Support of Program Management and Technical Assistance (FDOT)

Objective: Provide guidance and technical assistance to the North Florida TPO in support of program management and technical guidance of transit planning studies.

Previous Work: This task was divided among various work tasks as required to match Federal Transit Administration 5303 (Section 8) Technical Studies Grant Funds.

Methodology: The FTA Section 5303 (Section 8) cash match is contingent upon the Florida Legislature approving sufficient funding in the 2010/11 and 2011/12 budgets in this category and upon executing a Joint Participation Agreement between FDOT and the North Florida TPO by December 31, 2010 and December 31, 2011, respectively. If sufficient funding for this cash match is not available, FDOT will consider providing all or part of the match in the form of in-kind services at the TPO's request.

End Product: Continuing support of program management and technical assistance. Specific deliverables are identified at the various tasks funded with Task 1.1.2 matching fund.

Completion Date: On-going

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5303			
State Match	\$42,324	\$46,034	\$88,358
Local Match			
Local Assessment			
Total	\$42,324	\$46,034	\$88,358

Task 1.1.3—Program Management, Administration and Development (JTA)

Objective: Maintain, administer and manage the works tasks allocated to the Jacksonville Transportation Authority as part of the North Florida TPO’s continuous, comprehensive and cooperative urban transportation planning process.

Previous Work: Correspondence, invoices, quarterly or semi-annual progress reports, weekly reports to file in anticipation of developing the North Florida TPO’s Fiscal Year 2010/11-2011/12 UPWP.

Methodology: The JTA administrative staff will prepare written materials and correspondence necessary to manage projects, administer funds and prepare accounting, financial records and billing in conjunction with the approved UPWP.

End Product: Copies of correspondence, billing invoices, reports and other North Florida TPO legal documents and records. JTA’s contribution to the North Florida TPO’s FY 2010/11 -2011/12 UPWP, quarterly progress reports.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5303	\$900	\$900	\$1,800
State Match	\$113	\$113	\$226
Local Match	\$113	\$113	\$226
Local Assessment			
Total	\$1,126	\$1,126	\$2,252

Revised June 9, 2012

Task 1.1.4—Certification (North Florida TPO)

Objective: To annually establish certification of the transportation planning process in the North Florida TPO area. In accordance with Federal and state regulation, certification is conducted by FHWA and FTA every four years and in the interim by FDOT.

Previous Work: Staff met with FDOT staff in March 2010 to complete annual self-certification. Federal certification was conducted in April 2008.

Methodology: The annual self-certification with FDOT staff is a review of pre-agreed upon review of a subset of the Federal Certification Checklist. The Checklist reviews the metropolitan planning process. TPO and FDOT staffs meet to review and discuss TPO responses. The certification is then forwarded to the TPO Committees and Board for approval.

The next Federal Certification is in 2012 at which time FHWA and FTA representatives will conduct an extensive onsite review of the TPO to ensure compliance with federal guidelines and procedures.

End Product: Certification of the North Florida TPO planning process.

Completion Date: Annual Certification—March 2011 and March 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$500	\$5,500	\$6,000
FTA 5305 (Carryover)	\$528		\$528
FTA 5303	\$500	\$4,500	\$5,000
State Match	\$129	\$563	\$692
Local Match	\$129	\$563	\$692
Local Assessment			
Total	\$1,786	\$11,126	\$12,912

Revised June 9, 2012

Task 1.1.5—TPO Education/Workshops/Summits (North Florida TPO)

Objective: To better inform North Florida TPO Board members, committee members, other elected officials and the public about various topics.

Previous Work: In FY 2009/10 the North Florida TPO hosted the Fifth Annual Global Trade and Transportation Symposium and a Power Breakfast.

Methodology: Based on the Board’s discussion and direction, the North Florida TPO will sponsor more of the following:

- Global Trade and Transportation Symposium
- Board Retreat
- New Member Training
- Additional workshops as needed

End Product: Informed decision making.

Completion Date: Workshop dates to be determined throughout the fiscal year.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$7,500	\$7,500	\$15,000
FTA 5303	\$2,000	\$2,000	\$4,000
State Match	\$250	\$250	\$500
Local Match	\$250	\$250	\$500
Local Assessment	\$15,000	\$15,000	\$30,000
Total	\$25,000	\$25,000	\$50,000

Task 1.2—Program Administration (North Florida TPO)

Objective: To provide for support services needed to administer North Florida TPO's transportation planning process.

Previous Work: Work accomplished included administering the TPO's various grants and contracts, maintaining financial records, invoicing for funds, training staff and legal support for the North Florida TPO.

Methodology: This section includes the following subtasks as support to the administration of the transportation planning process:

1. Grants/Contracts Administration
2. Personnel Administration
3. Office Operations
4. Staff Training
5. Legal Services
6. Audit

End Product: See following Subtasks 1.2.1 through 1.2.7

Task 1.2.1—Grants/Contracts Administration (North Florida TPO)

Objective: To develop and maintain the North Florida TPO’s grants and contracts, invoicing and funds disbursement, periodic reporting and other requirements associated with the grants and contracts.

Previous Work: Maintain prior year grants and contracts, proper invoicing and disbursing funds.

Methodology: This task provides for the development and maintenance of North Florida TPO grants and contracts by North Florida TPO’s Fiscal Administrator. It provides for invoicing and disbursing funds and preparing and monthly and quarterly reports as required by the funding agency.

End Product: Proper invoicing and disbursing North Florida TPO funds received through grants and contracts, as evidenced in audit reports.

Completion Date: On-going.

Funding Source	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$40,000	\$40,000	\$80,000
FTA 5303 Carryover			
FTA 5303	\$4,000	\$4,000	\$8,000
State Match	\$500	\$500	\$1,000
Local Match	\$500	\$500	\$1,000
Local Assessment	\$10,000	\$10,000	\$20,000
Total	\$55,000	\$55,000	\$110,000

Task 1.2.2—Personnel Administration (North Florida TPO)

Objective: To continue developing a comprehensive human resources management system. Including the accounting for work hours, benefits programs, payroll and pension program.

Previous Work: Establish a human resource management system including payroll, benefits and pension programs.

Methodology: This task provides for administration of North Florida TPO staff by the Fiscal Administrator. It provides for accounting of staff charges, administering personnel benefit programs, staff payroll and administration of the pension programs.

End Product: Administration of North Florida TPO's personnel affairs.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$15,000	\$15,000	\$30,000
FTA 5303 (Carryover)			
FTA 5303	\$4,000	\$4,000	\$8,000
State Match	\$500	\$500	\$1,000
Local Match	\$500	\$500	\$1,000
Local Assessment	\$3,750	\$3,750	\$7,500
Total	\$23,750	\$23,750	\$47,500

Task 1.2.3—Office Operations (North Florida TPO)

Objective: To provide for operating costs related to office operations.

Previous Work: The North Florida TPO has an interlocal agreement for administrative services and facilities with the Jacksonville Transportation Authority. Other expenses related to operating the office were contracted and included in this task. Equipment purchases in 2009/10 included a plotter, replacement of some obsolete computers, new office copier lease, etc.

Methodology: This task provides for the following:

1. Miscellaneous equipment
2. Equipment-Reserve
3. Misc. office expenses

End Product: Facilities and equipment to sustain the North Florida TPO office operations.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$100,000	\$100,000	\$200,000
FTA 5303			
State Match			
Local Match			
Local Assessment	\$50,000	\$50,000	\$100,000
Total	\$150,000	\$150,000	\$300,000

Task 1.2.4—Training/Travel (North Florida TPO)

Objective: To maintain currency with the latest planning tools, techniques and procedures by reviewing current literature; attending workshops, seminars and conferences or taking college courses.

Previous Work: Expenses and travel to Florida Metropolitan Planning Organization Advisory Council (MPOAC) meetings, National Association of Metropolitan Planning Organizations (AMPO) meetings/conferences, ITS Florida Board Meetings, etc. Travel and miscellaneous training expenses for TPO staff for the following: Bike/Ped, TIP , UPWP, freight, ITS, LRTP modeling, etc.

Methodology: This task provides for staff and board member travel to and from such meetings as the MPOAC and AMPO. In addition, both staff and Board Members attend various workshops and conferences through the year so that currency can be maintained with latest regulation, policies and techniques applicable to the transportation planning field. Staff also participates in training courses each year that educate local government planners, elected officials, private planning consultants, state agencies, and other interested persons related to growth management, land use development and other subjects of current concern to transportation planning. This task may also provide for membership dues to professional organizations.

End Product: Knowledge of current transportation planning tools, techniques and procedures. **Completion**

Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Local Assessment	\$45,000	\$45,000	\$90,000
Total	\$45,000	\$45,000	\$90,000

Task 1.2.5—Legal/Legislative Services (North Florida TPO)

Objective: To provide for continuing legal and legislative services to the North Florida TPO.

Previous Work: Legal services were required periodically for contract review and execution. No legislative services were required in FY 2009/10.

Methodology: Legal assistance provided by the attorney include:

1. Legal advice and counsel to the North Florida TPO Board and staff to ensure compliance with federal, state and local statute;
2. Prepare periodically review, revise and update contracts and agreements; and
3. Prepare and revise Board procedures in accordance with Florida Administrative Procedures.

Legislative assistance included:

1. Monitoring of the annual session of the Legislature to identify, analyze and track the passage of bills of interest to the North Florida TPO;
2. Preparing draft bills recommended by the Board and ensuring their distribution to the local legislative delegation and appropriate committees or subcommittees; and
3. Researching and recommending positions to the Board on transportation issues being proposed or discusses by the Legislature.

End Product: Legal and legislative advice and services to the North Florida TPO that result in compliance with all applicable Federal, State and local statutes, regulations and guidelines. Support legislation of interest and benefit to the North Florida TPO.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Local Assessment	\$50,000	\$50,000	\$100,000
Total	\$50,000	\$50,000	\$100,000
<i>Amount of Total to Consultants</i>	<i>\$50,000</i>	<i>\$50,000</i>	<i>\$100,000</i>

Task 1.2.6—Audit (North Florida TPO)

Objective: To provide an annual audit of the North Florida TPO to demonstrate compliance with federal and state regulations regarding the management and expenditure of FHWA Planning (PL), FTA 5303, and FDOT funds.

Previous Work: Annual audit completed in April 2010.

Methodology: A qualified auditor will be employed to perform the audit in accordance with the minimum schedule. The audit will meet Federal Management Regulations and Office of Management and Budget Circular A-133 requirements with attachments under the single audit concept.

End Product: Annual Audit—North Florida TPO

Completion Date: April 2011 and April 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Local Assessment	\$20,000	\$20,000	\$40,000
Total	\$20,000	\$20,000	\$40,000
<i>Amount of Total to Consultants</i>	<i>\$20,000</i>	<i>\$20,000</i>	<i>\$40,000</i>

Task 1.2.7—Hosting Services (North Florida TPO)

Objective: Purchase services from the Jacksonville Transportation Authority

Previous Work: In 2009 the North Florida TPO renewed an agreement with the Jacksonville Transportation Authority (JTA) to lease office space and purchase services through 2013.

Methodology: In addition to lease office space from JTA, the North Florida TPO will reimburse JTA for the following services:

1. Human Resources
2. Procurement
3. Housekeeping
4. Security
5. Information Technology

End Product: Operating the North Florida TPO as an independent agency.

Completion Date: On-going through June 2013.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$11,000	\$11,000	\$22,000
FTA 5303	\$3,200	\$3,200	\$6,400
State Match	\$400	\$400	\$800
Local Match	\$400	\$400	\$800
Local Assessment			
Total	\$15,000	\$15,000	\$30,000

Amended August 12, 2010 (Added \$2,000 PL in FY 2010/11 and FY 2011/12 — funds transferred from Task 1.3.2 General Consultant Services)

Task 1.3.1—Unified Planning Work Program (North Florida TPO)

Objective: To develop the Unified Planning Work Program (UPWP) and provide oversight and administration of planning activities.

Previous Work: FY 2008/2009 — 2009/2010 Unified Planning Work Program

Methodology: The UPWP is prepared every two years and indicated al work participation, funding sources and a general methodology to accomplish the project. Staff coordinates with state and federal agencies to determine emphasis areas or tasks required by these agencies. Staff also coordinates with local agencies to solicit local projects to be funded with state or federal funds. The draft document is reviewed and approved by the CAC, TCC and the North Florida TPO Policy Board. The task also provides oversight and administration of planning activities, as well as processing of amendments to the UPWP.

End Product: Unified Planning Work Program.

Completion Date: Draft by FY 2010/11—2011/12 by March 15, 2010

Adopted by FY 2011/12—2011/12 by June 1, 2010

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$30,000	\$30,000	\$60,000
FTA 5303	\$10,000	\$10,000	\$20,000
State Match	\$1,250	\$1,250	\$2,500
Local Match	\$1,250	\$1,250	\$2,500
Local Assessment	\$7,500	\$7,500	\$15,000
Total	\$50,000	\$50,000	\$100,000

Task 1.3.2—General Consultant Services (North Florida TPO)

Objective: Provide technical planning services, as needed, to supplement the efforts of the North Florida TPO staff in conducting the transportation planning process for the North Florida TPO area.

Previous Work: In 2010 the North Florida TPO contracted with the following firms for general consultant services: HNTB Corporation; RS&H and Atkins, Inc. The contracts were for one year with three (3) annual renewal options.

During FY 2009/10, the following activities were completed: Northeast Florida Regional Airport Intermodal Study, ITS Architecture Update, Road Weather Information Systems (RWIS) Concept of Operations, St. Augustine Lighthouse Area Traffic Study, and a TPO website update.

Methodology: Possible work tasks include various studies identified in this work program including but not limited to the following activities:

- Data collection
- Prepare maps, presentations and reports using state-of-the-art techniques, including GIS, 3-D effects and any other visual tools available
- Other miscellaneous activities needed to support the North Florida TPO's transportation planning activities/process

End Product: All end products will be delivered as requested in each work order.

Completion Date: June 30, 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$183,749	\$36,245	\$219,994
FTA 5303	\$29,096	\$60,069	\$89,164
FTA 5303 Carryover		62,646	\$62,646
State Match	\$3,637	\$15,339	\$18,976
JTA/Local Match	\$3,637	\$15,339	\$18,976
Local Assessment	\$47,865	\$44,403	\$92,268
Total	\$267,984	\$234,041	\$502,025
<i>Total Amount to Consultants</i>	<i>\$214,387</i>	<i>\$234,041</i>	<i>\$502,025</i>

Revised June 9, 2012

Section 2.0—Data Collection



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Task 2.1—Traffic Count Data (North Florida TPO)

Objective: To provide the necessary traffic count data for input into various UPWP projects including the Transportation Improvement Program (TIP), Congestion Management Process, and the Long-range Transportation Plan (LRTP) Update.

Previous Work: The North Florida TPO 2009 Average Daily Traffic Count Book was published in July 2010 and posted on the North Florida TPO website.

Methodology: Traffic count data is obtained from the FDOT and local governments including the City of Jacksonville, the Beaches Communities, Clay, Nassau and St. Johns Counties and assembled into a single document.

End Products: 2010 Average Daily Traffic Count Book to be completed in June 2011

2011 Average Daily Traffic Count Book to be completed in June 2012

Completion Date: See above

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (FL)	\$10,000	\$20,000	\$30,000
FTA 5303			
State Match			
Local Match			
Local Assessment			
Total	\$10,000	\$20,000	\$30,000

Revised June 9, 2012

Task 2.2—Data Collection for the St. Augustine UA (North Florida TPO)

Objective: To assist the St. Johns County Commission and the Council on Aging in providing transit services in the St. Augustine Urbanized Area (UA).

Previous Work: The North Florida TPO provided funding assistance to the St. Augustine UA for development of a Transit Development Plan, staff training and a Transit Quality of Service Survey.

Methodology: This task provides funding assistance to the St. Augustine UA for the continued development of the Transit Development Plan (TDP) and other transit related studies. Additionally, it provides funds for staff of St. Johns County and the Council on Aging to travel and attend training to further their knowledge and understanding of transit planning.

End Product: This task will be amended to provide specific language and identify an end product when a work product/end product is recognized.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303 Carryover	\$12,750		\$12,750
FTA 5303	\$40,000	\$40,000	\$80,000
State Match	\$6,594	\$5,000	\$11,594
Local Match	\$6,594	\$5,000	\$11,594
Local Assessment			
Total	\$65,594	\$50,000	\$115,938

Task 2.3—Origin/Destination and Household Travel Surveys (North Florida TPO)

Objective: To collect data on the urban travels of northeast Florida’s population. The surveys will gather trip-related data such as mode of transportation, duration, distance and purpose of trip. They also gather demographic, geographic and economic data for analysis purposes.

Previous Work: New Task.

Methodology: Various travel survey methodologies and survey instruments will be evaluated prior to administration. There are several means of survey administration including computer-aided techniques, self-administration mail-out and telephone interviews. In addition, several types of survey instruments are available including diary and non-diary formats, activity vs. trip diaries, and multi-day vs. one-day surveys. All work will be performed by consultant and managed by TPO staff.

End Product: Origin/Destination Report

Completion Date: December 2011

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)		\$145,000	\$145,000
FTA 5303 Carryover			
State Match			
Local Match			
Local Assessment			
Total		\$145,000	\$145,000
<i>Total Amount to Consultants</i>		<i>\$145,000</i>	<i>\$145,000</i>

Revised June 9, 2012

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Section 3.0—Transportation



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Task 3.1—Transportation Improvement Program (North Florida TPO)

Objective: Develop a short range multi-jurisdictional transportation improvement program and annual List of Priority Projects which assists in implementing the 2035 Long-range Transportation Plan and provides guidance to the Florida Department of Transportation in developing its Five Year Work Program.

Previous Work: Developed the FY 2014/15 List of Priority Projects and the FY 2010/11 through FY 2014/15 Transportation Improvement Program (TIP). Staff presented the draft TIP at numerous public meetings to explain the purpose of the document, to update the public on the status of projects therein, and to solicit public comments.

Methodology: The North Florida TPO will review the projects proposed by all local jurisdictions, member agencies/authorities, the Congestion Management Process, all agencies providing service for the transportation disadvantaged and other sources for consistency with the goals, objectives and policies of Envision 2035, the North Florida TPO's adopted Long-range Transportation Plan. In FY 2010/11 the List of Priority Projects (LOPP) for FY 2015/16 will be developed for use by the FDOT for the FY 2011/2012 through 2015/16 Work Program.

End Product: North Florida TPO TIP for FY 2011/2012 through 2015/16

FY 2015/16 List of Priority Projects (Completion: August 2010)

North Florida TPO TIP for FY 2011/12 through 2016/17

FY 2016/17 List of Priority Projects (Completion August 2011)

Completion Date: See above

Funding Source	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$30,000	\$30,000	\$60,000
FTA 5303 Carryover	\$4,000		\$4,000
FTA 5303	\$10,000	\$15,000	\$20,000
State Match	\$1,750	\$1,875	\$3,625
Local Match	\$1,750	\$1,875	\$3,625
Local Assessment	\$7,500	\$7,500	\$15,000
Total	\$55,000	\$ 54,375	\$109,375

Revised June 9, 2012

Task 3.2—North Florida TPO Congestion Management Process—Urban Mobility Report (North Florida TPO)

Objective: Implement a Congestion Management Process (CMP) for the North Florida TPO area.

Previous Work: In FY 2008/09 a regional congestion performance measuring, monitoring reporting process was developed. The process will assist the TPO with other congestion related tasks including (1) assess congestion performance; (2) communicate congestion performance to the general public, transportation professionals and elected officials; and (3) formulate decisions aimed at relieving congestion.

Methodology: Implementation of the First Coast Urban Mobility Report process development in FY 2008/09. This is anticipated to be an annual report produced by the North Florida TPO as a means of documenting congestion trends in the North Florida TPO region. Current efforts include the deployment of real-time data collection infrastructure throughout the region as an initial step towards accomplishing the goal of an Urban Mobility Report. When sufficient infrastructure is in place, the decision to proceed with the development of an Urban Mobility Report will be made by the North Florida ITS Coalition. The report will be developed by consultant and managed by TPO staff.

End Product: North Florida Urban Mobility Report – 1st Edition (Date to be determined)

Completion Date: To be determined

Funding Source	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)		\$30,000	\$ 30,000
FTA 5303 Carryover	\$8,580	\$5,000	\$13,580
FTA 5303		\$5,000	\$5,000
State Match	\$1,698	\$1,250	\$2,948
Local Match	\$1,698	\$1,250	\$2,948
Local Assessment	\$8,750	\$7,500	\$16,250
Total	\$20,726	\$50,000	\$70,726

Revised June 9, 2012

Section 4.0—Long-Range Transportation Plan (LRTP)



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Task 4.1—GIS/Model Update/Maintenance (North Florida TPO)

Objective: Update and maintain a geographical information system (GIS) base map and a model maintenance program.

Previous Work: Continued to provide technical review/support to the Long-Range Transportation Plan (LRTP) 2035 Update. The Northeast Florida Transportation Applications Forum which included government agencies and private consultants continues to meet regularly. The networks and other codes in the model have been updated on a regular basis. The Forum serves as an information center for the Northeast Florida transportation modeling community.

Methodology: Annual inventory of geographical information systems for Duval, Clay, Nassau and St. Johns Counties to determine information availability, type and format. Integrate the GIS data for the North Florida TPO area and update the GIS base map. GIS will be used to develop a community impact database. Utilizing GIS will enhance the technical capacity of North Florida TPO staff to supply credible information to decision-makers.

Continue the Model Maintenance Program. The objective is to address model and data set maintenance and refinement via the Northeast Florida Transportation Applications Forum. Improve the model's accuracy and reliability and its inputs in order to achieve a higher level of confidence in the application results.

End Product: On-going GIS mapping support as needed. On-going model maintenance to provide quality improvements for travel demand modeling.

Completion Date: On-going

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$80,000	\$90,000	\$170,000
FTA 5303 (Carryover)	\$6,600		\$6,600
FTA 5303			
State Match	\$825		\$825
Local Match	\$825		\$825
Local Assessment			
Total	\$88,250	\$90,000	\$178,250

Revised June 9, 2012

Task 4.2—North Florida TPO Long-Range Transportation Plan 2035— Amendments (North Florida TPO)

Objective: To process amendments to the North Florida TPO 2035 Long-Range Transportation Plan (LRTP).

Previous Work: This task provided for staff to process any amendments to the North Florida TPO 2035 LRTP. The plan was adopted in November 2009.

Methodology: This task provides for amendment of the 2035 LRTP.

End Product: Amendments to the 2035 LRTP.

Completion Date: June 2012.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$2,000	\$2,000	\$4,000
FTA 5303 (Carryover)			
FTA 5303	\$2,000	\$2,000	\$4,000
State Match	\$250	\$250	\$500
Local Match	\$250	\$250	\$500
Local Assessment	0	0	0
Total	\$4,500	\$4,500	\$9,000

Task 4.3—North Florida TPO Long-Range Transportation Plan 2040 Update (North Florida TPO)

Objective: This task is addressed in the Business Plan and includes funds to be carried over for the Long-Range Transportation Plan Update due in November 2014.

Previous Work: The North Florida TPO Long-Range Transportation Plan Update (2035) was adopted in November 2009. The 2040 update is due five years from the adoption date.

Methodology: This is a multi-year task that requires the banking of funds to cover the effort anticipated to begin in FY 2011/12. The purpose of the task is to budget PL funds to “carry over” or bank to fund the long-range transportation plan update in fiscal years FY 12/13 and 13/14. Update of the LRTP is an important, costly and lengthy undertaking that cannot be funded in a single fiscal year. In addition, some funds from this task may be used to support staff efforts to monitor USEPA activities related to the air quality status of the region that may impact the 2040 LRTP update.

End Product: 2040 Long-Range Transportation Plan.

Completion Date: On-Going

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$225,000	\$255,000	\$480,000
FTA 5303 (Carryover)			
FTA 5303			
State Match			
Local Match			
Local Assessment			
Other (State)	\$123,400		\$123,400
Total	\$348,400	\$255,000	\$603,400
<i>Amount of Total Consultants</i>	<i>\$123,400</i>	<i>\$75,000</i>	<i>\$123,400</i>

Revised June 9, 2012

Task 4.4—Efficient Transportation Decision-Making Process (ETDM) (North Florida TPO)

Objective: To continue to integrate the Efficient Transportation Decision-Making (ETDM) process into the TPO's transportation planning process.

Previous Work: Continued staff participation in the ETDM process. Staff evaluated and provided commentary about potential socio-cultural effects of candidate transportation projects based on available information during the planning phase of the ETDM process.

Methodology: This task provides staff participation in the ETDM process. Staff will evaluate and provide comments on potential socio-cultural effects of candidate transportation projects based on available information during the planning phase of the Florida Department of Transportation's ETDM process. Staff will write and enter a "Purpose and Need Statement" for any ETDM-eligible project beyond those already in the ETDM system. Staff will also insure that projects in the 2035 Needs and Cost Feasible Plans are processed through the ETDM planning screen.

End Product: North Florida TPO staff participation in the ETDM process.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$2,500	\$2,500	\$5,000
FTA 5303 (Carryover)			
FTA 5303	\$1,000	\$1,000	\$2,000
State Match	\$125	\$125	\$250
Local Match	\$125	\$125	\$250
Local Assessment			
Total	\$3,750	\$3,750	\$7,500

Section 5.0—Special Project Planning



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Task 5.1—Interstate 95 North Master Plan (FDOT)

Objective: This task provides for the development and evaluation of conceptual mobility enhancement alternatives with recommendations for implementation for I-95 north from I-10 interchange to the Georgia State Line.

Previous Work: New Task.

Methodology: The Master Plan will include interchange operational improvement analyses and recommendations for short-term improvements. The Master Plan will coordinate closely with other agencies and studies active in the corridor in Florida and Georgia. FDOT expects to have a consultant selected by this summer.

End Product: Final Report describing Preferred Mobility Enhancement Alternative(s) with recommendations for implementation.

This is a multi-year project and the amount shown under Funding Sources represents total project funding.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Local Assessment			
Other (State)	\$698,545	\$698,545	\$1,397,090
Total	\$698,545	\$698,545	\$1,397,090

Task 5.2—Northeast Florida Regional Transportation Authority Transportation Plan (JTA)

Objective: To develop a Regional Transportation Plan for Northeast Florida to support the regional transportation long-range initiative and study commission. This plan would address transportation, mobility integration, land use, housing, the environment, and economic development. This plan will build upon the findings of past TPO and JTA studies and respond to legislative directions.

Previous Work: At the direction of the Florida Legislature, through the Florida Department of Transportation, JTA facilitate a study effort regarding regional transportation. The RTA Study boundaries included Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns counties. A Study Advisory Panel was formed to advise the JTA and FDOT during the course of the study comprising 50 private citizens and elected official’s representing all seven counties and the public, met six times during September 2009 and January 2010.

Methodology: This task provides for the development of a multi-modal Regional Transportation Plan for Northeast Florida addressing transportation, land use, housing, the environment and economic development. The development of the Transportation Plan will include an economic analysis (used to support the transportation plans benefits using REMI). The plan would also include a financial analysis that would examine the development of revenue and cost estimates and alternatives to support the Transportation Plan. There will also be a major public involvement component added to this effort. The public involvement will include: public meetings, community outreach and marketing. There are planned staffing costs associated with the Study Commission. These costs will include: one-full time staff member, staff support, attorney costs, etc. This is a collaborative effort among various agencies in the region, including the Jacksonville Transportation Authority, Florida Department of Transportation, and the Northeast Florida Regional Council and the North Florida TPO. This plan will provide the necessary framework, for the Regional Transportation Commission (RTC) that it is to be formed to further study the viability of a regional transportation program and its benefits to Northeast Florida. This is a multi-year task.

End Product: Northeast Florida Regional Transportation Plan to guide future decision-making.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$510,000	\$270,000	\$780,000
State Match			
Local Match	\$290,000	\$230,000	\$520,000
Total	\$800,000	\$500,000	\$1,300,000
<i>Total Amount to Consultants</i>	<i>\$800,000</i>	<i>\$500,000</i>	<i>\$1,300,000</i>

Amended June 9, 2010 Reduced funding in FY 2011/12 by \$200,000 to fund new Task 7.23—Mass Transit Hub-Facilities Plan

Task 5.3—Interstate 295/State Road 9A/Master Plan (FDOT)

Objective: This task provides for the development and evaluation of conceptual mobility enhancement alternatives with recommendations for implementation for the I-295/SR 9A beltway in Duval County.

Previous Work: New Task.

Methodology: The Master Plan will be developed in three segments:

- I-10 north and east to SR 105 (Heckscher Drive/Zoo Parkway)
- SR 105 southward to the southern I-95/SR 9A/I-295 Interchange; and
- Southern I-95/SR 9A/I-295 northwestward to I-10

The Master Plan will include interchange operational improvement analyses and recommendations for short-term improvements. It will coordinate closely with other agencies and studies active in the corridor. This is a multi-year effort continuing into FY 2010/11.

End Product: Final Report describing preferred mobility enhancement alternative(s) with recommendations for implementation.

Completion Date: December 2010

Completed

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
State Other	\$476,000		\$476,000
Total	\$476,000		\$476,000

Task 5.4—Dynamic Detour System “Trailblazer” Feasibility Study (North Florida TPO)

Objective: The purpose of this task is to evaluate and assess an active facility management strategy for ITS priority corridors. These strategies will include dynamic detour and traveler information using “Trailblazer” and other technologies.

Previous Work: New Task.

Methodology: Will work with the TPO’s Regional ITS Coalition to develop a concept of operations, technology assessment, project description and recommendations for the deployment and operation of trailblazer signs. As assessment of the travel times for use of detour routes will be prepared on time of day travel time for use by operations staff in the dynamic route and decision systems and standard operating procedures for use of the trailblazer signs. High-level software functional requirements will also be explored and used in future updates of the SunGuide TMC software or use of commercial off-the shelf products.

End Product: The product of this activity will include a priority set of ITS deployments inclusive of functional requirements, concept of operations, standard operating procedures and software requirement.

Completion Date: June 2011

Completed

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Other (SU)	\$75,000		\$75,000
Total	\$75,000		\$75,000
<i>Total Amount to Consultants</i>	<i>\$75,000</i>		<i>\$75,000</i>

Amended August 12, 2010 (\$11,478 Local Match deleted and \$11,478 added to Other to increase total other to \$75,000) No match required for SU because the project is on the State system.

Task 5.5—Northeast Florida Regional Vision (North Florida TPO/JTA)

Objective: To develop a regional vision for Northeast Florida addressing transportation, land use, housing, the environment, economic development and human resources.

Previous Work: Efforts to-date include coordination meetings between the partnering agencies to develop an outline and course of action for the development of the regional vision. Assisting the Urban Land Institute in funding and implementing “Reality Check,” a one-day participatory visioning exercise held in May 2009 designed to provide a region-wide awareness of the level of growth that is expected; to recognize the legitimate points of view of different stakeholders and to lay the foundation for the development of a concrete list of next steps to assure quality growth to meet the region’s needs in the future.

Methodology: This task provides for the development of a regional vision for Northeast Florida addressing transportation, land use, housing, the environment, economic development and human services. This is a collaborative effort among various agencies in the region, including the Jacksonville Transportation Authority, Florida Department of Transportation and the Northeast Florida Regional Council. This is a multi-year task.

End Product: Northeast Florida regional vision to guide future decision-making.

Completion Date: December 2011

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)		\$15,000	\$25,000
FTA 5303		\$6,250	\$6,250
FTA 5307	\$40,000		\$40,000
State Match	\$625	\$781	\$1,406
Local Match	\$10,000	\$781	\$10,781
Total	\$50,625	\$22,812	\$73,437

Revised June 9, 2012

Task 5.6—Regional Transportation Authority Study Commission (North Florida TPO)

Objective: To support the efforts of the North Florida TPO as a participant on the Regional Transportation Authority Study Commission (RTC).

Previous Work: TPO Board Members and staff participated on the RTA Study Panel that evaluated the framework for the creation of a Regional Transportation Authority including; powers and duties, Board structure and membership, governance and revenue sources.

Methodology: It is recommended the RTC provide the following to the Florida Legislature: a Transportation Plan; an Implementation Plan, which may include the formation of a regional transportation authority or other implementation approaches to providing a regional multimodal transportation network; and draft legislation for the purposes of carrying out the study, if necessary. It is recommended the RTC conclude its work by December 31, 2012, delivering a final report including the foregoing elements to the Florida Legislature.

End Product: Report of findings.

Completion Date: December 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$5,000	\$10,000	\$15,000
FTA 5303		\$5,000	\$5,000
State Match	\$525	\$625	\$1,150
Local Match	\$625	\$625	\$1,250
Local Assessment	\$3,750	\$2,500	\$6,250
Total	\$9,900	\$18,750	\$28,650

Revised June 9, 2012

Task 5.7—SR 21 (Blanding Boulevard) Corridor Study—Clay County (North Florida TPO)

Objective: The purpose of the study is to identify improvements for the urban portion of SR 21 (Blanding Boulevard) from SR 16 to the Duval County Line, to address the current and future needs for the corridor serving the growth communities within Clay County and acknowledge the growth potential for areas served by the Corridor.

Previous Work: New Task.

Methodology: This study shall be an analysis of multiple transportation modes: vehicle, pedestrian, bicycle, as well as commercial traffic and public transit. The study shall:

1. Document existing traffic conditions,
2. Develop traffic forecasts for the corridor for near-term, mid-range, and long-range futures,
3. Evaluate the future base-line operation,
4. Identify and evaluate options for improving traffic operations; and
5. Make recommendations for the SR 21 Corridor

Throughout the entire process, the study shall address issues in terms of operation, safety, and network needs: Operations shall deal with ways to control traffic movements by streamlining flow through the corridor and/or by other physical improvements that may include road widening, access control, turn lane improvements, and/or installation of intelligent transportation systems (ITS); Safety shall be reviewed in terms of driver awareness, visibility, traffic conflict and increasing traffic loads; and finally, Network shall be reviewed for any potential alternative travel modes.

This study got a late start due to the delay in executing the JPA. It is now scheduled to be completed in September 2011.

End Product: Final Report shall recommend specific design/planning concepts, road improvements, local/state standards, and any other potential innovations which could improve operations, safety and other network needs for the urban portion of SR 21 (Blanding Boulevard).

Completion Date: June 2011

Funding Sources	FY 2010/11	FY 2011/12	2-Yer Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Other (SU)	\$100,000		\$100,000
Total	\$100,000		\$100,000
<i>Total Amount to Consultants</i>	<i>\$10,000</i>		<i>\$100,000</i>

Amended on August 12, 2010 (\$15,304 deleted from State Match and added to Other (SU)) No match required because project is on the State system.

Task 5.8—Argyle Area Transportation Circulation Study (North Florida TPO)

Objective: The purpose of this task is to prepare a traffic circulation study for transportation network improvements in the Argyle Forest area including the following facilities: Parramore Road, Youngerman Circle, Collins Road, Rampart Road and Argyle Forrest Boulevard.

Previous Work: New Task

Methodology: Specifically, the project will assess the following network improvements/alternatives:

- Completion of Parramore Road connecting to Youngerman Circle
- Improvement of traffic circulation for Collins Road to Rampart Road to Argyle Forest Boulevard
- Improvements at Youngerman Circle at Argyle Forest Boulevard, east and west when Parramore Road is completed
- Completion of Parramore Road to Youngerman Circle

The study area will include an area bounded by Collins Road, Blanding Boulevard, Argyle Forest Boulevard and Rampart Road. The results of the traffic circulation study will be a study report that summarizes the following:

- Existing transportation deficiencies and needs
- Planned and programmed improvements
- Future traffic demand
- Alternatives considered
 - Transportation Systems Management
 - Capacity Improvements
 - New Facilities
 - Multi-modal Alternatives
- Evaluation of Alternatives
 - Conceptual Costs
 - Environmental Screening
 - Benefits
- Recommendations

End Product: Final Report summarizing the results of the study and recommendations.

Completed

Completion Date: June 2011

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$100,000		\$100,000
FTA 5303	\$20,000		\$20,000
Local Match	\$2,500		\$2,500
Local Assessment	\$2,500		\$2,500
Total	\$125,000		\$125,000
<i>Total Amount to Consultants</i>	<i>\$125,000</i>		<i>\$125,000</i>

Task 5.9—Study of Design Principles for Mobility (North Florida TPO)

Objective: This study for the City of Jacksonville Planning and Development Department will evaluate design principles to determine which are most effective at maximizing mobility adjustments for various land development typologies (i.e. In-fill development, greenfield development, rural communities, etc.). Mobility adjustments are trip reduction “credits” that can be achieved through the implementation of traffic reduction measures. An “adjustment” is applied to the project or development to reduce the mobility fee. Design that supports mobility should encourage the location of daily needs and services within walking distance of residences; promote safe and attractive pedestrian-oriented public infrastructure; facilitate an appropriate interface between street design and building frontage; integrate transit-ready and transit-oriented features; and encourage context-sensitive parking facilities.

Previous Work: The City of Jacksonville developed a draft *2030 Mobility Plan* (January 2010) and companion *2030 Multi-Modal Transportation Study* (Ghyabi and Associates). The 2030 Mobility Plan establishes a mobility fee, applied to new development, to replace the current fair share program administered through the City’s concurrency management system; and consolidate, and create where necessary, land use and transportation strategies to implement this mobility fee. The *2030 Mobility Plan* outlines these strategies, and the *2030 Multi-Modal Transportation Study* provides a detailed analysis of transportation improvements, resulting in the total cost of the transportation needs of the City through the year 2030.

Methodology: Using the UREMIS model, design-principles will be evaluated. Meetings will be held with the development community, regional and local transportation agencies, and community representatives, and preliminary sites will be investigated based on how well they represent each development typology, and design principles will be modeled with respect to each development typology.

End Product: A report will be provided that includes a summary of data, evaluation, findings, development examples or case studies, and recommendations for maximizing design-based principles.

Completion Date: June 2011

Completed

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
Local Match	16,451		16,451
Other (SU)	\$75,000		\$75,000
Total	\$91,451		\$91,451
<i>Total Amount to Consultants</i>	<i>\$91,451</i>		<i>\$91,451</i>

Amended August 12, 2010 (Local Match adjusted from \$11,478 to \$16,451)

Task 5.10—North Florida Freight, Logistics and Intermodal Development Plan (North Florida TPO)

Objective: The purpose of this task is to develop a North Florida regional policy framework to identify and implement short and long-term freight capital improvement projects.

Previous Work: New Task.

Methodology: There are currently a number of discreet modal transport and logistics plans for the area, but a comprehensive, integrated, intermodal approach to identify and meet the future freight and logistics needs of the North Florida Region has not been developed. This plan will provide projected commodity flow forecasts for the region, as well as a blueprint for addressing the projected freight movement needs, realistic opportunities for funding essential improvements, and functional responsibilities for implementation. This comprehensive, intermodal plan will provide a policy framework and identify the short and long-term capital improvement projects needed to support the region’s planned development potential for freight. The plan includes the identification of critical transportation infrastructure, as well as environmental and land use strategies needed to achieve the overall goals.

End Product: The product of this activity will include a priority of short and long-term capital improvement projects and a policy framework for its implementation.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$100,000		\$100,000
FTA 5303			
State Match			
Local Match			
Other Funds*	\$200,000	\$273,000	\$473,000
Total	\$300,000	\$273,000	\$573,000
<i>Total Amount to Consultants</i>	<i>\$300,000</i>	<i>\$273,000</i>	<i>\$573,000</i>

Revised June 9, 2012

*JAXPORT, City of Jacksonville and Florida Department of Transportation

Task 5.11—Sustainable Communities Initiative (North Florida TPO)

Objective: The North Florida TPO will support a regional initiative to apply for a grant from the U.S. Department of Housing Administration, Office of Sustainable Housing and Communities for a grant to develop a plan for the sustainable development of Northeast Florida. If funding is available the North Florida TPO will assist in the development of the plan. Other partners in this endeavor include the Northeast Florida Regional Council, Cornerstone, the University of North Florida, the St. Johns County River Water Management District and the Urban Land Institute to name a few.

Previous Work: Reality Check/New Task

Methodology: Participation in a regional coalition to develop a plan for the development of the sustainable development of Northeast Florida. Will include cash, in-kind services and staff hours.

End Product: A regional plan that will provide a vision and other planning activities in the seven county area.

Completion Date: June 2012

This task was based on successful attainment of a Sustainability Grant from U.S. HUD. The TPO, the City of Jacksonville and a number of other agencies partnered with the Northeast Florida Regional Council in pursuit of a grant, but was unsuccessful. Funds for this task will be held for pursuit of a similar grant should the opportunity arise.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)		\$25,000	\$25,000
FTA 5303		\$20,000	\$20,000
State Match	\$2,500	\$2,500	\$5,000
Local Match	\$2,500	\$2,500	\$5,000
Local Assessment			
Total	\$5,000	\$50,000	\$55,000

Revised June 9, 2012

Task 5.12—Web-Based TIP Development (North Florida TPO)

Objective: Develop a web-based Transportation Improvement Program (TIP) tool that allows the North Florida TPO to comply with Federal reporting requirements while improving the efficiency of the TIP process.

Previous Work: Developed the FY 2009/10 through 2013/14 web-based TIP.

Methodology: Through the state contract, the North Florida TPO will contract with Data Transfer Solutions to develop the software applications specific to North Florida that provides the following:

- Reduces time required to compile TIP reports up to 60 percent
- Integrates GIS maps with each Work Program project
- Automatically formats all reports required by FHWA and FTA
- Is capable of producing customizable reports
- Is capable of producing multi-year comparison reports
- Interactive mapping and search capability

End Product: Web-based interactive TIP tool

Completion Date: June 2011 and June 2012

Funding Source	FY 2010/11	FY 2011/10	2-Year Total
Federal (PL)	\$4,600	\$4,600	\$9,200
FTA 5303	\$4,000	\$4,000	\$8,000
State Match	\$500	\$500	\$1,000
Local Match	\$500	\$500	\$1,000
Local Assessment			
Total	\$9,600	\$9,600	\$19,200

5.13—Reconnecting the Castillo and the Bayfront (St. Augustine)

Objective: Improve mobility around the Castillo de San Marcos

Previous Work: SR A1A Safety Improvement Project funded by a Federal earmark.

Methodology: A series of public workshops will be conducted to present alternative designs to improve mobility around the Castillo de San Marcos better connecting the historic fort and the Bayfront with the active marina and newly restored Bridge of Lions. The purpose of the workshops is to develop community consensus for a mobility plan addressing pedestrian traffic flow, transit, bicycle and motor vehicle infrastructure.

End Product: Master plan for improved mobility including pedestrian, transit, bicycle and motor vehicle infrastructure improvements that will guide future investments.

Completion Date: 2011

Funding Source	FY 2010/11	FY 2011/10	2-Year Total
Federal (PL)			
FTA 5303			
Federal Other*	\$250,000		\$250,000
State Match			
Local Match	\$50,000		\$50,000
Local Assessment			
Total	\$300,000		\$300,000

Added June 9, 2011

*Funded with a Paul S. Sarbanes Transit in Parks Program (5320) grant

Task 5.14—Clay County Transit Study (NFTPO) **New Task**

Objective: The purpose of this study is to explore the potential of expanding transit service in Clay County in the near term (2020) and long-term (2035) and will include a review of transit system in other peer communities in Florida.

Previous Work: The Clay County Council on Aging currently provides deviated fixed-route service as part of the Community Transportation System and the Jacksonville Transportation Authority provides limited service within the portions of the county within the Jacksonville urbanized area.

Methodology: This study will pay particular attention to those areas of the County that area currently not served, including Fleming Island and Oakleaf Plantation, as well as other areas expected to see population and employment growth. This study will also include a survey of existing riders to determine their satisfaction with the current system as well as what improvements they would like to see. This study will also explore potential governance options.

End Products:

Completion Date: June 2012

Funding Source	FY 2010/11	FY 2011/10	2-Year Total
Federal (PL)			
FTA 5303		\$60,000	\$60,000
State Match		\$7,500	\$7,500
Local Match		\$7,500	\$7,500
Local Assessment			
Total		\$75,000	\$75,000
<i>Total Amount to Consultants</i>		<i>\$75,000</i>	<i>\$75,000</i>

5.15—North Florida Strategic Safety Plan (North Florida TPO)

New Task

Objective: The objective of this task is to develop a Strategic Safety Plan for the four county North Florida region. This plan would align strategies, objectives and investments within the region to ensure resources are dedicated to reducing fatalities within the metropolitan area.

Previous Work: This project will build on previous work conducted in the Long-range Transportation Plan, the North Florida TPO's leadership in ITS and operations and other studies such as the Argyle Traffic Circulation Study and the Blanding Boulevard Study.

Methodology: The planning process is required to address the eight planning factors as described in 23 CFR 450.306(a). The Safety factor seems to create challenges for some MPOs. The North Florida TPO Regional Strategic Safety Plan will coordinate and review goals and an objective of other TPO plans to insure their consistency with this plan and with the State Strategic Highway Safety Plan (SHSP).

End Product: Working with a stakeholder group, the Regional Strategic Safety Plan will address the following areas:

- Identification of regional crash hot spots for total crashes and fatalities and assess where clusters of aggressive drivers may occur.
- Provide a decision support system for evaluating alternatives for safety improvements.
- Recommend safety improvement strategies on a regional basis that will include rural and urban safety issues. These strategies should include lower costs, short-term improvements to address local crash issues.
- Identify a list of safety priorities to be considered as part of the list of priority projects developed each by the North Florida TPO.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
FTA 5307			
SU		\$125,000	\$125,000
State Match			
Local Match			
Total		\$125,000	\$125,000
<i>Total Amount to Consultants</i>		<i>\$125,000</i>	<i>\$125,000</i>

5.16—US 1 (Philips Highway) ITS Benefits Analysis (North Florida TPO)

New Task

Objective: The purpose of this study is to evaluate and document the benefit of ITS improvements on the US1/Philips Highway Corridor and use them as the foundational document to support the following:

- Collect data to document the benefits of ITS for improvement of mobility in a urban street and highway corridor using before and after studies
- Provide policy recommendations on the use of ITS in Mobility Plan

Previous Work: With funding from the North Florida TPO the FDOT recently approved procurement of an arterial management system for the US 1.SR 5 (Philips Highway) corridor. This will include traffic signal controller upgrades, closed circuit television cameras (CCTC) for traffic incident surveillance, arterial dynamic message signs at eight locations, communications infrastructure and prove vehicle data collection using Blue Toad technologies. This project covers 12 miles from I-95 at the Avenues to I-95 at US 90 (Atlantic Boulevard). Construction is to begin in September 2011.

Methodology: The project will perform the following services:

- Conduct before and after studies on Philips Highway to assess the benefits of the ITS design/build project currently underway
- Develop a signal timing planning study and upgrade the signal timing plan along the corridor, including the ability to consider alternate timing plans during detour conditions
- Conduct a second after installation study to assess the benefits of the traffic signal retiming I conjunction with the ITS design/build project
- Conduct an evaluation of the Incident Management and Route Diversion benefits from the ITS system

End Product: Incident Management and Route Diversion System and before and after assessment of its benefits.

Completion Date: June 2013

Funding Source	FY 2010/11	FY 2011/10	2-Year Total
Federal (PL)			
FTA 5303		\$25,000	\$25,000
SU		\$125,000	\$125,000
State Match			
Local Match			
Local Assessment			
Total		150,000	\$150,000
<i>Total Amount to Consultants</i>		<i>\$150,000</i>	<i>\$150,000</i>

Section 6.0—Public Involvement



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Task 6.0—Public Involvement Program (North Florida TPO)

Objective: Continue to develop, implement and evaluate a proactive public involvement process using integrated marketing communications strategies that provide a two-way informational flow with varied tactics to reach key stakeholders, the media and the public. Enhancing the organization’s visibility, educating the public about our purpose and products, and outreaching to and involving the community in the transportation planning process are critical components of a goal-based effort.

Previous Work: The Public Involvement Program is a continuing project, information was distributed to citizens through mailings, telephone, personal contact, at community events, the media, public affairs programs and the website. The North Florida TPO Citizen Advisory Committee (CAC) continues to meet on a regular basis. All major North Florida TPO work products and important transportation related news were posted on the TPO website and updated regularly. Monthly meetings were advertised in the *Florida Times-Union* and staff attended as requested. Special projects/initiatives were advertised according to need.

Methodology: This section includes the following subtasks to support the Public Involvement Program:

1. Community Outreach
2. Board and Committee Coordination
3. Annual Report
4. Integrated Marketing Communications
5. Marketing and Communications Consultant

End Product: See following subtasks 6.11 through 6.1.5

Task 6.11—Community Outreach (North Florida TPO)

Objective: To inform and educate the public, decision-makers, the business community and the media about the North Florida TPO, current transportation plans, programs and initiatives and to involve them in preparing the North Florida TPO's future plans and programs.

Previous Work: Community outreach is an on-going process, information continues to be distributed to citizens through mailings, telephone, personal contact, press releases and advisories, e-communications, radio and television public affairs programs, presentations to business/civic groups in the four-county service area, participation in select public events and through the website. All major work products were posted and updated on the website.

During FY 2009/10 staff very actively expanded the opportunities to give informational presentations to civic and community organizations, trade groups and area Chambers in an effort to seek and consider the need of those traditionally underserved by existing transportation systems, including but not limited to low-income and minority households. The staff regularly attended Jacksonville Citizens Planning Advisory Committee (CPAC) meetings, city and town council meetings and pertinent committee meetings, county commission meetings, neighborhood meetings and associated economic development groups to receive public input on various transportation programs and projects and to share information re: our initiatives and projects.

The TPO continues its membership in the four County Chambers of Commerce, the First Coast African American Chamber and the First Coast Hispanic Chamber and has become involved in the following ways: active staff participation with the Jacksonville Regional Chamber Government Affairs Committee, the Downtown Council, other activities and the key functions and their annual Business Expo; staff participation in the Clay Chamber; participation in the Amelia Island/Fernandina Beach Chamber, Government Affairs Committee and the Home and Business Expo; and frequent attendance at the First Coast Hispanic Chamber and Holiday meeting host.

The TPO partnered with the Jacksonville Business Journal to host the 4th Annual Global Trade and Transportation Symposium that explored global trade on the First Coast and its current and future impact on regional infrastructure.

Methodology: Efforts are continuing to proactively work with the media in our four-county service area by electronically transmitting them our monthly meeting schedule, the TPO meeting agenda, press releases/media advisories and other initiatives. The Public Information Manager continues to pitch stories in person, by e-mail and telephonically re: our products and programs locally and regionally and pursue periodic radio and TV public affairs program opportunities. TPO meetings are advertised monthly in the *Florida Times-Union*, the daily newspaper with the largest circulation. Additional ads are placed as needed.

The North Florida TPO has introduced an e-newsletter for general distribution to elected officials, business and community leaders, TPO committees, the media and citizens interested in our programs and initiatives.

The TPO will continue its involvement in the Jacksonville Regional Chamber of Commerce, the Chambers in Clay, Nassau and St. Johns Counties, the First Coast Hispanic Chamber and the First Coast African American Chamber of Commerce. Staff continues to target and pursue community and business groups re: presentations to their membership and will continue meeting regularly with the city and town councils, county commissions and other governing boards to update them and seek their input.

Task 6.11Continued

The organizational website remains as a primary source of information and educational outreach. Staying abreast of the website redesign, content updates and changes in mapping and migration are very important. The Public Information Manager has enhanced participation in an area targeted public/community events with an annual goal of 12 activities and expositions in the four-county area where staff displays and distributes information about the North Florida TPO. This is a staff-driven task consultant support as needed.

End Product: A public that is better educated and informed about the North Florida TPO, transportation plans, programs and issues.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$50,000	\$50,000	\$100,000
FTA 5310 (Carryover)	\$3,200		\$3,200
FTA 5310	\$4,500	\$9,000	\$13,500
State Match	\$963	\$1,125	\$2,088
Local Match	\$963	\$1,125	\$2,088
Local Assessment	\$15,000	\$15,000	\$30,000
Total	\$74,636	\$76,250	\$150,876
<i>Total Amount to Consultants</i>	<i>\$12,000</i>	<i>\$12,000</i>	<i>\$24,000</i>

Revised June 9, 2012

Task 6.1.2—Board and Committee Coordination (North Florida TPO)

Objective: To effectively and efficiently coordinate and support the following committees: Technical Coordinating Committee (TCC), Citizen Advisory Committee (CAC), the Duval County Transportation Disadvantaged Coordinating Board (TDCB), the Bicycle/Pedestrian Planning Group (BPPG), and the TPO Policy Board.

Previous Work: This is a continuing project. Meetings are held throughout the fiscal year. Meeting minutes are kept recording all actions. Minutes are available on the TPO website with meeting agenda books and materials. Committee bylaws, membership and meeting schedules are also available on the website.

Methodology: Schedule meetings of the TPO Policy Board, TCC and CAC; meetings of the BPPG and TDCB. Agendas and agenda books are assembled and distributed to members and other interested persons and posted on the TPO website. Posters, bylaws, new member welcome letters, and other such activities are appropriately maintained for all committees. Orientation for new Board and Committee members are provided and appropriate staff attends meetings. The meetings and action taken are recorded and disseminated appropriate. Meetings are also scheduled with associated subcommittees of the North Florida TPO, TCC and CAC as required.

End Product: Preparing and maintaining the minutes of all committee and associated subcommittee meetings. Information booklets are forwarded monthly to all TPO, TCC and CAC members and bi-monthly to the TD Board. Meetings are recorded. The North Florida TPO, TCC, CAC and TD Board agenda book and materials will continue to be posted on the website.

Completion Date: On-going.

Funding Source	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$110,000	\$110,000	\$220,000
FTA 5303 (Carryover)			
FTA 5303	\$20,000	\$20,000	\$40,000
State Match	\$2,500	\$2,500	\$5,000
Local Match	\$2,500	\$2,500	\$5,000
Local Assessment			
Total	\$135,000	\$135,000	\$270,000

Task 6.1.3—Annual Report (North Florida TPO)

Objective: To develop, publish and distribute an Annual Report that describes the organization’s current and future transportation activities and continues building visibility and awareness of the organization and its mission.

Previous Work: Produced the 2009 North Florida TPO Annual Report.

Methodology: The Annual Report describes both the organizational, transportation planning and other activities conducted over the past year. The Annual Report is always made available to the general public by distributing at community meetings and events, mailing to elected officials and others, and to those who request it by telephone. The report is also available on the website. Costs for this task include consultant copy editing, professional photography, graphic design, printing and envelopes/ mailing. Consultant and staff will work jointly in developing the annual report.

End Product: Prepare and distribute the 2010 Annual Report.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$20,500	\$20,500	\$41,000
FTA 5303			
State Match			
Local Match			
Local Assessment			
Total	\$20,500	\$20,500	\$41,000
<i>Total Amount to Consultants</i>	<i>\$15,000</i>	<i>\$15,000</i>	<i>\$30,000</i>

Task 6.1.4—Integrated Marketing Communications (North Florida TPO)

Objective: To establish understanding, enhance visibility and promote the North Florida TPO organization, its initiatives and products through an integrated marketing communicating strategy that includes branding varied print and e-letter publications; organizational and project print advertising; PowerPoint presentations; websites, etc.

Previous Work: Through the Public Information Manager, the media list in the four-county service area is updated accordingly; press releases and media advisories were distributed periodically re: projects and other initiatives; proactive media outreach was established with reporters to create organizational events; timely content and graphic changes are made to the website to keep it current. The organizational brochure has been widely distributed and further describes the TPO and our transportation mandate. Other brochures to support the Clay ITS Feasibility study, Congestion Management System and other project were also completed.

Methodology: Develop several printed pieces and projects that could include the following:

- (A) Develop/update brochures to promote the organization, our services and visibility
- (B) Continue the e-bi-monthly newsletter to be distributed to key stakeholders
- (C) Continue to purchase photos and photographic services to expand the photo library that reflects our service area and products
- (D) Continue to enhance an integrated data base incorporating names on various lists, such as the LRTP and others; possibly purchase lists from Chambers and others
- (E) Website graphic and other changes as required to “freshen” the site
- (F) Branding includes printed stationary, envelopes, presentation folders with TPO logo, etc.
- (G) Review/update the Public Involvement Plan and its measurements

This is a staff-driven task with some consultant support as needed.

End Product: An electronic bi-monthly newsletter, an expanded photo library, and integrated data base to better reach the public and elected officials, and brochures/updates to keep the TPO image, visibility and educate the public. The branding elements will create a unified graphic appearance.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$60,000	\$60,000	\$120,000
FTA 5303	\$12,500	\$12,500	\$25,000
State Match	\$1,563	\$1,563	\$3,126
Local Match	\$1,563	\$1,563	\$3,126
Local Assessment	\$20,000	\$20,000	\$40,000
Total	\$95,626	\$95,626	\$191,252
<i>Total Amount to Consultants</i>	<i>\$37,000</i>	<i>\$37,000</i>	<i>\$74,000</i>

Task 6.1.5—Marketing Communications Consultant (North Florida TPO)

Objective: To have access to an individual marketing consultant or a firm that will be extended staff for projects and initiatives specifically identified in the UPWP.

Previous Work: The TPO used a marketing communications consultant and sub-consultant for a variety of projects through a specific work order process which saves time and ensures consistency and continuity in the general knowledge or service level and graphic design. Specific activities included re-branding of the TPO.

Methodology: A contract with the marketing communications consultant selected through competitive bid process three years ago was renewed for the final year. The consultant is available “as needed” to help with general communications, marketing initiatives and project specific activities. Having a consultant under contract enhances the continuity and consistency of the organizational message and brand.

The marketing consultant helps develop and recommends strategies and tactics to increase awareness and educate the public on new technologies, initiatives and transportation planning issues; assists in annual analysis of public involvement strategy and results by identifying opportunities for improvement and recommending solutions. Additional tasks may include writing/editing new releases/advisories, website copy and other informational material; creating PowerPoint presentations; assisting in planning and executing public meeting seminars and events; and providing on-going communications consulting as needed.

End Product: The consultant(s) will produce integrated solutions that support and reinforce the North Florida TPO brand.

Completion Date: On-going

Funding Sources	FY 2010/12	FY 2011/12	2-Year Total
Federal (PL)	\$19,200	\$19,200	\$38,400
FTA 5303 (Carryover)			
FTA 5303	\$5,000	\$5,000	\$10,000
State Match	\$625	\$625	\$1,250
Local Match	\$625	\$625	\$1,250
Local Assessment	\$4,800	\$4,800	\$9,600
Total	\$30,250	\$30,250	\$60,500
<i>Total Amount to Consultants</i>	<i>\$30,000</i>	<i>\$30,000</i>	<i>\$60,000</i>

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Section 7.0—Systems Planning



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Task 7.0—Clean Cities Coalition (North Florida TPO)

Objective: To establish a designated North Florida Clean Cities Coalition to help reduce the use of imported oil, develop regional economic opportunities and improve air quality by advancing the use of alternative fuels and vehicles, idle reduction technologies, hybrid electric vehicles, fuel blends and fuel economy measures.

Previous Work: Staff has filed all necessary paper work for the Clean Cities Coalition to become a non-profit corporation and is waiting for a letter of determination of 501(c) (3) status. The five Board members have been designated and the Board is meeting quarterly. The Coalition continues to grow and meets monthly focusing on different alternative fuel vehicles and fuels. Staff has designed and participated in several public events and trade shows capturing visibility with various stakeholder groups and the media.

Methodology: Staff will continue to work through the steps identified by the U.S. Department of Energy to be designated as a Clean Cities Coalition. These steps include holding stakeholder meetings; gaining stakeholder commitments to purchase Clean Cities technology (i.e. alternative fuel vehicles and refueling infrastructure, idle reduction technologies, hybrid, blends and fuel efficiency); and developing a strategic program plan.

Staff will continue to grow the Coalition through a public/private collaboration that helps secure funding assistance and reduce petroleum consumption. The Coalition will work with fleet managers to develop Green Fleet policies tailored to their specific vehicle and infrastructure needs and provide hands on support and assistance in implementing policy. A targeted outreach program is being developed to assist in building general community awareness, with elected officials and business leaders and other stakeholders.

End Product: The Clean Cities 5-Year Implementation Plan and the Clean Cities Designation of the North Florida Region by the U.S. Department of Energy.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Other (CMAQ)	\$100,000	\$100,000	\$200,000
Total	\$100,000	\$100,000	\$200,000

Revised June 9, 2012

Amended on August 12, 2010 (\$1,000 in Local Match in each Fiscal Year)

Task 7.1—Bicycle/Pedestrian Facilities Planning (North Florida TPO)

Objective: Ensure bicyclists and pedestrians are considered in the planning and development of transportation/transit facilities in the North Florida TPO area. Incorporate bicycle and pedestrian accommodations into transportation plans and programs.

Previous Work: The Bicycle/Pedestrian Advisory Committee was sunset in March 2009, giving way to the following strategies to more effectively implement bicycle and pedestrian planning for the region. Strategies implemented include: 1) Integrating some BPAC citizen members onto the TPO Citizen Advisory Committee (CAC), thus providing a bicycle/pedestrian presence on a committee that addresses all modes of transportation; and 2) forming a new Bicycle/Pedestrian Planning Group (BPPG) consisting of technical staff from each county within the TPO area. Their role is to advance bicycling and walking in the region through policy development, project planning and funding.

Methodology: Implement recommendations in the adopted First Coast Regional Greenways and Trails Plan. Encourage community awareness efforts to promote the benefits of bicycling and walking. Ensure existing regulations and codes regarding enhancement, safety and security of pedestrians and bicyclists are enforced. Provide input into the design of roadways, transit facilities and area parks. Continue to pursue funding to revive the Traffic and Bicycle Safety Education Program. Support training courses and participate in activities to promote bicycle and pedestrian planning. Development of a regional bicycle and pedestrian facility inventory map.

End Product: Continued promotion of bicycling and walking as alternative modes of transportation. Regional bicycle/pedestrian facilities inventory map.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$75,000	\$40,000	\$115,000
FTA 5303 (Carryover)			
FTA 5303	\$20,000	\$10,000	\$30,000
State Match	\$2,500	\$1,250	\$3,750
Local Match	\$2,500	\$1,250	\$3,750
Local Assessment			
Total	\$100,000	\$52,500	\$152,500

Revised June 9, 2012

Task 7.2—First Coast Commuter Services (North Florida TPO)

Objective: Promote commuter assistance alternatives, such as carpools and vanpools to help reduce regional road congestions and energy use.

Previous Work: FDOT has provided grants to support ongoing regional commuter assistance carpool and vanpool program. Workshops and presentations held at major employers to recruit participants. Provided computer carpool matched commuter letters and vicinity maps to individual and employees. Provided informational surveys and outreach to employers and organizations. Participated in various public events such as the Black Expo, the Jacksonville Chamber Business Expo, the St. John County Business Expo, and the Neighborhood Summit. Also participated in several organizational open houses where employees were able to participate in an information exchange on commuter services. Partnerships were developed to outreach and inform the 50 largest employers in downtown Jacksonville.

Methodology: Continue to implement a target specific regional operational and promotional Commuter Services program. The strategic work plan includes a collection of collateral materials, signage, etc. Continued efforts to outreach and recruit commuters to complete applications to populate the rideshare database. In addition, the respective Chambers continue as focal points in communicating the program and reaching out to educate businesses to garner interest. Communications marketing materials are available educate businesses who in turn will help educate their employees. The Commuter Services Manager and Public Information Manager (PIM) will continue outreaching to target businesses. Participation on public affairs programs will also be continued. In addition, the Coordinator, PIM and others will use the updated Congestion Management Process re: specific corridors and work with business along these routes.

End Product: Establish incremental benchmarks and measure the program’s success by the level of participation thereby decreasing single occupant vehicles.

Completion Date: June 2011

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
Other (State)			
Other (CMAQ)	\$200,000	\$200,000	\$400,000
Total	\$200,000	\$200,000	\$400,000

Revised June 9, 2012

Task 7.3—Safety/Security of the Transportation System (North Florida TPO)

Objective: Increase safety and security of transportation systems through developing effective transportation-related plans and programs that will assist in protecting residents, visitors, infrastructure and operations throughout the region.

Previous Work: Partnered with area First Responders to develop a Traffic Incidents Management Handbook and Training Video in 2009 and a Road Weather Information System (RWIS) Concept of Operations Plan in 2010.

Methodology: Maintain, update and implement a separate TPO Continuity of Operations Plan (COOP) addressing the impact of natural and manmade disasters on planning the movement of people and freight. Participate with FDOT staff in programming Strategic Highway Safety Program funds for off-state system projects, assisting in selection of viable projects submitted by local governments. Participate in identifying safety and security needs along the Strategic Intermodal System (SIS) facilities, connectors, and hubs. Coordinate with the region’s first responders to maintain and enhance disaster preparedness measures. Coordinate with various state, county and local agencies to enhance countywide and regional preparedness. Identify regionally significant projects aimed at enhancing safety and security in the urbanized area. Develop ways in which to educate the general public about preparing for the reacting to natural and manmade disasters. Partner with First Responders to develop a Concept of Operations Plan for Road Weather Information Systems.

This task updated to include an **Aggressive Driving Campaign for the Argyle Area** the need for which was identified in Task 5.8.

End Product: Improved safety and security for the transportation system.

Completion Date: June 2012

Completed year one objectives

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$15,000	\$100,000	\$115,000
FTA 5303	\$10,000		\$10,000
State Match	\$1,250		\$1,250
Local Match	\$1,250		\$1,250
Local Assessment			
Total	\$27,500	\$ 100,000	\$127,500
<i>Total Amount to Consultants</i>		\$100,000	\$100,000

Revised June 9, 2012

Task 7.4—North Florida ITS Coalition (North Florida TPO)

Objective: Continue to “Champion” ITS in Northeast Florida by coordinating the North Florida ITS Coalition.

Previous Work: Continued to coordinate and staff the North Florida ITS Coalition, a partnership of regional agencies and local municipalities, whose goal is to implement ITS solutions consistent with the First Coast Regional ITS Master Plan. Continued to implement elements of the First Coast Regional ITS Master Plan through the funding of projects identified in the 5-Year Implementation Plan.

Methodology: Continue oversight in developing the Regional ITS Master Plan and the First Coast regional Architecture. Continue to “Champion” ITS in Northeast Florida by coordinating the North Florida ITS Coalition. The Coalition will meet quarterly to discuss policy changes, update information regarding ITS architecture and current ITS infrastructure components.

End Product: Continued coordination of the North Florida ITS Coalition.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)	\$10,000	\$10,000	\$20,000
FTA 5303 Carryover			
FTA 5303	\$5,000	\$5,000	\$10,000
State Match	\$625	\$625	\$1,250
Local Match	\$625	\$625	\$1,250
Local Assessment	\$10,000	\$10,000	\$20,000
Total	\$26,250	\$26,250	\$52,500

Task 7.5—Transportation Disadvantaged Planning Related (North Florida TPO)

Objective: To accomplish the coordination of transportation services provided to the transportation disadvantaged in Duval County by implementing the provisions of Chapter 427, *Florida Statutes*.

Previous Work: Provided staff services to the Duval County Transportation Disadvantaged Coordinating Board. Prepared the FY 2008/09 Annual Budget Estimate and the FY 2006/08 Annual Expenditures of agencies receiving direct Federal funding to provide transportation services and worked with the Community Transportation Coordinator (CTC) to update the Transportation Disadvantaged Service Plan. Performed other duties and responsibilities specified in Chapter 427, *Florida Statutes*, that included developing a transportation disadvantaged section for inclusion in the North Florida TPO's Transportation Improvement Program.

Methodology: The North Florida TPO will utilize an annual planning related grant from the Florida Commission for the Transportation Disadvantaged to assist in accomplishing the North Florida TPO's responsibilities as defined in Chapter 427, *Florida Statutes* and Rule 41-2, *Florida Administrative Code*. The North Florida TPO's in coordinating transportation services include administration services for the Duval County Transportation Disadvantaged Coordinating Board; review and update the Transportation Disadvantaged Service Plan; evaluate the Community Transportation Coordinator; develop the Annual Budget Estimate; review coordination strategies and ways to improve the effectiveness, efficiency and safety of the services provided.

End Product: The establishment of a coordinated, efficient and cost effective program of transportation services provided to the transportation disadvantaged in Duval County.

Completion Date: On-going.

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303			
State Match			
Local Match			
Other (State)	\$35,415	\$35,415	\$70,830
Total	\$35,415	\$35,415	\$70,830

Task 7.6—Transit Service Planning (JTA)

Objective: Maximize the efficiency and effectiveness of the overall fixed-route system by updating JTA’s service standards criteria and route profile analysis.

Previous Work: Building on previous work accomplished under this task, JTA staff built a route profile analysis of all local bus lines within the mass transit system. A copy of this report has been provided to the North Florida TPO. This data has since been translated to an internal on-line database, which is updated quarterly with detailed passenger ridership statistics by individual bus line, bus stop, and time of day. This information is obtained through the automated passenger counters (APC) now on 124 JTA buses. In addition, the database contains the North Florida TPO’s population and employment figures by traffic analysis zone, organized by bus line. Based on this data, during the last five years most bus line have been adjusted or modified to better meet passenger travel demand and/or to improve productivity/efficiency. These major service changes are now being evaluated.

Methodology: Review quarterly updated statistics obtained from the Automatic Passenger Counting Systems (APC’s) and combine with future updates of the North Florida TPO’s population and employment statistics. Along with this process, identify “key performance indicators” and determine “minimum performance service standards” for each. The results of previous work have revealed several common transit service indicators that could help assess service performance. The essential statistics will be measured quarterly and assessed using current and the new indicators. They will then be compared against the minimum standards across all fixed-routes, including frequency, capacity, schedule adherence and travel times. Indicators may include riders per hour, complaints per 100k passengers, accidents per 100k miles, and on-time performance. The JTA proposed changes that may completely overhaul the JTA bus line network and prioritize bus lines and plan for a new five-year term of implementation. Transit Service Planning is a task that is performed annually.

End Product: Detailed quarterly route evaluation report with a standard route performance profile for each specific bus lie, and an evaluation of implemented service changes. The Quality of Service Report will also be provided.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5303	\$11,250	\$11,250	\$22,500
State Match			
Local Match	\$1,406	\$1,406	\$2,812
Local Assessment			
Total	\$12,656	\$12,656	\$25,312

Task 7.7—Transit Development Plan (JTA)

Objective: To update the five-year Transportation Development Plan (TDP) consistent with the Florida Department of Transportation requirements.

Previous Work: The JTA completed the 2008/09 major update of the Transit Development Plan. The JTA participated in developing the Transportation Improvement Program, the Eastern Duval County Transit Study, the Transportation Alternatives Study and the North Florida TPO 2035 Long-Range Transportation Plan. In 2006/06 JTA initiated a comprehensive regional transportation coordination study, in concert with the North Florida TPO, and completed studies for waterborne transportation 2007/08 and commuter rail and park and ride studies in 2008/09.

Methodology: This task will be the minor updates for the 2010/11 – 2011/12 Transit Development Plans. It will be completed by utilizing consultant services with assistance from JTA staff. Information from the prior work completed with the progress in the current year will be evaluated. The information gained from the analysis will formulate the update of the Plan, including a customer satisfaction survey. System changes will be documented and budgets will be updated accordingly.

End Product: Transit Development Plan Update for FY 2010/11 and FY 2011/12 updates.

Completion date: June 2011 and June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$40,000	\$40,000	\$80,000
FTA 5303	\$11,250	\$11,250	\$22,500
State Match			
Local Match	\$11,406	\$11,406	\$22,812
Total	\$62,656	\$62,656	\$125,312
<i>Total Amount to Consultants</i>	<i>\$50,000</i>	<i>\$50,000</i>	<i>\$100,000</i>

Task 7.8—ADA Sensitivity Training and Operator Refresher Training (JTA)

Objectives: To maintain a sensitivity training course that will ensure full compliance with the final ruling of the Americans with Disabilities Act (ADA) of 1990 and the safe operation of the expected daily deliverable of service.

Previous Work: A four-hour training course was updated and implemented for JTA direct service employees. Full-time trainers have presented the training to roughly 30 new drivers and direct service personnel. Approximately 330 drivers and direct service employees have been trained.

Methodology: The sensitivity training program and policy will be updated by profession staff to ensure compliance with the Act. Transit employee needing this special sensitivity training will be identified. Follow-up evaluation will occur for program effectiveness and compliance. Also, the reassurance of reliable customer service and the safe operation of buses and other service related equipment that is provided for the public sector. Service stops will be surveyed to help identify the barriers that prevent people with disabilities from using the service and to ensure compliance with the ADA.

End Product: A JTA sensitivity and refresher training program that encompasses passenger relation, professional courtesy, communication skills, problem solving, customer service, customer diversity skills and complies with the ADA.

Completion Date: June 2012

Funding Sources	FY 2010/11	FTA 2011/12	2-Year Total
FTA 5307			
FTA 5303	\$21,600	\$21,600	\$43,200
State Match	\$5,400	\$5,400	\$10,800
Local Match	\$5,400	\$5,400	\$10,800
Total	\$32,400	\$32,400	\$64,800

Task 7.9—Develop the Rapid Transit Educational Campaign (JTA)

Objective: Deferred from the FY 2009/10 UPWP. The JTA is embarking on a long-range campaign to attract commuters to use a planned rapid transit system. While system construction is part of JTA’s long-range transportations plan, it is believe that a commuter educational campaign will build support for rapid transit and enlist community and political support for the investment.

Previous Work: There have been no previous educational plans for JTA’s rapid transit system plan. This will be the initial JTA education study for the system.

Methodology: The marketing plan calls for evaluating the public’s perception of using mass transit. We plan to analyze responses to surveys and focus groups and direct our educational campaign to address negatives and develop positives with growth projections, efficiency of rapid transit and environmental effects. The JTA, through hiring of an ad agency to assist in the planning and development of the RTS campaign, began the implementation and soft rollout of the external education campaign I the fall of 2008.

End Product: A report summarizing the data, evaluations and findings will be provided. This is a multi-year task to educate commuters about the possibilities of Rapid Transit.

Completion Date: June 2011

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$240,000		\$240,000
FTA 5303			
State Match			
Local Match	\$60,000		\$60,000
Total	\$300,000		\$300,000
<i>Total Amount to Consultants</i>	<i>\$300,000</i>		<i>\$300,000</i>

Task 7.10—Transit Service Redesign (JTA)

Objective: Deferred from the FY 2009/10 UPWP. Using the results of recent surveys and ridership studies, determine the real travel demands of JTA captive and choice riders, and redesign the JTA fixed-routes and identify viable alternative transportation services, to change from a radial, central hub system to a “market-driven, customer focused” network.

Previous Work: JTA staff has accomplished considerable results under the Transit Service Planning task and other studies, including an Origin-Destination study. JTA also divided the service area into five “quadrants” so that all services in three planning areas could be assessed comprehensively. The route profile analysis of all local bus lines serving each quadrant were then listed and compared. This data will identify any operational issues that need to be addressed through service changes.

Methodology: Review the performance of routes in each quadrant, and analyze the ridership patterns within the quadrant to determine if JTA is adequately serving the needs of that area. Identifying potential opportunities for new services. JTA is also looking at other non-traditional forms of public transportation that can be more cost-effective. The needs and expectations of “choice” riders will be given higher consideration. JTA, through consultants, is developing a set of minimum service performance standards for each of the services in the system. Over the next two years this will result in a complete overhaul of the JTA bus line network and prioritization of bus services that are more “market-driven” and customer focused.

End Product: A short-term plan of service changes, including implementation of traditional and non-traditional services that transforms JTA from a radial, central hub system to a “market-driven customer focused” network.

Completion Date: June 2011

Completed

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$160,000		\$160,000
FTA 5303			
State Match			
Local Match	\$40,000		\$40,000
Total	\$200,000		\$200,000
<i>Total Amount to Consultants</i>	<i>\$200,000</i>		<i>\$200,000</i>

Task 7.11—Commuter/Visitor Parking Information System (JTA)

Objective: Deferred from the FY 2009/10 UPWP. To explore and develop a program of using a joint public-private coalition to determine a system of information sharing to assist the public to find appropriate parking within the central business district (CBD).

Previous Work: The North Florida TPO, the JTA and the ITS Coalition have completed the Regional ITS Master Plan and Regional ITS Architecture. Parking is one of the aspects of this program.

Methodology: This task will form a coalition of all public and private parking business interests to determine if an ITS based system could be used to facilitate the education and real time information about parking availability to the public. This could make use of dynamic message signs, or cell phone communications to address the difficulty expressed by those who do not visit the downtown area often. This could make more efficiency use of current parking facilities while improving the perception of those making trips requiring parking.

End Product: Determination of feasibility of an ITS based Parking Information System and a program for implementation if feasible.

Completion Date: June 2011

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$80,000		\$80,000
FTA 5303			
State Match			
Local Match	\$20,000		\$20,000
Total	\$100,000		\$100,000
<i>Total Amount to Consultants</i>	<i>\$100,000</i>		<i>\$100,000</i>

Task 7.12—Northeast Florida Coordinated Mobility Plan (JTA)

Objective: Deferred from the FY 2009/10 UPWP. In support of SAFETEA-LU, develop a plan to enhance transportation access among public and private agencies by improving coordination of transportation information, services and resources.

Previous Work: The initial Northeast Florida Coordinated Mobility Plan draft was completed and submitted to Coalition Partners, will full approval by the coalition and the FTA granted during July 2008.

Methodology: The Jacksonville Transportation Authority has invited transportation providers, county planners and officials, and persons representing various public and private agencies in the region to coalesce in the coordination planning process. This coalition has been named the Northeast Florida Mobility Coalition. With the assistance of consultants the coalition will update and expand the comprehensive strategy for public transportation service delivery that maximizes the coalition’s collective coverage by minimizing duplication of services and more efficiently use the resources available in the region.

End Product: Northeast Florida Regional Transportation Plan to guide future decision-making.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5316	\$60,000		\$60,000
FTA 5303			
State Match			
Local Match			
Total	\$60,000		\$60,000
<i>Total Amount to Consultants</i>	<i>\$60,000</i>		<i>\$60,000</i>

Task 7.13—GIS MAP-Based Service Performance Reporting System (JTA)

Objective: Deferred from the FY 2009/10 UPWP. Implement a GIS map-based program to graphically portray automated passenger count (APC), automated vehicle location (AVL) and paratransit manifest data to display ridership patterns and other service performance indicators.

Previous Work: JTA obtains service and service performance data through several software applications. Data: “Automated Passenger Counting” (APC) systems counting ridership by stop and trip; “Automated Vehicle Location” (AVL) systems tracking vehicle locations and schedule adherence and HASTUS scheduling software preparing route and schedule data. This data is reported in tabular form for all applications.

Methodology: JTA will purchase software applications to make the service available to all employees with access to JTA’s internal network. JTA will utilize consultants to set up the program, customize the reports and enter or make connections with data to populate these mapped reports. A sample list of standard reports intended to be made available include: average daily ridership patterns by route or bus stop by day of week, time of day or time period and direction; ridership performance analysis to indicate high and low performing route segments or stops; route on-time performance and an analysis of on-time performance by day of week, time of day, by segment of the route. To the extent possible in the software, users may be able to generate their own specific reports and maps. The application(s) will be made available for reading by those who can access the JTA internal network.

End Product: An interactive program on JTA’s network site for employees and management to track and monitor JTA ridership and service performance patterns and trends. This information can be used to make more informed decisions and to validate or modify past decisions and actions for service improvements.

Completion Date: June 2011

Funding Source	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$128,000		\$128,000
FTA 5303			
State Match			
Local Match	\$32,000		\$32,000
Total	\$160,000		\$160,000
<i>Total Amount to Consultants</i>	<i>\$160,000</i>		<i>\$160,000</i>

Task 7.14—Origin-Destination Survey (JTA)

Objective: Deferred from the FY 2009/10 UPWP. Complete a new Origin-Destination Survey of current JTA fixed-route and paratransit riders, five years after last survey completed. Survey results will be used to validate JTA's Regional Transportation System (RTS) planning models. Preparation and planning work will be initiated in FY 2010. The survey and analysis will be completed in FY 2012.

Previous Work: In 2006 JTA conducted a comprehensive survey of JTA passengers to determine their demographics, attitudes and travel patterns. Over 8,500 passengers completed those surveys. The data is being utilized as part of JTA's comprehensive service redesign efforts. During this process staff has identified issues and limitations to the questions and responses that, if different, could have provided more specific information to JTA staff and management. Since the survey was completed, JTA has initiated many significant service changes which are expected to impact ridership patterns. (FY 2010 - Total = \$200,000)

Methodology: In the first year of the project (FY 2010), JTA will begin the preparation and planning work to conduct the survey. The goals and objectives for the project will be determined, and the questions to be asked will be identified. JTA will determine the minimum responses required to meet any statistical reliability criteria and will outline the processes to assure three minimum criteria are met. The needs for reporting results will also be resolved. Work and year of the project (FY 2012), JTA will contract with an outside vendor or consulting firm to conduct the survey, process the data and analyze the results.

End Product: A comprehensive survey of passengers on all JTA services to determine demographics, socio-economic information, attitudes toward services, and travel patterns. Survey results will be used to validate JTA's Regional Transportation System (RTS) planning models. Preparation and planning work will be initiated in FY 2010.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$160,000		\$160,000
FTA 5303			
State Match			
Local Match	\$40,000		\$40,000
Total	\$200,000		\$200,000
<i>Total Amount to Consultants</i>	<i>\$200,000</i>		<i>\$200,000</i>

Amended February 10, 2011 Funding shifted from Task 7.20

Task 7.15—Business Development (JTA)

Objective: Deferred from the FY 2009/10 UPWP. To explore and develop non-traditional business opportunities as a part of continuing to promote public-private partnerships to expand transportation resources and transit utilization. These studies will include consideration of the links between transportation and land use which may be identified with UPWP 7.17. Utilizing consultant services to develop model station area master plan to support development adjacent to major transit hubs.

Previous Work: This is a new effort, but will pull from several past studies and work in other cities.

Methodology: This task provides for the following:

1. Identify and prioritize areas with highest potential for Transit Oriented Development.
 2. Initiate station area master plan to create model TOD Master Plan. Master Plan will Include:
 - A. Area Vision – including renderings and drawings developed through community charrette’s.
 - B. Economic development analysis potential for TOD area.
 - C. Land Use and Zoning Overlay developed coordination with the City of Jacksonville’s Planning and Development Department for inclusion in local land development regulations.
 - D. Outreach and coordination with landowners and developers including identification and key parcels for development or redevelopment.
 - E. Inventory of public and private resources, financing techniques and strategic partnership opportunities available to assist in transit oriented development.
- Provide a composite summary of recommendations for future TOD Master Planning efforts.

End Product: Model Transit Oriented Development Master Plan to be utilized in development of TOD’s throughout the City of Jacksonville and Northeast Florida.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307			
FTA 5303	\$88,000		\$88,000
State Match			
Local Match	\$22,000		\$22,000
Total	\$110,000		\$110,000
<i>Total Amount to Consultants</i>	<i>\$110,000</i>		<i>\$110,000</i>

Task Revised Spring 2011

Task 7.16—Transit Communication for Customer Service (JTA)

Objective: Deferred from the FY 2009/10 UPWP. To prepare a plan, general design and configuration for implementing a system of information and communication kiosks. Site criteria, IT integration, and functional needs will be determined and tested by installation of one to two units and evaluating performance, public response and input. A multi-year plan will be defined based on the results. A consultant may be secured to assist with the technology and power aspects.

Previous Work: This is a new effort but will pull from several past studies and work in other cities.

Methodology: This task provides for the following:

1. Review current state-of-the-art in transit use of automated kiosks in customer service functions and evaluation make by other locations, including mobile units.
2. Based on information gained from the above review, prepare a catalog of positive cost effective kiosk solutions and their site and use characteristics.
3. Determine local profile of functions required as a minimum and most probable future uses for JTA and related agency activities.
4. Develop site criteria based on projected need, use, layout requirements, and cost effectiveness.
5. Prepare initial specifications and procure tests kiosk(s).
6. Determine test and evaluation procedures.
7. Install kiosk(s) and train personnel. Provide customers with information.
8. Provide a report on use and customer benefits and recommendation on additional deployment of kiosks.

End Product: A determination of the benefits and value of using automated information kiosks as a primary customer service process. If positive, a program for integration of kiosks will be completed.

Completion Date: June 2011

Funding Source	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307			
FTA 5303	\$116,477		\$116,477
State Match	\$5,560		\$5,560
Local Match	\$23,559		\$23,559
Total	\$145,596		\$145,596
<i>Total Amount to Consultants</i>	<i>\$145,596</i>		<i>\$145,596</i>

Task 7.17—Transit Oriented Design Strategic Plan (JTA)

Objective: Deferred from the FY 2009/10 UPWP. To develop a comprehensive program to encourage Transit-Oriented Development (TOD) and Joint Development opportunities adjacent to existing and future transit facilities.

Previous Work: JTA Interim Policy for Development Adjacent to Transit Facilities; JTA-sponsored TOD workshops; City of Jacksonville TOD zoning code regulations and EAR-based Comprehensive Plan Update.

Methodology: This task will investigate strategies and incentives that will promote compact, mixed-use development oriented to transit use adjacent to existing and future transit facilities. An interim Policy for Development Adjacent to Transit Facilities was recently adopted by the JTA to provide guidance for TOD and other development opportunities at existing and future transit stations. The next step to fully develop a comprehensive TOD program will include density bonuses, parking, pedestrian and bicycle features, development standards, and density bonuses, parking, pedestrian and bicycle features, development standards, and concurrency incentives that can be incorporated into local land development regulations and Comprehensive Plan policies. Concurrency requirements contained in provision for Multi-modal Transportation Districts and Transportation Concurrency Exceptions Areas will be investigated. The program will also examine improved coordination with local and regional planning agencies to foster TOD, where appropriate, in the land development approval processes.

End Product: A TOD Strategic Plan that will address strategies and implementation steps to encourage Transit-Oriented Development and Joint Development opportunities around existing and future JTA transit corridors and stations.

Completion Date: October 2010

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$100,000		\$100,000
FTA 5303		32,000	32,000
State Match			
Local Match	\$25,000	\$8,000	\$33,000
Total	\$125,000	\$40,000	\$165,000
<i>Total Amount to Consultants</i>	<i>\$125,000</i>	<i>\$40,000</i>	<i>\$165,000</i>

Task 7.18—Disadvantaged Business Enterprise (DBE) Program Disparity Study (JTA)

Objective: Deferred from FY 2009/10 UPWP. As part of the goal setting process mandated by the U.S. Department of Transportation (U.S.DOT), the principal objective of this study will be to determine the availability of Disadvantaged Business Enterprises (DBEs) within JTA’s relevant market area that are ready, willing and able to compete for federally assisted contracting awards. This disparity study will provide JTA with the evidence, in accordance with current case law, to determine whether or not, and to what extent, remedial programs for racial or gender discrimination are appropriate. In addition, the disparity study will determine if JTA has up-to-date facts for existing and future efforts to increase the use of minority-and-women-owned businesses.

Previous Work: In 2004, JTA contracted with MGT of America, Inc. to conduct an Availability Study and make adjustments to the Authority’s DBE goals for the fiscal year (FY) 2005-06. Prior to that time, MGT had also been chosen to conduct a detailed, comprehensive goal-setting study as a means of establishing the original, overall FY 2005-06 DBE participation goal.

Methodology: This task will involve contracting with an outside firm to examine relevant market areas in which JTA operates to develop a more complete understanding of the availability of DBEs within those areas. Given this framework, the study will also seek to address the following issues: 1) Provide estimates of DBE availability at the Prime and Subcontractor levels in each of the Authority’s major categories (Building Construction, Road and Bridge Construction, Architecture and Engineering, non-construction related Professional Services and Goods and Services; 2) Adjust estimated availability for DBE capability; 3) Develop and overall DBE goal as a weighted sum of DBE availability, with the weights being determined by the share of JTA spending in each major business category at the Prime and Subcontractor levels; and 4) Determine the Race Neutral component of the JTA DBE goal.

End Product: Development of a base figure (including Race Neutral and Race Conscious components) for the overall goal for DBE participation among federally funded awards issued by JTA and any required adjustments as mandated by the U.S. DOT 49 CFR Part 26.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$320,000		\$320,000
FTA 5303			
State Match			
Local Match	\$80,000		\$80,000
Total	\$400,000		\$400,000
<i>Total Amount to Consultant</i>	<i>\$400,000</i>		<i>\$400,000</i>

Task 7.19—Organization Improvement and Customer Focused Initiative (JTA)

Objective: To provide continuous improvement on organizational Customer Focused Initiatives and organizational operational reviews and succession planning. This task will continue to study, build and evaluate standards used for both internal and external customers in service support, design and delivery. We will continue comprehensive reviews of our practices, processes and methodologies of the organization’s support and output areas, to include mass transit, information technology, purchasing, finance, administration, communication and marketing. These studies will include reviews of existing conditions, performance analysis, and quality of end products, benchmarking and organizational succession planning.

Previous Work: C. Robinson Associates, Inc. Customer Focused project included monthly meetings with the bus operations customer focus team were conducted by C. Robinson Associates to plan and implement initiatives to keep training and customer service in the forefront. Such initiatives include, but were not limited to: 1) A monthly customer focused theme relating to the first phase of G.L.O.V.E. (Greeting, Listening, Offering empathy, Valuing and Extending dignity) training conducted last year; 2) Development of remediation training process for bus operators; 3) Completion of Curriculum Design training templates to be used for the second phase of customer focus G.L.O.V.E. training for bus operation personnel.

Methodology: This task will provide for the following:

1. Operational Reviews - FY 2011 (\$80,000); FY 2012 (\$125,000) – Plans will focus on identifying and correcting deficiencies and improve service and operating effectiveness and efficiency via the ultimate use of proper process, approaches and materials.
2. Customer Focus – FY 2011 (\$80,000); FY 2012 (\$80,000) – Plans will continue transformation of the organization into a customer and performance driven organization that will guide the long-term future of JTA.
3. Succession Planning – FY 2011 (\$75,000) – Plans will lay out guidance for proper planning of human and material resources for key positions for future sustainability of the organization.

End Product: These studies will include reviews of existing conditions, performance analysis, and quality of end products, benchmarking and organizational succession planning.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5307	\$188,000	\$204,000	\$392,000
State Match			
Local Match	\$47,000	\$51,000	\$98,000
Total	\$235,000	\$255,000	\$490,000
<i>Total Amount to Consultants</i>	<i>\$235,000</i>	<i>\$255,000</i>	<i>\$490,000</i>

Task 7.20—Regional Commuter Rail—Phase 2 Alternative Analysis (JTA)

Objective: This study will take the three corridors identified in the Phase 1 Feasibility Study and begin the Alternative Analysis (AA) process. This is the first step required by Federal Transit Administration (FTA) for any project to receive federal funds. Due to the growth of the region and anticipated development, regional transit modes need to be evaluated further. Land use impact along the identified corridors also needs to be examined during this exercise for the possibility of Transit Oriented Development (TOD).

Previous Work: FY 2006 (\$250,000); FY 2008 (\$150,000)

The Commuter Rail Feasibility Study was completed in February 2009. The study identified seven potential corridors for commuter rail service. Working through an evaluation process with the task force and citizen group, those seven corridors was narrowed down to three candidate corridors. These three corridors total 91 miles. The lines are: north corridor Downtown (DT) Jacksonville to Yulee, DT Jacksonville to Green Cove Springs and DT Jacksonville to St. Augustine. Possible station areas were also identified during the feasibility study. Meetings were held with Norfolk Southern, CSX and Florida East Coast railroad. Presentations were also given to numerous local boards as well as interested citizen groups.

Methodology: This task will focus on three key elements: station locations, ridership, and estimated costs based on the determined operations plan. The recently adopted North Florida TPO's travel demand model will be updated and used to include commuter rail alternatives and produce a thorough ridership analysis. It is anticipated that a detailed station location exercise will need to be undertaken with consideration and discussion of land use and zoning, support for transit oriented development, and sustainability aspects. A detailed station boarding exercise will need to be conducted. Included in this would be determining the number of park and ride spaces, and connections to other transit modes. Capital, operations and maintenance costs need to be estimated in this task. Coordination meetings will be held with the three major railroad carriers, as well as local municipalities within the proposed alignment(s), and it is anticipated there will be large public involvement component associated with this task. Upon completion of this task, the locally preferred alternative (LPA) will be carried into the next phase of the FTA New Starts process.

End Product: A report summarizing the data, evaluations and findings will be provided. The study should be completed within 18-20 months.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
FTA 5303			
FTA 5307	\$200,000	\$720,000	\$920,000
State Match			
Local Match	\$50,000	\$180,000	\$230,000
Total	\$250,000	\$900,000	\$1,150,000
<i>Total Amount to Consultants</i>	<i>\$250,000</i>	<i>\$900,000</i>	<i>\$1,150,000</i>

Amended February 10, 2011 \$150,000 shifted to Task 7.14 Origin Destination Survey (JTA)

Amended August 11, 2011 to increase in FTA and local funds. This was a correction made on this page. The budget tables reflected the correct budgeted amounts.

Task 7.21—Facilities Infrastructure Initiatives (JTA) **New Task**

Objective: JTA will employ consultants to develop a preliminary engineering report to determine the best alternative to develop the conversion of the existing attenuation pond into a Storm water Management Facility to provide storm water treatment and additional attenuation. Also, consultants will assist JTA with selection of a preferred option and will develop permitting and construction documents for the preferred option.

Previous Work: England-Thims and Miller provided preliminary drainage analysis and created four (4) conceptual options for conversion of the existing attenuation pond.

Methodology: These tasks will provide for the following:

Myrtle Avenue Drainage Design (\$33,990): Consultants will develop a limited topographic survey to quantify critical dimensions of the system, such as existing pond areas and elevations, control structure details and inflow, outflow and underlying piping; Environmental evaluation based on existing experience at the site (i.e., no additional soils investigation) will be performed to determine whether any special disposal requirements are anticipated for soils underlying the pond, and to assess the necessity of a pond liner; Preliminary hydraulic modeling will be performed to determine the feasibility of various attenuation alternatives such as lowering weir elevation; Conceptual Options 3 & 4 from the previous preliminary analysis will be revised to include the results of the above three items, to incorporate JTA's review comments, to constrain initial improvements to existing pond area and to provide future phasing alternative for expansion into adjacent 10 bus parking spaces; and then Consultants will meet with the St. Johns River Water Management District (SJRWMD) to assess the permit ability of the options, and to discuss what future potential improvements the treatment credits could be exchanged for.

Facilities Infrastructure Assessment Initiative (\$58,150): Construction plans and bid documents will be prepared and submitted to JTA; Assistance will be provided during project bidding, including attendance at pre-bid meeting, preparation of addenda addressing bidder questions, preparation of bid tabulations and recommendations of award; Construction phase services may be provided at JTA's discretion upon separate scope and fee negotiation. Such services could include attendance at pre-construction meeting, periodic site visits, shop drawing review, review of applications for payment, change order review, response to contractor requests for information (RFI), record drawing review, certification of substantial completion and warranty inspection.

End Product: A preliminary engineering report will be prepared including results of the above investigations, schematic plans for each option and update opinions of probable construction cost; and permitting and construction document preparation.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303		\$73,712	\$73,712
FTA 5307			
State Match			
Local Match		\$18,428	\$18,428
Total		\$92,140	\$92,128
<i>Total Amount to Consultants</i>		<i>\$92,140</i>	<i>\$92,128</i>

Task 7.22—Regional Park-and-Ride Program (JTA) *New Task*

Objective: Building upon the Regional Park-and-Ride Study completed in 2009. This task will advance selected sites to the next level of due diligence. The goal is to develop a regional park-and-ride service that will give commuters the opportunity to ride express buses to and from work.

Previous Work: The Regional Park-and-Ride Study completed in 2009 took the following approach. The main objective of this in-depth study was to facilitate the development of a Park-and-Ride Program that addressed the growing need for regional transportation solutions. This study provided program goals and objectives, analysis of existing conditions, review of program best practices, and developed target area and lot selection criteria. It also developed prototypes, did short and long term site identification and developed management and operation tools. This study should be reviewed every five years to evaluate changing conditions that may affect the JTA Park-and-Ride Program and re-prioritize implementation efforts, if necessary.

Methodology: Working from a list of prioritized geographical regions and sites that were identified in the 2009 study, sites will be selected in St. Johns, Baker, Nassau and possibly Putnam County. These potential sites will be examined in more detail including environmental analysis if warranted. The process will also include working with local municipalities to foster support for the park-and-ride site. Working with the surrounding communities and neighborhoods will also be important. The task will also include initial site assessments and test fits, as well as conceptual renderings.

End Product: There will be many different products that will come from this task including renderings, site layouts, categorical exclusions and other documentation needed to qualify for federal assistance.

Completion Date: September 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303		\$40,000	\$40,000
FTA 5307			
State Match			
Local Match		\$10,000	\$10,000
Total		\$50,000	\$50,000

Task 7.23—Mass Transit Hub-Facilities Master Plan (JTA) **New Task**

Objective: The JTA will employ a consultant to develop a Transit Hubs and Facilities Master Plan to include the needs associated with future route restructuring; manufacturing; maintenance facility needs; design standards conceptual drawings and coordination with BRT station area master planning, transit oriented development (TOD) overlay and master planning efforts.

Previous Work: Will be coordinated with station area master planning.

Methodology: The consultant will develop a Transit Hubs and Facilities Master Plan. To support this plan, the consultant will assess the future needs and opportunities for transit facility development associated with currently owned JTA land, high frequency transit corridors and the planned Bus Rapid Transit corridors. The consultant will also develop a regional transit facilities needs plan to support future route restructuring including efforts to decentralize the JTA bus system.

The Transit Hubs and Facilities Master Plan will identify priority sites for transit facility development and develop design standards and conceptual renderings of these priority sites. The conceptual facility development renderings and design standards will be coordinated with and support concurrent planning for station area master planning designed to facilitate transit oriented development.

The consultant will also evaluate opportunities for the development of maintenance facilities needed to meet the current and future needs of JTA's transit system.

End Product: The final product will be a Transit Hubs and Facilities Master Plan identifying needs, design guidelines and conceptual facility drawings.

Completion Date: June 2012

Funding Sources	FY 2010/11	FY 2011/12	2-Year Total
Federal (PL)			
FTA 5303		\$200,000	\$200,000
FTA 5307			
State Match			
Local Match		\$50,000	\$50,000
Total		\$250,000	\$250,000
<i>Total Amount to Consultants</i>		<i>\$250,000</i>	<i>\$250,000</i>

Budget Tables



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TABLE 1
FY 2010/2011 UPWP BY TASK AND RESPONSIBLE AGENCY (1st Year)
(Revision June 9, 2010)

TASK NO.	TASK NAME	AGENCY	NFTPO	JTA	FDOT	TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	265,490	0	0	265,490
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	0	360,175	360,175
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	1,126	0	1,126
1.1.4	CERTIFICATION	NFTPO	1,786	0	0	1,786
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	25,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	55,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	23,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	150,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	15,000	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	50,000	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	276,735	0	0	276,735
2.1	TRAFFIC COUNT DATA	NFTPO	10,000	0	0	10,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	65,938	0	0	65,938
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	55,000	0	0	55,000
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	60,726	0	0	60,726
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	88,250	0	0	88,250
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,500	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	348,400	0	0	348,400
4.4	ETDM PROCESS	NFTPO	3,750	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	698,545	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	0	800,000	800,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	476,000	476,000
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	75,000	0	0	75,000
5.5	NORTHEAST FLORIDA REGIONAL VISION	JTA/TPO	70,625	0	0	70,625
5.6	RTA STUDY COMMISSION	NFTPO	25,000	0	0	25,000
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	100,000	0	0	100,000
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	125,000	0	0	125,000
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	91,451	0	0	91,451
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	572,324	0	0	572,324
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	50,000	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	9,600	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRON	NFTPO	300,000	0	0	300,000
6.1.1	COMMUNITY OUTREACH	NFTPO	74,626	0	0	74,626
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	135,000	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	95,626	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	30,250	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	101,000	0	0	101,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	100,000	0	0	100,000
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	200,000	0	0	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	27,500	0	0	27,500
7.4	NORTH FLORIDA ITS COALITION	NFTPO	26,250	0	0	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	35,415	0	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	12,656	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	62,656	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	32,400	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	300,000	0	300,000
7.10	TRANSIT SERVICE REDESIGN	JTA	0	200,000	0	200,000
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	100,000	0	100,000
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	60,000	0	60,000
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	160,000	0	160,000
7.14	ORIGIN DESTINATION SURVEY	JTA	0	50,000	0	50,000
7.15	BUSINESS DEVELOPMENT	JTA	0	110,000	0	110,000
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	145,596	0	145,596
7.17	TOD STRATEGIC PLAN	JTA	0	125,000	0	125,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	400,000	0	400,000
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	235,000	0	235,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	400,000	0	400,000
	TOTAL		4,024,492	2,394,434	2,334,720	8,753,646

Includes
 \$272,324
 NEW \$ from
 FDOT

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

TABLE 2
 FY 2010/11 UPWP BY TASK AND FUNDING CATEGORY (1st Year)

(Revision June 9, 2010)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ³		FTA FUNDS					LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 10/11	FTA 5307 10/11	STATE MATCH ¹	LOCAL/JTA MATCH ²				
1.1	PROGRAM MANAGEMENT	NFTPO	150,000	0	2,392	50,000	0	6,549	6,549	50,000	0	0	265,490
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	360,175	0	0	0	0	0	0	0	0	360,175
1.1.2	STATE SUPPORT PROG. MGT. FTA ¹	FDOT	0	0	0	0	0	0	0	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	0	0	900	0	113	113	0	0	0	1,126
1.1.4	CERTIFICATION	NFTPO	500	0	528	500	0	129	129	0	0	0	1,786
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	7,500	0	0	2,000	0	250	250	15,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	40,000	0	0	4,000	0	500	500	10,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	15,000	0	0	4,000	0	500	500	3,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	0	0	0	0	0	50,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	0	0	0	0	0	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	0	0	0	0	0	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	0	0	0	0	0	0	0	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	11,000	0	3,200	0	0	400	400	0	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	30,000	0	0	10,000	0	1,250	1,250	7,500	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	146,654	0	0	66,572	0	8,322	8,322	46,865	0	0	276,735
2.1	TRAFFIC COUNT DATA	NFTPO	10,000	0	0	0	0	0	0	0	0	0	10,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	0	0	12,750	40,000	0	6,594	6,594	0	0	0	65,938
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	130,000	0	12,000	0	0	1,500	1,500	0	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	30,000	0	4,000	10,000	0	1,750	1,750	7,500	0	0	55,000
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	35,000	0	8,580	5,000	0	1,698	1,698	8,750	0	0	60,726
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	80,000	0	6,600	0	0	825	825	0	0	0	88,250
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	2,000	0	0	2,000	0	250	250	0	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	225,000	0	0	0	0	0	0	0	123,400	0	348,400
4.4	ETDM PROCESS	NFTPO	2,500	0	0	1,000	0	125	125	0	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	0	0	0	510,000	0	290,000	0	0	0	800,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	476,000	0	476,000
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0	0	0	0	0	0	75,000 ⁴	75,000
5.5	NORTHEAST FLORIDA REGIONAL VISION	JTA/TPO	15,000	0	5,000	0	40,000	625	10,000	0	0	0	70,625
5.6	RTA STUDY COMMISSION	NFTPO	15,000	0	0	5,000	0	625	625	3,750	0	0	25,000
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0	0	0	0	0	0	100,000 ⁴	100,000
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	100,000	0	0	20,000	0	2,500	2,500	0	0	0	125,000
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0	0	16,451	16,451	0	0	75,000 ⁴	91,451
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	100,000	0	0	0	0	0	0	0	272,324	200,000 ⁶	572,324
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	25,000	0	0	20,000	0	2,500	2,500	0	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	4,600	0	0	4,000	0	500	500	0	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	NFTPO										300,000	300,000
6.1.1	COMMUNITY OUTREACH	NFTPO	50,000	0	3,200	4,500	0	963	963	15,000	0	0	74,626
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	110,000	0	0	20,000	0	2,500	2,500	0	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	0	0	0	0	0	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	60,000	0	0	12,500	0	1,563	1,563	20,000	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	19,200	0	0	5,000	0	625	625	4,800	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	0	0	0	0	0	1,000	0	100,000 ⁵	101,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	75,000	0	0	20,000	0	2,500	2,500	0	0	0	100,000
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	0	0	0	0	0	0	0	200,000 ⁵	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	15,000	0	0	10,000	0	1,250	1,250	0	0	0	27,500
7.4	NORTH FLORIDA ITS COALITION	NFTPO	10,000	0	0	5,000	0	625	625	10,000	0	0	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	0	0	0	0	0	0	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	0	0	11,250	0	0	1,406	0	0	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	0	0	11,250	40,000	0	11,406	0	0	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	0	0	21,600	0	5,400	5,400	0	0	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0	240,000	0	60,000	0	0	0	300,000
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0	160,000	0	40,000	0	0	0	200,000

TABLE 2
FY 2010/11 UPWP BY TASK AND FUNDING CATEGORY (1st Year)

(Revision June 9, 2010)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ³		FTA FUNDS					LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 10/11	FTA 5307 10/11	STATE MATCH ¹	LOCAL/JTA MATCH ²				
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0	80,000	0	20,000	0	0	0	100,000
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0	60,000	0	0	0	0	0	60,000
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0	128,000	0	32,000	0	0	0	160,000
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0	40,000	0	10,000	0	0	0	50,000
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0	88,000	0	22,000	0	0	0	110,000
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0	116,477	5,560	23,559	0	0	0	145,596
7.17	TOD STRATEGIC PLAN	JTA	0	0	0	0	100,000	0	25,000	0	0	0	125,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0	320,000	0	80,000	0	0	0	400,000
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	0	0	0	188,000	0	47,000	0	0	0	235,000
5.12	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	0	0	0	320,000	0	80,000	0	0	0	400,000
PL Funds Carry Forward			455,228										
FY 2010/11 PL Funds Allocation			1,179,226										
TOTAL			1,634,454	360,175	58,250	366,072	2,430,477	58,491	821,128	368,915	1,605,684	1,050,000	8,753,646

¹State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

²Local Match - NFTPO FTA 5303 Funds - \$45,759 funding allocated among various tasks

³FHWA (PL) Funds include carry forward amount of \$455,228 allocated among various tasks.

⁴ FHWA (SU) Funds - TPO Discretionary Funding

⁵ FHWA (CMAQ) Funds - Congestion Mitigation Air Quality

⁶ Total includes \$100,000 each from the City of Jax and JAXPORT.

NEW TASK

New Funding

TABLE 3
FY 2010/2011 UPWP BY TASK AND FUNDING SOURCE (1st Year)
(Revision June 9, 2010)

TASK			TOTAL PL & FTA	TOTAL STATE	TOTAL OTHER	GRAND TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	202,392	6,549	56,549	265,490
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	360,175	0	360,175
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	900	113	113	1,126
1.1.4	CERTIFICATION	NFTPO	1,528	129	129	1,786
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	9,500	250	15,250	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	44,000	500	10,500	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	19,000	500	4,250	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	50,000	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	45,000	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	50,000	50,000
1.2.6	AUDIT	NFTPO	0	0	20,000	20,000
1.2.7	HOSTING SERVICES	NFTPO	14,200	400	400	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	40,000	1,250	8,750	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	213,226	8,322	55,187	276,735
2.1	TRAFFIC COUNT DATA	NFTPO	10,000	0	0	10,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	52,750	6,594	6,594	65,938
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	142,000	1,500	1,500	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	44,000	1,750	9,250	55,000
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	48,580	1,698	10,448	60,726
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	86,600	825	825	88,250
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,000	250	250	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	225,000	123,400	0	348,400
4.4	ETDM PROCESS	NFTPO	3,500	125	125	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	510,000	0	290,000	800,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	476,000	0	476,000
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	75,000	75,000
5.5	NORTHEAST FLORIDA REGIONAL VISION	JTA/TPO	60,000	625	10,000	70,625
5.6	RTA STUDY COMMISSION	NFTPO	20,000	625	4,375	25,000
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	100,000	100,000
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	120,000	2,500	2,500	125,000
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	91,451	91,451
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	100,000	272,324	200,000	572,324
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	45,000	2,500	2,500	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	8,600	500	500	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	NFTPO			300,000	300,000
6.1.1	COMMUNITY OUTREACH	NFTPO	57,700	963	15,963	74,626
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	130,000	2,500	2,500	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	72,500	1,563	21,563	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	24,200	625	5,425	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	101,000	101,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	95,000	2,500	2,500	100,000
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	200,000	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	25,000	1,250	1,250	27,500
7.4	NORTH FLORIDA ITS COALITION	NFTPO	15,000	625	10,625	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	11,250	0	1,406	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	51,250	0	11,406	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	21,600	5,400	5,400	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	240,000	0	60,000	300,000
7.10	TRANSIT SERVICE REDESIGN	JTA	160,000	0	40,000	200,000
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	80,000	0	20,000	100,000
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	60,000	0	0	60,000
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	128,000	0	32,000	160,000
7.14	ORIGIN DESTINATION SURVEY	JTA	40,000	0	10,000	50,000
7.15	BUSINESS DEVELOPMENT	JTA	88,000	0	22,000	110,000
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	116,477	5,560	23,559	145,596
7.17	TOD STRATEGIC PLAN	JTA	100,000	0	25,000	125,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	320,000	0	80,000	400,000
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	188,000	0	47,000	235,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	320,000	0	80,000	400,000
	TOTAL		4,169,253	2,024,350	2,160,043	8,753,646

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

New Funding

NEW TASK

TABLE 4
FY 2011/2012 UPWP BY TASK AND RESPONSIBLE AGENCY (2nd Year)
(Revision June 9, 2011)

TASK NO.	TASK NAME	AGENCY	NFTPO	JTA	FDOT	TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	262,500	0	0	262,500
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	0	264,396	264,396
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	1,126	0	1,126
1.1.4	CERTIFICATION	NFTPO	11,126	0	0	11,126
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	25,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	55,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	23,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	150,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	15,000	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	50,000	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	231,296	0	0	231,296
2.1	TRAFFIC COUNT DATA	NFTPO	20,000	0	0	20,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	50,000	0	0	50,000
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	56,250	0	0	56,250
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	50,000	0	0	50,000
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	90,000	0	0	90,000
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,500	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	255,000	0	0	255,000
4.4	ETDM PROCESS	NFTPO	3,750	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	698,545	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	500,000	0	500,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0
5.5	NORTHEAST FLORIDA REGIONAL VISION	NFTPO	22,812	0	0	22,812
5.6	RTA STUDY COMMISSION	NFTPO	18,750	0	0	18,750
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	0	0	0	0
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	0	0	0	0
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	50,000	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	9,600	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	ST. AUG	0	0	0	0
5.14	CLAY COUNTY TRANSIT STUDY	NFTPO	75,000	0	0	75,000
5.15	NORTH FLORIDA STRATEGIC SAFETY PLAN	NFTPO	125,000	0	0	125,000
5.16	ITS DEMONSTRATION PROJECT - PHASE 1	NFTPO	150,000	0	0	150,000
6.1.1	COMMUNITY OUTREACH	NFTPO	76,250	0	0	76,250
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	135,000	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	95,626	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	30,250	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	100,000	0	0	100,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	52,500	0	0	52,500
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	200,000	0	0	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	100,000	0	0	100,000
7.4	NORTH FLORIDA ITS COALITION	NFTPO	26,250	0	0	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	35,415	0	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	12,656	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	62,656	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	32,400	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0
7.17	TOD STRATEGIC PLAN	JTA	0	40,000	0	40,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	255,000	0	255,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	900,000	0	900,000
7.21	REGIONAL PARK AND RIDE PROGRAM	JTA	0	50,000	0	50,000
7.22	FACILITIES INFRASTRUCTURE INITIATIVE	JTA	0	92,140	0	92,140
7.23	MASS TRANSIT HUB FACILITIES PLAN	JTA	0	250,000	0	250,000
	TOTAL		2,936,125	2,195,978	962,941	6,095,044

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

Amended Task	No change necessary on the table
NEW TASK	

TABLE 5
 FY 2011/12 UPWP BY TASK AND FUNDING CATEGORY (2nd Year)
 (Revision June 9, 2011)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ²		FTA FUNDS				LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL	
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 11/12	FTA 5307 11/12	STATE MATCH ¹					LOCAL/JTA MATCH ²
1.1	PROGRAM MANAGEMENT	NFTPO	150,000	0	0	50,000	0	6,250	6,250	50,000	0	0	262,500
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	264,396	0	0	0	0	0	0	0	0	264,396
1.1.2	STATE SUPPORT PROG. MGT. FTA ¹	FDOT	0	0	0	0	0	0	0	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	0	0	900	0	113	113	0	0	0	1,126
1.1.4	CERTIFICATION	NFTPO	5,500	0	0	4,500	0	563	563	0	0	0	11,126
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	7,500	0	0	2,000	0	250	250	15,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	40,000	0	0	4,000	0	500	500	10,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	15,000	0	0	4,000	0	500	500	3,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	0	0	0	0	0	50,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	0	0	0	0	0	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	0	0	0	0	0	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	0	0	0	0	0	0	0	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	11,000	0	0	3,200	0	400	400	0	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	30,000	0	0	10,000	0	1,250	1,250	7,500	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	36,245	0	62,646	57,872	0	15,065	15,065	44,403	0	0	231,296
2.1	TRAFFIC COUNT DATA	NFTPO	20,000	0	0	0	0	0	0	0	0	0	20,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	0	0	0	40,000	0	5,000	5,000	0	0	0	50,000
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	0	0	0	0	0	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	30,000	0	0	15,000	0	1,875	1,875	7,500	0	0	56,250
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	30,000	0	5,000	5,000	0	1,250	1,250	7,500	0	0	50,000
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	90,000	0	0	0	0	0	0	0	0	0	90,000
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	2,000	0	2,000	0	0	250	250	0	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	255,000	0	0	0	0	0	0	0	0	0	255,000
4.4	ETDM PROCESS	NFTPO	2,500	0	1,000	0	0	125	125	0	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	0	0	0	270,000	0	230,000	0	0	0	500,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	0	0	0
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.5	NORTHEAST FLORIDA REGIONAL VISION	NFTPO	15,000	0	6,250	0	0	781	781	0	0	0	22,812
5.6	RTA STUDY COMMISSION	NFTPO	10,000	0	5,000	0	0	625	625	2,500	0	0	18,750
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	25,000	0	20,000	0	0	2,500	2,500	0	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	4,600	0	0	4,000	0	500	500	0	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	ST. AUG	0	0	0	0	0	0	0	0	0	0	0
5.14	CLAY COUNTY TRANSIT STUDY	NFTPO	0	0	0	60,000	0	7,500	7,500	0	0	0	75,000
5.15	NORTH FLORIDA STRATEGIC SAFETY PLAN	NFTPO	0	0	0	0	0	0	0	0	0	125,000 ⁴	125,000
5.16	ITS DEMONSTRATION PROJECT - PHASE 1	NFTPO	25,000	0	0	0	0	0	0	0	0	125,000 ⁴	150,000
6.1.1	COMMUNITY OUTREACH	NFTPO	50,000	0	0	9,000	0	1,125	1,125	15,000	0	0	76,250
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	110,000	0	0	20,000	0	2,500	2,500	0	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	0	0	0	0	0	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	60,000	0	0	12,500	0	1,563	1,563	20,000	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	19,200	0	0	5,000	0	625	625	4,800	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	0	0	0	0	0	0	0	100,000 ⁵	100,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	40,000	0	0	10,000	0	1,250	1,250	0	0	0	52,500
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	0	0	0	0	0	0	0	200,000 ⁵	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	100,000	0	0	0	0	0	0	0	0	0	100,000
7.4	NORTH FLORIDA ITS COALITION	NFTPO	10,000	0	0	5,000	0	625	625	10,000	0	0	26,250

TABLE 5
FY 2011/12 UPWP BY TASK AND FUNDING CATEGORY (2nd Year)
(Revision June 9, 2011)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ³		FTA FUNDS					LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 11/12	FTA 5307 11/12	STATE MATCH ¹	LOCAL/JTA MATCH ²				
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	0	0	0	0	0	0	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	0	0	11,250	0		1,406	0	0	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	0	0	11,250	40,000		11,406	0	0	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	0	0	21,600	0	5,400	5,400	0	0	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0	0	0	0	0	0	0	0
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0	0	0	0	0	0	0	0
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0	0	0	0	0	0	0	0
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0	0	0	0	0	0	0	0
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0	0	0	0	0	0	0	0
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0	0	0	0	0	0	0	0
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0	0	0	0	0	0	0	0
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0	0	0	0	0	0	0	0
7.17	TOD STRATEGIC PLAN	JTA	0	0	0	0	32,000	0	8,000	0	0	0	40,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0	0	0	0	0	0	0	0
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	0	0	0	204,000	0	51,000	0	0	0	255,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	0	0	0	720,000	0	180,000	0	0	0	900,000
7.21	REGIONAL PARK AND RIDE PROGRAM	JTA	0	0	0	0	40,000	0	10,000	0	0	0	50,000
7.22	FACILITIES INFRASTRUCTURE INITIATIVE	JTA	0	0	0	0	73,712	0	18,428	0	0	0	92,140
7.23	MASS TRANSIT HUB FACILITIES PLAN	JTA	0	0	0	0	200,000	0	50,000	0	0	0	250,000
PL and FTA Carry Forward from Year 1			250,000		101,896								
FY 2011/12 PL Funds Allocation			1,209,045										
TOTAL			1,459,045	264,396	101,896	366,072	1,579,712	58,385	618,625	362,953	733,960	550,000	6,095,044

¹State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

²Local Match NFTPO FTA 5303 Funds - \$45,759 funding allocated among various tasks

³FHWA (PL) Funds include carry forward amount of \$250,000 allocated among various tasks.

⁴ FHWA (SU) Funds - TPO Discretionary Funding

⁵ FHWA (CMAQ) Funds - Congestion Mitigation Air Quality

Amended Task No change necessary on the table

NEW TASK

TABLE 6
 FY 2011/2012 UPWP BY TASK AND FUNDING SOURCE (2nd Year)
 (Revision June 9, 2011)

TASK			TOTAL PL & FTA	TOTAL STATE	TOTAL OTHER	GRAND TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	200,000	6,250	56,250	262,500
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	264,396	0	264,396
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	900	113	113	1,126
1.1.4	CERTIFICATION	NFTPO	10,000	563	563	11,126
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	9,500	250	15,250	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	44,000	500	10,500	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	19,000	500	4,250	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	50,000	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	45,000	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	50,000	50,000
1.2.6	AUDIT	NFTPO	0	0	20,000	20,000
1.2.7	HOSTING SERVICES	NFTPO	14,200	400	400	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	40,000	1,250	8,750	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	156,763	15,065	59,468	231,296
2.1	TRAFFIC COUNT DATA	NFTPO	20,000	0	0	20,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	40,000	5,000	5,000	50,000
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	45,000	1,875	9,375	56,250
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	40,000	1,250	8,750	50,000
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	90,000	0	0	90,000
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,000	250	250	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	255,000	0	0	255,000
4.4	ETDM PROCESS	NFTPO	3,500	125	125	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	270,000	0	230,000	500,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0
5.5	NORTHEAST FLORIDA REGIONAL VISION	NFTPO	21,250	781	781	22,812
5.6	RTA STUDY COMMISSION	NFTPO	15,000	625	3,125	18,750
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	0	0	0	0
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	0	0	0	0
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	45,000	2,500	2,500	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	8,600	500	500	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	ST. AUG	0	0	0	0
5.14	CLAY COUNTY TRANSIT STUDY	NFTPO	60,000	7,500	7,500	75,000
5.15	NORTH FLORIDA STRATEGIC SAFETY PLAN	NFTPO	0	0	125,000	125,000
5.16	ITS DEMONSTRATION PROJECT - PHASE 1	NFTPO	25,000	0	125,000	150,000
6.1.1	COMMUNITY OUTREACH	NFTPO	59,000	1,125	16,125	76,250
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	130,000	2,500	2,500	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	72,500	1,563	21,563	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	24,200	625	5,425	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	100,000	100,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	50,000	1,250	1,250	52,500
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	200,000	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	100,000	0	0	100,000
7.4	NORTH FLORIDA ITS COALITION	NFTPO	15,000	625	10,625	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	11,250	0	1,406	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	51,250	0	11,406	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	21,600	5,400	5,400	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0
7.17	TOD STRATEGIC PLAN	JTA	32,000	0	8,000	40,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	204,000	0	51,000	255,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	720,000	0	180,000	900,000
7.21	REGIONAL PARK AND RIDE PROGRAM	JTA	40,000	0	10,000	50,000
7.22	FACILITIES INFRASTRUCTURE INITIATIVE	JTA	73,712	0	18,428	92,140
7.23	MASS TRANSIT HUB FACILITIES PLAN	JTA	200,000	0	50,000	250,000
	TOTAL		3,506,725	1,056,741	1,531,578	6,095,044

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

Amended Task	No change necessary on the table
NEW TASK	

APPENDIX A

Resolution Adopting Fiscal Year 2010/11—2011/12 Unified
Planning Work Program



RESOLUTION 2010- 6
ADOPTING THE FISCAL YEAR 2010/2011 – 2011/2012
UNIFIED PLANNING WORK PROGRAM

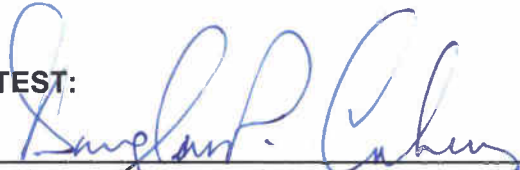
WHEREAS, the North Florida Transportation Planning Organization (North Florida TPO) is the designated and constituted body responsible for the urban transportation planning and programming process for the Jacksonville and St. Augustine Urbanized Areas; and

WHEREAS, the North Florida TPO has in accordance with 23 CFR Section 450.108 (c) and Section 339.175(9) (a)(2), Florida Statutes developed a Unified Planning Work Program for Fiscal Years 2010/2011 – 2011/2012;

NOW, THEREFORE BE IT RESOLVED that the North Florida Transportation Planning Organization approves and endorses the Unified Planning Work Program for Fiscal Years 2010/2011 – 2011/2012.

Adopted by the North Florida Transportation Planning Organization in regular meeting in the City of Jacksonville the 13th day of May 2010.

ATTEST:



The Honorable Doug Conkey, Chairman



Jeff Sheffield, Executive Director

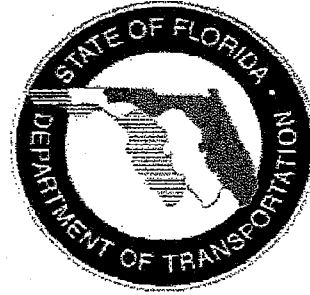
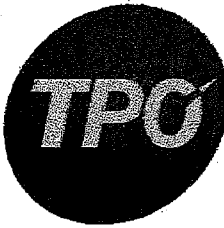
Appendix B.

Joint Certification Statement

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North Florida
Transportation Planning Organization

PLAN • FUND • MOBILIZE



**JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN
TRANSPORTATION PLANNING PROCESS**

Pursuant to the requirements of 23 U.S.C. 134 (k)(5), 23 CFR 450.334(a), the Department and the North Florida Transportation Planning Organization (TPO) have performed a review of the certification status of the metropolitan transportation planning process for the North Florida TPO with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303 et seq.;
2. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
3. Section 1101(b) of SAFETEA-LU (Public Law 109-59) regarding the involvement of disadvantaged business enterprises in FHWA and FTA funded planning projects and;
4. The provisions of the Americans with Disabilities Act (ADA) of 1990, (Public Law 101-336, 104 Stat. 327, as amended) and USDOT regulations under "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

Included in the certification package is a response to the previous year recommendations from the FHWA TMA certification. The contents of this Joint Certification Package have been reviewed by the North Florida TPO and accurately reflect the results of the joint certification review meeting held March 15, 2010.

Based on a joint review and evaluation, the Florida Department of Transportation and the North Florida Transportation TPO recommend that the Metropolitan Planning Process for the North Florida TPO be certified.


Alan Mosley, Secretary

Date

April 8, 2010


The Honorable Doug Conkey
Chairman, North Florida TPO

April 8, 2010

Date

Appendix C.

FDOT Planning Activities

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FDOT District 2 Planning Studies

District 2 Planning Activities encompass continuing, cooperative, comprehensive efforts to coordinate State, District, regional and local transportation planning in the areas of policy planning, systems planning, statistics, environment and safety.

Air Quality and Climate Change

The Department supports policies and programs to reduce transportation's contribution to air quality and climate change. Statewide transportation policies aim to support Federal law, promote energy conservation and protect and enhance the environment. The current state objectives/policies include the 2020 Florida Transportation Plan objective:

"Make transportation decisions that conserve and optimize non-renewable resources and promote the use of renewable resources (materials, facilities and sources of energy) and include strategies to decrease greenhouse gases and air pollutants."

The Governor's Action Team on Energy and Climate Change developed recommendations and strategies for reducing greenhouse gas (ghg) emissions. Many of the Governor's Energy and Climate Change Action Team's recommendations reinforce on-going FDOT activities.

Bicycle and Pedestrian/Safety Activities

Review and identify possible opportunities to add bicycle and sidewalk accommodations to resurfacing and capacity projects. Review and identify safety issues, if any for opportunities to recommend additional programs or grant opportunities. Review Florida Department of Transportation (FDOT) plans and recommend, to the extent feasible, additional bicycle and sidewalk facilities that are consistent with the Gainesville Metropolitan Transportation Planning Organization (MTPO) Urban Design Manual. Review FDOT project scope and plans for recommended safety or traffic operations policy review, if any. The District maintains and documents crash data and roadway characteristics inventory for all 18 counties.

Community/Government Liasion

Provide policy, technical advice, administrative support, overall coordination, cooperation and assistance to District 2 TPO, TPO Boards, local governments and communities to include full participation in technical and staff support for advisory committees. Assist TPOs in conducting effective on-going transportation planning programs and processes developing, maintaining and implementing plans and programs which meet state and federal requirements, and to promote coordination and cooperation among their planning processes and consistency in their plans and programs. Programs and plans include the Unified Planning Work Program, List of Priority Projects and Transportation Improvement Program, Long-Range Transportation Plans, public involvement plans and other plans and policy documents. Conduct Joint Certification with the TPOs.

Corridor Planning Studies

Conduct studies to identify and evaluate travel issues on major travel corridors and to identify and evaluate the effectiveness and impacts of proposed alternatives, including a no build alternative, to address the problems and issues. The results may range from a set of short term recommended improvements that address specific problems to a long range comprehensive action plan for improving the corridor. Project studies are both on and off FDOT system.

On Strategic Intermodal System/Florida Interstate Highway System (SIS/FIHS), these studies include the development of strategies and plans for implementing and maintaining SIS/FIHA standards such as those for Level of Service, interchange spacing and access management. This may include preparation of Action Plans, Master Plans, corridor studies and others as identified.

Design Traffic Forecast

Develop and update traffic projections for state highway corridors and supporting regional roadways. These traffic projects are necessary to support the road design for capacity and operational improvements and the pavement design for resurfacing. The District approves traffic count updates yearly as well as historical and trend data.

Development of Regional Impact Review

Performing under Florida Chapter 380 and associated rules, District staff serves in an advisory capacity to two regional planning councils, numerous local governments and the state Department of Community Affairs, by evaluating the projected transportation impacts from large, multi-use land development projects known as DRIs. If such land development projects adversely impact level of service on nearby roads, planners identify these roads as deficient and propose suitable remedies to address the problem. A transportation analysis may start with the initial application for development approval (ADA) for a new DRI and culminates in a local government development order (DO). As a project matures over time, planners re-evaluate the project's transportation impacts through the notice of proposed change (NOPC) process used by a developer to amend the development order.

Joint Participation Agreement/Local Agency Program

Develop, coordinate and review Joint Participation Agreements with TPOs, local and county government staff. Develop, coordinate and assist local government agencies and local and county government staff with certification process (Local Agency Program—LAP) for federal funds. The LAP certification and program allows FDOT to contract with other governmental agencies to develop, design, acquire right-of-way, and construct transportation facilities and to reimburse these governmental agencies for services provided to the traveling public.

Intelligent Transportation Systems (ITS) Planning

The Department will support the TPOs efforts to plan the ITS program and to structure ITS into their respective organizations. These ITS planning activities include ITS master plans, ITS Management Plans and an ITS Program Plan for each county, developing the TPOs capability to manage the Regional ITS Architecture and developing ITS programs and projects for the TPOs Long-Range Transportation Plan and Transportation Improvement Program. Further, this support includes integrating intra-regional ITS deployment and operations, as well as assuring that intra-regional and inter-regional operations are coordinated. FDOT staff participates in the North Florida TPO and Gainesville MTPO ITS Coalitions.

District 2 has become active in the North Florida 511 traffic advisory information system as part of the ITS architecture.

Efficient Transportation Decision Making (ETDM) Process

The Efficient Transportation Decision Making (ETDM) Process is designed to link planning with the NEPA process and the streamlining objectives identified in Section 1309 of the Transportation Efficiency Act for the 21st Century (TEA-21). District 2 has implemented the ETDM process in all 18 counties and has an ETDM coordinator in each. Both TPOs participate with an ETDM reviewer or participant on the ETDM Environmental Technical Advisory Team, conducting project screening and review. For counties not in a TPO, the District Coordinator provides planning level screening in concert with the local government. Sections 1107 and 6001 of SAFETEA-LU expanded the “metropolitan planning process”.

Level of Service

Identify roadways that have a deficient Level-of-Service for existing and future conditions; determine level of need and determine timing of improvements. Provide level-of-service analysis for all Strategic Intermodal System (SIS), Florida Intrastate Highway System (FIHS) and State Highway System (SHS) designated facilities for the 18 counties in District 2. The district participates in the MTPO Level of Service subcommittee.

Local Government Comprehensive Plans

Review and comment pursuant to Chapter 165 F.S. and Rule 9 J-5, F.A.C. and Senate Bill 360, regarding major comprehensive plan changes and proposed land use changes having the potential to impact the level of service on the Strategic Intermodal System (SIS), the Florida Intrastate Highway System (FIHS) and the State Highway System (SHS).

Review Capital Improvement Elements and Five Year Schedules of Capital Improvements and coordinate with the Department of Community Affairs and other agencies and local governments regarding the financial feasibility of the comprehensive plan. Review the proposed updates to comprehensive plans and the Evaluation and Appraisal Reports.

Coordinate as needed regarding the implementation of proportionate fair share proposals to mitigate potential transportation impacts to the State system pursuant to recent changes to

Chapter 163, F.S. Coordinate with the Department of Community Affairs (DCA), the Regional Planning Councils and with other FDOT District 2 staff regarding comprehensive planning issues.

Support the coordination of land use and transportation and assist in achieving consistency between state, regional and local plans.

Long Range Transportation Plan Update and Maintenance

Provide technical and policy assistance to the District 2 TPOs in developing, updating and maintaining their Long-Range Transportation Plan (LRTP) through and coordinated and consistent effort. The District ensures that TPOs are aware of any Federal or State requirements and legislative changes involving compliance of their LRTP. The District provides state and federal revenue forecasts and district transportation costs.

The District and the TPOs work in a coordinated and consistent effort by using a mutually agreed upon set of modeling and planning assumptions for the LRTP process. Review the overall performance of the Northeast Florida Regional Planning Model (NERPM) and the Gainesville Urban Area Transportation Planning Model (GUATS) in the maintenance of the TPOs LRTPs and in the conduct of corridor and sub area transportation studies to identify needed model enhancements and refinements.

The District supports the North East Florida Transportation Applications Forum as a way to provide an exchange of information on planning, LRTP and modeling issues to TPOs, district staff and local governments.

Multimodal Transportation Studies

Conduct or provide technical assistance for corridor studies, sub area studies and other special transportation analysis needed to identify local travel patterns and transportation needs and to evaluate and recommend improvements to meet those needs. The specific studies will be identified as needs arise.

District staff coordinates with the Jacksonville Transportation Authority (JTA), a multimodal independent state agency, and the Gainesville Regional Transit System (RTS) in development and review of planning and design of highway and premium transit (i.e. bus rapid transit) projects.

Regional Transportation Planning Coordination.

Furthering the language and mandate of SAFETEA-LU, the District supports and participates in all levels of regional coordination and proposed activities among District 2's TPOs and counties.

Provide on-going technical and policy advisory assistance to the TPOs and counties in District 2 for participation in the Transportation Regional Incentive Program (TRIP). FDOT staff conducts meetings and workshops to assist in development and understanding of the TRIP requirements and process.

Appendix D.

Title VI/Non-Discrimination Policy Clauses

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TITLE VI/NON-DISCRIMINATION POLICY CLAUSES

During the performance of this contract, the contractor, for itself, its assignees and successors, in interest (hereinafter referred to as the “Contractor”) agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, “USDOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directive issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall also certify to the *Florida Department of Transportation, the Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor’s noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Transit Administration, Federal Aviation Administration, and/or the*

Federal Motor Carrier Safety Administration may determine to be appropriate, including but not limited to:

- a. Withholding of payments to the Contractor until the Contractor complies, and/or
- b. Cancellation, termination or suspension of the contract, in whole or in part.

(6) Incorporation of Provisions: The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit Administration*, and/or the *Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

TABLE 1
FY 2010/2011 UPWP BY TASK AND RESPONSIBLE AGENCY (1st Year)
(Revision June 9, 2010)

TASK NO.	TASK NAME	AGENCY	NFTPO	JTA	FDOT	TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	265,490	0	0	265,490
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	0	360,175	360,175
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	1,126	0	1,126
1.1.4	CERTIFICATION	NFTPO	1,786	0	0	1,786
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	25,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	55,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	23,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	150,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	15,000	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	50,000	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	276,735	0	0	276,735
2.1	TRAFFIC COUNT DATA	NFTPO	10,000	0	0	10,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	65,938	0	0	65,938
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	55,000	0	0	55,000
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	60,726	0	0	60,726
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	88,250	0	0	88,250
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,500	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	348,400	0	0	348,400
4.4	ETDM PROCESS	NFTPO	3,750	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	698,545	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	0	800,000	800,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	476,000	476,000
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	75,000	0	0	75,000
5.5	NORTHEAST FLORIDA REGIONAL VISION	JTA/TPO	70,625	0	0	70,625
5.6	RTA STUDY COMMISSION	NFTPO	25,000	0	0	25,000
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	100,000	0	0	100,000
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	125,000	0	0	125,000
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	91,451	0	0	91,451
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	572,324	0	0	572,324
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	50,000	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	9,600	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRON	NFTPO	300,000	0	0	300,000
6.1.1	COMMUNITY OUTREACH	NFTPO	74,626	0	0	74,626
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	135,000	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	95,626	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	30,250	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	101,000	0	0	101,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	100,000	0	0	100,000
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	200,000	0	0	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	27,500	0	0	27,500
7.4	NORTH FLORIDA ITS COALITION	NFTPO	26,250	0	0	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	35,415	0	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	12,656	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	62,656	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	32,400	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	300,000	0	300,000
7.10	TRANSIT SERVICE REDESIGN	JTA	0	200,000	0	200,000
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	100,000	0	100,000
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	60,000	0	60,000
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	160,000	0	160,000
7.14	ORIGIN DESTINATION SURVEY	JTA	0	50,000	0	50,000
7.15	BUSINESS DEVELOPMENT	JTA	0	110,000	0	110,000
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	145,596	0	145,596
7.17	TOD STRATEGIC PLAN	JTA	0	125,000	0	125,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	400,000	0	400,000
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	235,000	0	235,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	400,000	0	400,000
	TOTAL		4,024,492	2,394,434	2,334,720	8,753,646

Includes
\$272,324
NEW \$ from
FDOT

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

NEW TASK

TABLE 2
 FY 2010/11 UPWP BY TASK AND FUNDING CATEGORY (1st Year)

(Revision June 9, 2010)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ³		FTA FUNDS					LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 10/11	FTA 5307 10/11	STATE MATCH ¹	LOCAL/JTA MATCH ²				
1.1	PROGRAM MANAGEMENT	NFTPO	150,000	0	2,392	50,000	0	6,549	6,549	50,000	0	0	265,490
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	360,175	0	0	0	0	0	0	0	0	360,175
1.1.2	STATE SUPPORT PROG. MGT. FTA ¹	FDOT	0	0	0	0	0	0	0	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	0	0	900	0	113	113	0	0	0	1,126
1.1.4	CERTIFICATION	NFTPO	500	0	528	500	0	129	129	0	0	0	1,786
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	7,500	0	0	2,000	0	250	250	15,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	40,000	0	0	4,000	0	500	500	10,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	15,000	0	0	4,000	0	500	500	3,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	0	0	0	0	0	50,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	0	0	0	0	0	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	0	0	0	0	0	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	0	0	0	0	0	0	0	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	11,000	0	3,200	0	0	400	400	0	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	30,000	0	0	10,000	0	1,250	1,250	7,500	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	146,654	0	0	66,572	0	8,322	8,322	46,865	0	0	276,735
2.1	TRAFFIC COUNT DATA	NFTPO	10,000	0	0	0	0	0	0	0	0	0	10,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	0	0	12,750	40,000	0	6,594	6,594	0	0	0	65,938
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	130,000	0	12,000	0	0	1,500	1,500	0	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	30,000	0	4,000	10,000	0	1,750	1,750	7,500	0	0	55,000
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	35,000	0	8,580	5,000	0	1,698	1,698	8,750	0	0	60,726
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	80,000	0	6,600	0	0	825	825	0	0	0	88,250
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	2,000	0	0	2,000	0	250	250	0	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	225,000	0	0	0	0	0	0	0	123,400	0	348,400
4.4	ETDM PROCESS	NFTPO	2,500	0	0	1,000	0	125	125	0	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	0	0	0	510,000	0	290,000	0	0	0	800,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	476,000	0	476,000
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0	0	0	0	0	0	75,000 ⁴	75,000
5.5	NORTHEAST FLORIDA REGIONAL VISION	JTA/TPO	15,000	0	5,000	0	40,000	625	10,000	0	0	0	70,625
5.6	RTA STUDY COMMISSION	NFTPO	15,000	0	0	5,000	0	625	625	3,750	0	0	25,000
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0	0	0	0	0	0	100,000 ⁴	100,000
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	100,000	0	0	20,000	0	2,500	2,500	0	0	0	125,000
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0	0	0	16,451	0	0	75,000 ⁴	91,451
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	100,000	0	0	0	0	0	0	0	0	200,000 ⁶	572,324
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	25,000	0	0	20,000	0	2,500	2,500	0	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	4,600	0	0	4,000	0	500	500	0	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	NFTPO										300,000	300,000
6.1.1	COMMUNITY OUTREACH	NFTPO	50,000	0	3,200	4,500	0	963	963	15,000	0	0	74,626
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	110,000	0	0	20,000	0	2,500	2,500	0	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	0	0	0	0	0	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	60,000	0	0	12,500	0	1,563	1,563	20,000	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	19,200	0	0	5,000	0	625	625	4,800	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	0	0	0	0	0	1,000	0	100,000 ⁵	101,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	75,000	0	0	20,000	0	2,500	2,500	0	0	0	100,000
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	0	0	0	0	0	0	0	200,000 ⁵	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	15,000	0	0	10,000	0	1,250	1,250	0	0	0	27,500
7.4	NORTH FLORIDA ITS COALITION	NFTPO	10,000	0	0	5,000	0	625	625	10,000	0	0	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	0	0	0	0	0	0	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	0	0	11,250	0	0	1,406	0	0	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	0	0	11,250	40,000	0	11,406	0	0	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	0	0	21,600	0	5,400	5,400	0	0	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0	240,000	0	60,000	0	0	0	300,000
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0	160,000	0	40,000	0	0	0	200,000

TABLE 2
FY 2010/11 UPWP BY TASK AND FUNDING CATEGORY (1st Year)

(Revision June 9, 2010)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ³		FTA FUNDS					LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 10/11	FTA 5307 10/11	STATE MATCH ¹	LOCAL/JTA MATCH ²				
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0	80,000	0	20,000	0	0	0	100,000
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0	60,000	0	0	0	0	0	60,000
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0	128,000	0	32,000	0	0	0	160,000
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0	40,000	0	10,000	0	0	0	50,000
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0	88,000	0	22,000	0	0	0	110,000
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0	116,477	5,560	23,559	0	0	0	145,596
7.17	TOD STRATEGIC PLAN	JTA	0	0	0	0	100,000	0	25,000	0	0	0	125,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0	320,000	0	80,000	0	0	0	400,000
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	0	0	0	188,000	0	47,000	0	0	0	235,000
5.12	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	0	0	0	320,000	0	80,000	0	0	0	400,000
PL Funds Carry Forward			455,228										
FY 2010/11 PL Funds Allocation			1,179,226										
TOTAL			1,634,454	360,175	58,250	366,072	2,430,477	58,491	821,128	368,915	1,605,684	1,050,000	8,753,646

¹State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

²Local Match - NFTPO FTA 5303 Funds - \$45,759 funding allocated among various tasks

³FHWA (PL) Funds include carry forward amount of \$455,228 allocated among various tasks.

⁴ FHWA (SU) Funds - TPO Discretionary Funding

⁵ FHWA (CMAQ) Funds - Congestion Mitigation Air Quality

⁶ Total includes \$100,000 each from the City of Jax and JAXPORT.

NEW TASK

New Funding

TABLE 3
FY 2010/2011 UPWP BY TASK AND FUNDING SOURCE (1st Year)
(Revision June 9, 2010)

TASK			TOTAL PL & FTA	TOTAL STATE	TOTAL OTHER	GRAND TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	202,392	6,549	56,549	265,490
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	360,175	0	360,175
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	900	113	113	1,126
1.1.4	CERTIFICATION	NFTPO	1,528	129	129	1,786
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	9,500	250	15,250	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	44,000	500	10,500	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	19,000	500	4,250	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	50,000	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	45,000	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	50,000	50,000
1.2.6	AUDIT	NFTPO	0	0	20,000	20,000
1.2.7	HOSTING SERVICES	NFTPO	14,200	400	400	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	40,000	1,250	8,750	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	213,226	8,322	55,187	276,735
2.1	TRAFFIC COUNT DATA	NFTPO	10,000	0	0	10,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	52,750	6,594	6,594	65,938
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	142,000	1,500	1,500	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	44,000	1,750	9,250	55,000
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	48,580	1,698	10,448	60,726
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	86,600	825	825	88,250
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,000	250	250	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	225,000	123,400	0	348,400
4.4	ETDM PROCESS	NFTPO	3,500	125	125	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	510,000	0	290,000	800,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	476,000	0	476,000
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	75,000	75,000
5.5	NORTHEAST FLORIDA REGIONAL VISION	JTA/TPO	60,000	625	10,000	70,625
5.6	RTA STUDY COMMISSION	NFTPO	20,000	625	4,375	25,000
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	100,000	100,000
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	120,000	2,500	2,500	125,000
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	91,451	91,451
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	100,000	272,324	200,000	572,324
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	45,000	2,500	2,500	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	8,600	500	500	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	NFTPO			300,000	300,000
6.1.1	COMMUNITY OUTREACH	NFTPO	57,700	963	15,963	74,626
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	130,000	2,500	2,500	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	72,500	1,563	21,563	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	24,200	625	5,425	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	101,000	101,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	95,000	2,500	2,500	100,000
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	200,000	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	25,000	1,250	1,250	27,500
7.4	NORTH FLORIDA ITS COALITION	NFTPO	15,000	625	10,625	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	11,250	0	1,406	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	51,250	0	11,406	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	21,600	5,400	5,400	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	240,000	0	60,000	300,000
7.10	TRANSIT SERVICE REDESIGN	JTA	160,000	0	40,000	200,000
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	80,000	0	20,000	100,000
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	60,000	0	0	60,000
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	128,000	0	32,000	160,000
7.14	ORIGIN DESTINATION SURVEY	JTA	40,000	0	10,000	50,000
7.15	BUSINESS DEVELOPMENT	JTA	88,000	0	22,000	110,000
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	116,477	5,560	23,559	145,596
7.17	TOD STRATEGIC PLAN	JTA	100,000	0	25,000	125,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	320,000	0	80,000	400,000
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	188,000	0	47,000	235,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	320,000	0	80,000	400,000
	TOTAL		4,169,253	2,024,350	2,160,043	8,753,646

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

New Funding

NEW TASK

TABLE 4
FY 2011/2012 UPWP BY TASK AND RESPONSIBLE AGENCY (2nd Year)
(Revision June 9, 2011)

TASK NO.	TASK NAME	AGENCY	NFTPO	JTA	FDOT	TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	262,500	0	0	262,500
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	0	264,396	264,396
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	1,126	0	1,126
1.1.4	CERTIFICATION	NFTPO	11,126	0	0	11,126
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	25,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	55,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	23,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	150,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	15,000	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	50,000	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	231,296	0	0	231,296
2.1	TRAFFIC COUNT DATA	NFTPO	20,000	0	0	20,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	50,000	0	0	50,000
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	56,250	0	0	56,250
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	50,000	0	0	50,000
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	90,000	0	0	90,000
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,500	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	255,000	0	0	255,000
4.4	ETDM PROCESS	NFTPO	3,750	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	698,545	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	500,000	0	500,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0
5.5	NORTHEAST FLORIDA REGIONAL VISION	NFTPO	22,812	0	0	22,812
5.6	RTA STUDY COMMISSION	NFTPO	18,750	0	0	18,750
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	0	0	0	0
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	0	0	0	0
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	50,000	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	9,600	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	ST. AUG	0	0	0	0
5.14	CLAY COUNTY TRANSIT STUDY	NFTPO	75,000	0	0	75,000
5.15	NORTH FLORIDA STRATEGIC SAFETY PLAN	NFTPO	125,000	0	0	125,000
5.16	ITS DEMONSTRATION PROJECT - PHASE 1	NFTPO	150,000	0	0	150,000
6.1.1	COMMUNITY OUTREACH	NFTPO	76,250	0	0	76,250
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	135,000	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	95,626	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	30,250	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	100,000	0	0	100,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	52,500	0	0	52,500
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	200,000	0	0	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	100,000	0	0	100,000
7.4	NORTH FLORIDA ITS COALITION	NFTPO	26,250	0	0	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	35,415	0	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	12,656	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	62,656	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	32,400	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0
7.17	TOD STRATEGIC PLAN	JTA	0	40,000	0	40,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	255,000	0	255,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	900,000	0	900,000
7.21	REGIONAL PARK AND RIDE PROGRAM	JTA	0	50,000	0	50,000
7.22	FACILITIES INFRASTRUCTURE INITIATIVE	JTA	0	92,140	0	92,140
7.23	MASS TRANSIT HUB FACILITIES PLAN	JTA	0	250,000	0	250,000
	TOTAL		2,936,125	2,195,978	962,941	6,095,044

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

Amended Task	No change necessary on the table
NEW TASK	

TABLE 5
 FY 2011/12 UPWP BY TASK AND FUNDING CATEGORY (2nd Year)
 (Revision June 9, 2011)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ²		FTA FUNDS					LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 11/12	FTA 5307 11/12	STATE MATCH ¹	LOCAL/JTA MATCH ²				
1.1	PROGRAM MANAGEMENT	NFTPO	150,000	0	0	50,000	0	6,250	6,250	50,000	0	0	262,500
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	264,396	0	0	0	0	0	0	0	0	264,396
1.1.2	STATE SUPPORT PROG. MGT. FTA ¹	FDOT	0	0	0	0	0	0	0	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	0	0	0	900	0	113	113	0	0	0	1,126
1.1.4	CERTIFICATION	NFTPO	5,500	0	0	4,500	0	563	563	0	0	0	11,126
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	7,500	0	0	2,000	0	250	250	15,000	0	0	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	40,000	0	0	4,000	0	500	500	10,000	0	0	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	15,000	0	0	4,000	0	500	500	3,750	0	0	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	0	0	0	0	0	50,000	0	0	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	0	0	0	0	0	45,000	0	0	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	0	0	0	0	0	50,000	0	0	50,000
1.2.6	AUDIT	NFTPO	0	0	0	0	0	0	0	20,000	0	0	20,000
1.2.7	HOSTING SERVICES	NFTPO	11,000	0	0	3,200	0	400	400	0	0	0	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	30,000	0	0	10,000	0	1,250	1,250	7,500	0	0	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	36,245	0	62,646	57,872	0	15,065	15,065	44,403	0	0	231,296
2.1	TRAFFIC COUNT DATA	NFTPO	20,000	0	0	0	0	0	0	0	0	0	20,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	0	0	0	40,000	0	5,000	5,000	0	0	0	50,000
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	0	0	0	0	0	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	30,000	0	0	15,000	0	1,875	1,875	7,500	0	0	56,250
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	30,000	0	5,000	5,000	0	1,250	1,250	7,500	0	0	50,000
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	90,000	0	0	0	0	0	0	0	0	0	90,000
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	2,000	0	2,000	0	0	250	250	0	0	0	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	255,000	0	0	0	0	0	0	0	0	0	255,000
4.4	ETDM PROCESS	NFTPO	2,500	0	1,000	0	0	125	125	0	0	0	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	0	0	0	0	270,000	0	230,000	0	0	0	500,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0	0	0	0	0	0	0	0
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.5	NORTHEAST FLORIDA REGIONAL VISION	NFTPO	15,000	0	6,250	0	0	781	781	0	0	0	22,812
5.6	RTA STUDY COMMISSION	NFTPO	10,000	0	5,000	0	0	625	625	2,500	0	0	18,750
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	0	0	0	0	0	0	0	0	0	0	0
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	25,000	0	20,000	0	0	2,500	2,500	0	0	0	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	4,600	0	0	4,000	0	500	500	0	0	0	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	ST. AUG	0	0	0	0	0	0	0	0	0	0	0
5.14	CLAY COUNTY TRANSIT STUDY	NFTPO	0	0	0	60,000	0	7,500	7,500	0	0	0	75,000
5.15	NORTH FLORIDA STRATEGIC SAFETY PLAN	NFTPO	0	0	0	0	0	0	0	0	0	125,000 ⁴	125,000
5.16	ITS DEMONSTRATION PROJECT - PHASE 1	NFTPO	25,000	0	0	0	0	0	0	0	0	125,000 ⁴	150,000
6.1.1	COMMUNITY OUTREACH	NFTPO	50,000	0	0	9,000	0	1,125	1,125	15,000	0	0	76,250
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	110,000	0	0	20,000	0	2,500	2,500	0	0	0	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	0	0	0	0	0	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	60,000	0	0	12,500	0	1,563	1,563	20,000	0	0	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	19,200	0	0	5,000	0	625	625	4,800	0	0	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	0	0	0	0	0	0	0	100,000 ⁵	100,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	40,000	0	0	10,000	0	1,250	1,250	0	0	0	52,500
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	0	0	0	0	0	0	0	200,000 ⁵	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	100,000	0	0	0	0	0	0	0	0	0	100,000
7.4	NORTH FLORIDA ITS COALITION	NFTPO	10,000	0	0	5,000	0	625	625	10,000	0	0	26,250

TABLE 5
FY 2011/12 UPWP BY TASK AND FUNDING CATEGORY (2nd Year)
(Revision June 9, 2011)

TASK NO.	TASK NAME	AGENCY	FHWA (PL) FUNDS ³		FTA FUNDS					LOCAL ASSESS	STATE FUNDS	OTHER FUNDS	GRAND TOTAL
			FEDERAL	STATE MATCH	FTA 5303 Carryover	FTA 5303 11/12	FTA 5307 11/12	STATE MATCH ¹	LOCAL/JTA MATCH ²				
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	0	0	0	0	0	0	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	0	0	0	11,250	0		1,406	0	0	0	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	0	0	0	11,250	40,000		11,406	0	0	0	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	0	0	0	21,600	0	5,400	5,400	0	0	0	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0	0	0	0	0	0	0	0
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0	0	0	0	0	0	0	0
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0	0	0	0	0	0	0	0
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0	0	0	0	0	0	0	0
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0	0	0	0	0	0	0	0
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0	0	0	0	0	0	0	0
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0	0	0	0	0	0	0	0
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0	0	0	0	0	0	0	0
7.17	TOD STRATEGIC PLAN	JTA	0	0	0	0	32,000	0	8,000	0	0	0	40,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0	0	0	0	0	0	0	0
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	0	0	0	0	204,000	0	51,000	0	0	0	255,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	0	0	0	0	720,000	0	180,000	0	0	0	900,000
7.21	REGIONAL PARK AND RIDE PROGRAM	JTA	0	0	0	0	40,000	0	10,000	0	0	0	50,000
7.22	FACILITIES INFRASTRUCTURE INITIATIVE	JTA	0	0	0	0	73,712	0	18,428	0	0	0	92,140
7.23	MASS TRANSIT HUB FACILITIES PLAN	JTA	0	0	0	0	200,000	0	50,000	0	0	0	250,000
PL and FTA Carry Forward from Year 1			250,000		101,896								
FY 2011/12 PL Funds Allocation			1,209,045										
TOTAL			1,459,045	264,396	101,896	366,072	1,579,712	58,385	618,625	362,953	733,960	550,000	6,095,044

¹State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

²Local Match NFTPO FTA 5303 Funds - \$45,759 funding allocated among various tasks

³FHWA (PL) Funds include carry forward amount of \$250,000 allocated among various tasks.

⁴ FHWA (SU) Funds - TPO Discretionary Funding

⁵ FHWA (CMAQ) Funds - Congestion Mitigation Air Quality

Amended Task No change necessary on the table

NEW TASK

TABLE 6
 FY 2011/2012 UPWP BY TASK AND FUNDING SOURCE (2nd Year)
 (Revision June 9, 2011)

TASK			TOTAL PL & FTA	TOTAL STATE	TOTAL OTHER	GRAND TOTAL
1.1	PROGRAM MANAGEMENT	NFTPO	200,000	6,250	56,250	262,500
1.1.1	STATE SUPPORT PROG. MGT. PL, SPR	FDOT	0	264,396	0	264,396
1.1.2	STATE SUPPORT PROG. MGT. FTA1	FDOT	0	0	0	0
1.1.3	PROGRAM MGT, ADMIN AND DEV	JTA	900	113	113	1,126
1.1.4	CERTIFICATION	NFTPO	10,000	563	563	11,126
1.1.5	MPO EDUCATION/WORKSHOPS/SUMMITS	NFTPO	9,500	250	15,250	25,000
1.2.1	GRANTS/CONTRACTS/ADMINISTRATION	NFTPO	44,000	500	10,500	55,000
1.2.2	PERSONNEL ADMINISTRATION	NFTPO	19,000	500	4,250	23,750
1.2.3	OFFICE OPERATIONS	NFTPO	100,000	0	50,000	150,000
1.2.4	TRAINING/TRAVEL	NFTPO	0	0	45,000	45,000
1.2.5	LEGAL/LEGISLATIVE SERVICES	NFTPO	0	0	50,000	50,000
1.2.6	AUDIT	NFTPO	0	0	20,000	20,000
1.2.7	HOSTING SERVICES	NFTPO	14,200	400	400	15,000
1.3.1	UNIFIED PLANNING WORK PROGRAM	NFTPO	40,000	1,250	8,750	50,000
1.3.2	GENERAL CONSULTANT SERVICES	NFTPO	156,763	15,065	59,468	231,296
2.1	TRAFFIC COUNT DATA	NFTPO	20,000	0	0	20,000
2.2	DATA COLLECT FOR ST. AUGUSTINE AREA	NFTPO	40,000	5,000	5,000	50,000
2.3	ORIGIN / DESTINATION SURVEY	NFTPO	145,000	0	0	145,000
3.1	TRANSPORTATION IMPROVEMENT PROGRAM	NFTPO	45,000	1,875	9,375	56,250
3.2	NFTPO CMS - URBAN MOBILITY REPORT	NFTPO	40,000	1,250	8,750	50,000
4.1	GIS / MODEL UPDATE / MAINTENANCE	NFTPO	90,000	0	0	90,000
4.2	FIRST COAST LRTP 2035 UPDATE-AMENDMENTS	NFTPO	4,000	250	250	4,500
4.3	FIRST COAST LRTP 2040 UPDATE	NFTPO	255,000	0	0	255,000
4.4	ETDM PROCESS	NFTPO	3,500	125	125	3,750
5.1	INTERSTATE 95 NORTH MASTER PLAN	FDOT	0	698,545	0	698,545
5.2	NORTHEAST FLORIDA RTA TRANSPORTATION PLAN	JTA	270,000	0	230,000	500,000
5.3	INTERSTATE 295 / SR 9A MASTER PLAN	FDOT	0	0	0	0
5.4	DYNAMIC DETOUR SYSTEM "TRAILBLAZER" STUDY	NFTPO	0	0	0	0
5.5	NORTHEAST FLORIDA REGIONAL VISION	NFTPO	21,250	781	781	22,812
5.6	RTA STUDY COMMISSION	NFTPO	15,000	625	3,125	18,750
5.7	SR 21 (BLANDING BLVD) CORRIDOR STUDY	NFTPO	0	0	0	0
5.8	ARGYLE AREA TRANSPORTATION STUDY	NFTPO	0	0	0	0
5.9	STUDY OF DESIGN PRINCIPLES FOR MOBILITY	NFTPO	0	0	0	0
5.10	NORTH FLA. FREIGHT & LOGISTICS PLAN	NFTPO	0	0	0	0
5.11	SUSTAINABLE COMMUNITIES INITIATIVE	NFTPO	45,000	2,500	2,500	50,000
5.12	WEB-BASED TIP DEVELOPMENT	NFTPO	8,600	500	500	9,600
5.13	RECONNECTING THE CASTILLO AND THE BAYFRONT	ST. AUG	0	0	0	0
5.14	CLAY COUNTY TRANSIT STUDY	NFTPO	60,000	7,500	7,500	75,000
5.15	NORTH FLORIDA STRATEGIC SAFETY PLAN	NFTPO	0	0	125,000	125,000
5.16	ITS DEMONSTRATION PROJECT - PHASE 1	NFTPO	25,000	0	125,000	150,000
6.1.1	COMMUNITY OUTREACH	NFTPO	59,000	1,125	16,125	76,250
6.1.2	BOARD AND COMMITTEE COORDINATION	NFTPO	130,000	2,500	2,500	135,000
6.1.3	ANNUAL REPORT	NFTPO	20,500	0	0	20,500
6.1.4	INTEGRATED MARKETING COMMUNICATIONS	NFTPO	72,500	1,563	21,563	95,626
6.1.5	MARKETING COMMUNICATIONS CONSULTANT	NFTPO	24,200	625	5,425	30,250
7.0	CLEAN CITIES COALITION	NFTPO	0	0	100,000	100,000
7.1	BICYCLE/PEDESTRIAN FACILITIES PLANNING	NFTPO	50,000	1,250	1,250	52,500
7.2	FIRST COAST COMMUTER SERVICES PROGRAM	NFTPO	0	0	200,000	200,000
7.3	SAFETY/SECURITY OF TRANSPORTATION SYSTEM	NFTPO	100,000	0	0	100,000
7.4	NORTH FLORIDA ITS COALITION	NFTPO	15,000	625	10,625	26,250
7.5	TRANS. DISADVANTAGED PLANNING RELATED	NFTPO	0	35,415	0	35,415
7.6	TRANSIT SERVICE PLANNING	JTA	11,250	0	1,406	12,656
7.7	TRANSIT DEVELOPMENT PLAN UPDATE	JTA	51,250	0	11,406	62,656
7.8	ADA SENSITIVITY TRAINING/OPERATOR REFRESHER	JTA	21,600	5,400	5,400	32,400
7.9	DEVEL OF THE RAPID TRANSIT EDUC CAMPAIGN	JTA	0	0	0	0
7.10	TRANSIT SERVICE REDESIGN	JTA	0	0	0	0
7.11	COMMUTER/VISITOR PARKING INFORMATION	JTA	0	0	0	0
7.12	NORTHEAST FL. COORDINATED MOBILITY PLAN	JTA	0	0	0	0
7.13	GIS MAP-BASED SERVICE PERFORMANCE SYSTEM	JTA	0	0	0	0
7.14	ORIGIN DESTINATION SURVEY	JTA	0	0	0	0
7.15	BUSINESS DEVELOPMENT	JTA	0	0	0	0
7.16	TRANSIT COMMUNICATION FOR CUSTOMER SERVICE	JTA	0	0	0	0
7.17	TOD STRATEGIC PLAN	JTA	32,000	0	8,000	40,000
7.18	DBE PROGRAM DISPARITY STUDY	JTA	0	0	0	0
7.19	ORGANIZ. IMPROV. & CUSTOMER FOCUSED INITIATIVE	JTA	204,000	0	51,000	255,000
7.20	REGIONAL COMMUTER RAIL - PHASE 2	JTA	720,000	0	180,000	900,000
7.21	REGIONAL PARK AND RIDE PROGRAM	JTA	40,000	0	10,000	50,000
7.22	FACILITIES INFRASTRUCTURE INITIATIVE	JTA	73,712	0	18,428	92,140
7.23	MASS TRANSIT HUB FACILITIES PLAN	JTA	200,000	0	50,000	250,000
	TOTAL		3,506,725	1,056,741	1,531,578	6,095,044

*State Match FTA 5303 Funds - \$45,759 funding allocated among various tasks

Amended Task	No change necessary on the table
NEW TASK	

APPENDIX A

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RESOLUTION 2010- 6
ADOPTING THE FISCAL YEAR 2010/2011 – 2011/2012
UNIFIED PLANNING WORK PROGRAM

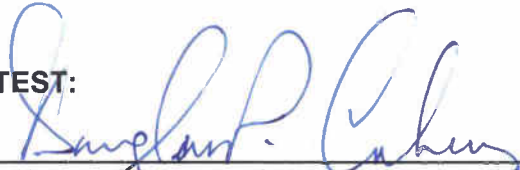
WHEREAS, the North Florida Transportation Planning Organization (North Florida TPO) is the designated and constituted body responsible for the urban transportation planning and programming process for the Jacksonville and St. Augustine Urbanized Areas; and

WHEREAS, the North Florida TPO has in accordance with 23 CFR Section 450.108 (c) and Section 339.175(9) (a)(2), Florida Statutes developed a Unified Planning Work Program for Fiscal Years 2010/2011 – 2011/2012;

NOW, THEREFORE BE IT RESOLVED that the North Florida Transportation Planning Organization approves and endorses the Unified Planning Work Program for Fiscal Years 2010/2011 – 2011/2012.

Adopted by the North Florida Transportation Planning Organization in regular meeting in the City of Jacksonville the 13th day of May 2010.

ATTEST:



The Honorable Doug Conkey, Chairman



Jeff Sheffield, Executive Director

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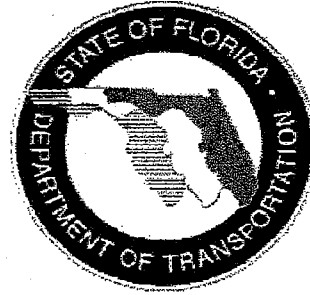
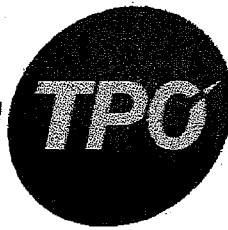
Appendix B.

Joint Certification Statement

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North Florida
Transportation Planning Organization

PLAN • FUND • MOBILIZE



**JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN
TRANSPORTATION PLANNING PROCESS**

Pursuant to the requirements of 23 U.S.C. 134 (k)(5), 23 CFR 450.334(a), the Department and the North Florida Transportation Planning Organization (TPO) have performed a review of the certification status of the metropolitan transportation planning process for the North Florida TPO with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303 et seq.;
2. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
3. Section 1101(b) of SAFETEA-LU (Public Law 109-59) regarding the involvement of disadvantaged business enterprises in FHWA and FTA funded planning projects and;
4. The provisions of the Americans with Disabilities Act (ADA) of 1990, (Public Law 101-336, 104 Stat. 327, as amended) and USDOT regulations under "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

Included in the certification package is a response to the previous year recommendations from the FHWA TMA certification. The contents of this Joint Certification Package have been reviewed by the North Florida TPO and accurately reflect the results of the joint certification review meeting held March 15, 2010.

Based on a joint review and evaluation, the Florida Department of Transportation and the North Florida Transportation TPO recommend that the Metropolitan Planning Process for the North Florida TPO be certified.


Alan Mosley, Secretary

Date

April 8, 2010


The Honorable Doug Conkey
Chairman, North Florida TPO

April 8, 2010

Date

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Appendix C.

FDOT Planning Activities

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FDOT District 2 Planning Studies

District 2 Planning Activities encompass continuing, cooperative, comprehensive efforts to coordinate State, District, regional and local transportation planning in the areas of policy planning, systems planning, statistics, environment and safety.

Air Quality and Climate Change

The Department supports policies and programs to reduce transportation's contribution to air quality and climate change. Statewide transportation policies aim to support Federal law, promote energy conservation and protect and enhance the environment. The current state objectives/policies include the 2020 Florida Transportation Plan objective:

"Make transportation decisions that conserve and optimize non-renewable resources and promote the use of renewable resources (materials, facilities and sources of energy) and include strategies to decrease greenhouse gases and air pollutants."

The Governor's Action Team on Energy and Climate Change developed recommendations and strategies for reducing greenhouse gas (ghg) emissions. Many of the Governor's Energy and Climate Change Action Team's recommendations reinforce on-going FDOT activities.

Bicycle and Pedestrian/Safety Activities

Review and identify possible opportunities to add bicycle and sidewalk accommodations to resurfacing and capacity projects. Review and identify safety issues, if any for opportunities to recommend additional programs or grant opportunities. Review Florida Department of Transportation (FDOT) plans and recommend, to the extent feasible, additional bicycle and sidewalk facilities that are consistent with the Gainesville Metropolitan Transportation Planning Organization (MTPO) Urban Design Manual. Review FDOT project scope and plans for recommended safety or traffic operations policy review, if any. The District maintains and documents crash data and roadway characteristics inventory for all 18 counties.

Community/Government Liasion

Provide policy, technical advice, administrative support, overall coordination, cooperation and assistance to District 2 TPO, TPO Boards, local governments and communities to include full participation in technical and staff support for advisory committees. Assist TPOs in conducting effective on-going transportation planning programs and processes developing, maintaining and implementing plans and programs which meet state and federal requirements, and to promote coordination and cooperation among their planning processes and consistency in their plans and programs. Programs and plans include the Unified Planning Work Program, List of Priority Projects and Transportation Improvement Program, Long-Range Transportation Plans, public involvement plans and other plans and policy documents. Conduct Joint Certification with the TPOs.

Corridor Planning Studies

Conduct studies to identify and evaluate travel issues on major travel corridors and to identify and evaluate the effectiveness and impacts of proposed alternatives, including a no build alternative, to address the problems and issues. The results may range from a set of short term recommended improvements that address specific problems to a long range comprehensive action plan for improving the corridor. Project studies are both on and off FDOT system.

On Strategic Intermodal System/Florida Interstate Highway System (SIS/FIHS), these studies include the development of strategies and plans for implementing and maintaining SIS/FIHA standards such as those for Level of Service, interchange spacing and access management. This may include preparation of Action Plans, Master Plans, corridor studies and others as identified.

Design Traffic Forecast

Develop and update traffic projections for state highway corridors and supporting regional roadways. These traffic projects are necessary to support the road design for capacity and operational improvements and the pavement design for resurfacing. The District approves traffic count updates yearly as well as historical and trend data.

Development of Regional Impact Review

Performing under Florida Chapter 380 and associated rules, District staff serves in an advisory capacity to two regional planning councils, numerous local governments and the state Department of Community Affairs, by evaluating the projected transportation impacts from large, multi-use land development projects known as DRIs. If such land development projects adversely impact level of service on nearby roads, planners identify these roads as deficient and propose suitable remedies to address the problem. A transportation analysis may start with the initial application for development approval (ADA) for a new DRI and culminates in a local government development order (DO). As a project matures over time, planners re-evaluate the project's transportation impacts through the notice of proposed change (NOPC) process used by a developer to amend the development order.

Joint Participation Agreement/Local Agency Program

Develop, coordinate and review Joint Participation Agreements with TPOs, local and county government staff. Develop, coordinate and assist local government agencies and local and county government staff with certification process (Local Agency Program—LAP) for federal funds. The LAP certification and program allows FDOT to contract with other governmental agencies to develop, design, acquire right-of-way, and construct transportation facilities and to reimburse these governmental agencies for services provided to the traveling public.

Intelligent Transportation Systems (ITS) Planning

The Department will support the TPOs efforts to plan the ITS program and to structure ITS into their respective organizations. These ITS planning activities include ITS master plans, ITS Management Plans and an ITS Program Plan for each county, developing the TPOs capability to manage the Regional ITS Architecture and developing ITS programs and projects for the TPOs Long-Range Transportation Plan and Transportation Improvement Program. Further, this support includes integrating intra-regional ITS deployment and operations, as well as assuring that intra-regional and inter-regional operations are coordinated. FDOT staff participates in the North Florida TPO and Gainesville MTPO ITS Coalitions.

District 2 has become active in the North Florida 511 traffic advisory information system as part of the ITS architecture.

Efficient Transportation Decision Making (ETDM) Process

The Efficient Transportation Decision Making (ETDM) Process is designed to link planning with the NEPA process and the streamlining objectives identified in Section 1309 of the Transportation Efficiency Act for the 21st Century (TEA-21). District 2 has implemented the ETDM process in all 18 counties and has an ETDM coordinator in each. Both TPOs participate with an ETDM reviewer or participant on the ETDM Environmental Technical Advisory Team, conducting project screening and review. For counties not in a TPO, the District Coordinator provides planning level screening in concert with the local government. Sections 1107 and 6001 of SAFETEA-LU expanded the “metropolitan planning process”.

Level of Service

Identify roadways that have a deficient Level-of-Service for existing and future conditions; determine level of need and determine timing of improvements. Provide level-of-service analysis for all Strategic Intermodal System (SIS), Florida Intrastate Highway System (FIHS) and State Highway System (SHS) designated facilities for the 18 counties in District 2. The district participates in the MTPO Level of Service subcommittee.

Local Government Comprehensive Plans

Review and comment pursuant to Chapter 165 F.S. and Rule 9 J-5, F.A.C. and Senate Bill 360, regarding major comprehensive plan changes and proposed land use changes having the potential to impact the level of service on the Strategic Intermodal System (SIS), the Florida Intrastate Highway System (FIHS) and the State Highway System (SHS).

Review Capital Improvement Elements and Five Year Schedules of Capital Improvements and coordinate with the Department of Community Affairs and other agencies and local governments regarding the financial feasibility of the comprehensive plan. Review the proposed updates to comprehensive plans and the Evaluation and Appraisal Reports.

Coordinate as needed regarding the implementation of proportionate fair share proposals to mitigate potential transportation impacts to the State system pursuant to recent changes to

Chapter 163, F.S. Coordinate with the Department of Community Affairs (DCA), the Regional Planning Councils and with other FDOT District 2 staff regarding comprehensive planning issues.

Support the coordination of land use and transportation and assist in achieving consistency between state, regional and local plans.

Long Range Transportation Plan Update and Maintenance

Provide technical and policy assistance to the District 2 TPOs in developing, updating and maintaining their Long-Range Transportation Plan (LRTP) through and coordinated and consistent effort. The District ensures that TPOs are aware of any Federal or State requirements and legislative changes involving compliance of their LRTP. The District provides state and federal revenue forecasts and district transportation costs.

The District and the TPOs work in a coordinated and consistent effort by using a mutually agreed upon set of modeling and planning assumptions for the LRTP process. Review the overall performance of the Northeast Florida Regional Planning Model (NERPM) and the Gainesville Urban Area Transportation Planning Model (GUATS) in the maintenance of the TPOs LRTPs and in the conduct of corridor and sub area transportation studies to identify needed model enhancements and refinements.

The District supports the North East Florida Transportation Applications Forum as a way to provide an exchange of information on planning, LRTP and modeling issues to TPOs, district staff and local governments.

Multimodal Transportation Studies

Conduct or provide technical assistance for corridor studies, sub area studies and other special transportation analysis needed to identify local travel patterns and transportation needs and to evaluate and recommend improvements to meet those needs. The specific studies will be identified as needs arise.

District staff coordinates with the Jacksonville Transportation Authority (JTA), a multimodal independent state agency, and the Gainesville Regional Transit System (RTS) in development and review of planning and design of highway and premium transit (i.e. bus rapid transit) projects.

Regional Transportation Planning Coordination.

Furthering the language and mandate of SAFETEA-LU, the District supports and participates in all levels of regional coordination and proposed activities among District 2's TPOs and counties.

Provide on-going technical and policy advisory assistance to the TPOs and counties in District 2 for participation in the Transportation Regional Incentive Program (TRIP). FDOT staff conducts meetings and workshops to assist in development and understanding of the TRIP requirements and process.

Appendix D.

Title VI/Non-Discrimination Policy Clauses

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TITLE VI/NON-DISCRIMINATION POLICY CLAUSES

During the performance of this contract, the contractor, for itself, its assignees and successors, in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directive issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall also certify to the *Florida Department of Transportation, the Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Transit Administration, Federal Aviation Administration, and/or the*

Federal Motor Carrier Safety Administration may determine to be appropriate, including but not limited to:

- a. Withholding of payments to the Contractor until the Contractor complies, and/or
- b. Cancellation, termination or suspension of the contract, in whole or in part.

(6) Incorporation of Provisions: The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit Administration*, and/or the *Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.